

SELF STUDY REPORT-2017

For

Ist. Cycle

**Assessment And Accreditation
Of**



JAGJIWAN COLLEGE, ARA

(A Constituent Unit of Veer Kunwar Singh University ,Ara)



Estd. : 1959

Chandwa, New Police Line, Ara

District : Bhojpur, (Bihar), PIN : 802301

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Submitted To
**National Assessment
And Accreditation
Council (NAAC)**

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

P.O. Box No. 1075,
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Bangalore – 560072,
India

Our Source of Inspiration

अवरोधों संभलना – मैं चुनौती दे रहा हूँ।
I Shall Overcome !



Babu Jagjivan Ram

(05th April 1908 - 06th July 1986)

**The Valiant freedom fighter, builder of Independent India and a
crusader for social Equality. Former Deputy Prime Minister,
Govt. of India**

“शक्ति को नियंत्रित करो और विचार के पश्चात कार्य करो।
अधीरता के कारण बनते कार्य बिगड़ जाते हैं।”

— जगजीवन राम



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of

JAGJIWAN COLLEGE

(A Constituent unit of Veer Kunwar Singh University, Ara)

(Established on 08.10.1959)

ARA, BHOJPUR (BIHAR) INDIA PIN 802301

for

Ist CYCLE ASSESSMENT & ACCREDITATION

By

NATIONAL ASSESSMENT & ACCREDITATION COUNCIL

(NAAC)



Website : www.jjcollegeara.co.in

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Prof. Rangnath Singh
Co-ordinator
NAAC Steering Committee

Dr. Gulab Phalahari
Dy. co-ordinator
NAAC Steering Committee

Dr. Abha Singh
PRINCIPAL



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Acknowledgement

The steering committee for the preparation of NAAC report for JAGJIWAN COLLEGE, ARA would be failing in its duty, if it does not place on record, the untiring contribution of the innumerable people, whose indefatigable efforts have gone into preparation of this report.

No great work is complete without admirable leadership. At the outset, the committee would like to thank our principal Dr. Abha Singh for her constant urging, support and guidance. The committee also, thankfully acknowledges the support from her office staff, led by Sri Ashok Kumar, Sri Dayanand Paswan, Sri Kaushal Kumar and Sri Adesh Kumar Singh for so graciously providing all the assistance needed at whatever odd hour in order to compile the report.

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It wouldn't have been possible to compile the colossal data for any of the individual criterion, had it not been for an extraordinarily efficient and co-operative team of non-teaching staff and technical assistance from our computer operator. The Committee specifically shows appreciation to the superannuated teachers, some local residents, alumni and students for providing valuable inputs and feedback during the compilation.

The Amazingly patient and meticulous Heads of all the department, who ensured that the required information from the members of the department it submitted through the right channels at the right time in order to ensure an honest evaluation, deserve a special mention. They provided. Valuable inputs tirelessly through out the process. This Self-Study-Report would have been incomplete without their help.

We are also grateful to everyone both within and beyond the community of Jagjiwan College, who have contributed in any possible way towards the welfare of the college, who have spared even a moment to help in the preparation of this honest fruit of labour.

Last, but not the least, the committee thanks NAAC for providing the college, an opportunity for introspection and to discover the areas of improvement.

The Committee very humbly admits that this enumeration has only been an attempt. We hope that any lapse will be treated as an honest mistake and attributed to the game that memory loves playing with us at the end of any such gigantic project.

Overwhelmed and ever in debt to one and all for the team work and collective labour.

Thanks a lot !

Prof. Rangnath Singh

Co-ordinator

College NAAC Steering Committee



NAAC STEERING COMMITTEE

In pursuance of NAAC Assessment and Accreditation and to prepare Self Study Report (SSR) a seven member committee has been constituted.

01. Dr. Abha Singh	(Principal)	-	Chairman
02. Prof. Rangnath Singh	(History)	-	Co-ordinator
03. Dr. Gulab Phalahari	(Economics)	-	Member
04. Dr. Jai Narayan singh	(Pol. Science)	-	Member
05. Dr. Awadhesh Prasad	(Physics)	-	Member
06. Dr. Ajay Kumar	(Psychology)	-	Member
07. Dr. Md. Shahabuddin	(Pol. Science)	-	Member
08. Dr. Vijay Krishna Pandey	(Botany)	-	Member



A . ————— Preface

Any sort of Self-Study Report is always a long-drawn process of introspection and retrospection. On the one hand one must turn inwards to seek deep into the motivations behind one's actions and on the other hand there is the impulse to dive into the history of the institution and look for moments of utter perfection or humble correction. The act of researching for and formulating the report has been a similar exercise. Across my tenure in this college, I have seen it go through the various vicissitudes of life: what the college has emerged as today is a product of all those lessons. Jagjiwan College, despite all the modern amenities which it has kept adding to its repertoire since its inception, has always sought to stay rooted to its origins, devoted to the cause of Social Justice and spiritual well-being of the community. It is therefore of utmost importance that as stakeholders in that community we engage in some sort of self-analysis about our capacities and shortcomings, enriching the former and seeking to overcome the latter. The meticulous and rigorous work of the entire college community that has gone behind the production of this report is testimony to the collective sense of responsibility towards the society and the Institution that the College has inculcated in us.

Jagjiwan College established in 1959 and comes under Veer Kunwar Singh University, Ara. It offers courses upto Bachelors Degree level in Humanities, Social Science & Science streams. Strategic location, environment – friendly campus, highly qualified & experienced faculty members and a good infrastructure are some of its salient features. The college offers its' students good technological assistance in laboratories, updated & automated library, modern seminar hall and sports ground.

Knowledge cannot be restricted to text books and classroom teachings. Rote-learning can never lead to a sound, holistic personality – development of students. It is the responsibility of the institute to create such platform where students perform, think and analyze. To achieve the above stated Goal, the college ensures that an adequate and appropriate emphasis is laid on extracurricular activities. Several Clubs & Societies like Eco-club, Cultural Society, Debating Club, Career Counseling & placement cell and Sport – Clubs are functional in college which provides a meaningful direction to the students so that they explore, where their potential lies. Various events, workshops,



seminars and in-house competitions encourage students to develop a positive, tolerant attitude so that they participate and improvise. Our NSS wing, inculcate a positive approach in the students regarding social service and related duties. Magazine committee functions with student representatives on the editorial board. Placement cell ensures that students gain exposure through internships and get job placements accordingly.

Jagjiwan College, Ara is a space of unparalleled self-growth. We have seen the institution make significant contribution to society particularly to the unprivileged cross section of society in terms of producing dignitaries, scholars, intellectuals, and sports persons who have reached high level.

Over the years we have steadily built up our infrastructure keeping in mind the best interests of our students and faculty: both in terms of convenience and research potential. Of course, our students have always brought us various laurels in diverse sports and extra-curricular activities. We try to facilitate their skills with the help of coaches and mentors and infrastructural components. We have an Enabling Unit led by some of our valued faculty members who ensure that the physically challenged students do not face any kind of discrimination. We have ramp facilities for their easy mobility. We are a gender-sensitive community with great regard for the empowerment and security of our female students. Due to a lack of resources we still haven't been able to accommodate the women students of the college on campus: but in order to ensure their safety the college does not allow any academic or extra-academic activity to extend beyond 5 pm in the evening. We also strive to preserve an academic ethos which does not allow students from the economically weaker sections of the society to feel abandoned, and hence there are multiple scholarships and free-ships which we make available for them on a need-cum-merit basis. We realize that we still have a long way to go and there will always be fresh challenges on our way; but the beginnings, no matter how modest, have been hopeful! This report has been a journey through multiple realizations and resolutions towards the goal of further self-improvement and having been a part of this college as the principal.

I am grateful to my staff members without whose contribution this endeavor of preparing SSR could not have been completed. I am especially thankful to college NAAC Steering Committee and its co-ordinator Prof. Rangnath Singh & Dy. Co-ordinator Dr. Gulab Phalahari who with lots of patience and hard work gave a shape to the scattered mass of data.

I am waiting for NAAC peer team to visit our college and enlighten us with their expert views.

(Dr. Abha Singh)

Principal

JAGJIWAN COLLEGE, ARA



B. Executive Summary

- **About Location of College : ARA, BHOJPUR**
- **JAGJIWAN COLLEGE, ARA – AT A GLANCE**
- **Criteria-wise Executive Summary – SWOC Analysis**
- **STRENGTH**
- **WEAKNESS**
- **OPPORTUNITIES**
- **CHALLENGES**



About Location of the College “ARA, BHOJPUR”



Abdul Bari Rail-Cum-Road Bridge (Koilar Bridge) on Sone River connecting Patna District to Bhojpur District (Ara)



Aranya Devi Temple

Aranya Devi Temple is dedicated to Goddess Aranya, i.e. the presiding deity of the forests or deserts. The worship of a forest deity is quite unusual. In about 1812, Buchanan visited Ara and was told by the local Pundits that the name of the town was derived from Aranya, i.e. a waste land or ‘forest’. It suggests that the entire area around modern Ara was once heavily forested.

Believed to be the oldest Hindu temple of the town situated just on the border of new Ara and old Ara, this monument perhaps indicates the etymological origin of Ara.



Bisram

It is said that Lord Mahavira, the last Jain Tirthankar took rest for some time at this place during his wanderings. Hence, this place is called Bisram or rest. The Jains from every part of the country visit this place throughout the year. The temple contains an idol of Lord Mahavira. There are about 45 Jain temples at Ara.



Babu Veer Kunwar Singh : One of the Leaders of Indian Rebellion of 1857 belonged to Royal Ujjaini house of Jagdishpur currently part of Bhojpur District, Bihar at the Age of 80 years during India’s first war of Independence (1857)

Ara is a town & district headquarters of Bhojpur district of Bihar. The present Bhojpur district came into existence in 1972. Earlier this district was part of Sahabad district. In the year 1972. Sahabad district was bifurcated in two parts namely Bhojpur and Rohtas. Buxar was a sub division of old



Bhojpur district. In 1992 Buxar became a separate district and rest of Bhojpur district has new three sub-divisions : Ara Sadar, Jaddishpur and Piro. Ara town is the headquarters of the district and also its principal town. It is located at a Longitude of $83^{\circ}-45'$ to $84^{\circ}-45'$ East and the Latitude is $25^{\circ}-10'$ to $25^{\circ}-40'$ North. Height from Sea level : 192.989 meters. Main Rivers are Ganga and Sone. It is located near the confluence of the Ganga & Sone.

The climate of the district is of moderately extreme type. The hot weather begins about the middle of march, when hot westerly winds begin to blow during the day. The month of April and May are extremely hot. In a normal years, the monsoon sets in by the third week of June and the rains continue with intermissions till about the end of September on the early part of October. The cold weather begins from the month of November and lasts till the beginning of March. January is the Coldest month.

Average Temp. During Summer: $30^{\circ}-45^{\circ}\text{C}$

Average Temp. During Winter: $15^{\circ}-07^{\circ}\text{C}$

Arrah founds mention in various mythological and historical texts. One can find many age old temples and Jain site in this part of Bihar. The city witnessed a famous battle of Buxar which was fought in the year 1764. During pre independence era Bhojpur and Buxar were interlinked as a single unit. The battle led to the defeat of grand alliances between Mir Kasim, Nawab of Begal, Mughal Emperor Shah Alam II and Shuja-ud-daulla, Nawab of Avadh. Major Hector Monro under the banner of East India Company wiped out the opponents. The battle is recorded in annals of history as it led to establishment of British rule and supremacy on firm footing in India.

The region played imperative function in the rebellion of 1857 which is also known as First war of Independence. During outbreak of 'sepoy mutine' of 1857, Babu Kunwar Singh of Jagdishpur battled against the British rule and was successful on many occasions. He brought down the union Jack from Jagdishpur fort and hoisted his flag. The interesting part is that he was eighty years old during the outbreak of rebellion but then also successfully countered British on many occasions.

The freedom movement of 1942 took a livid twist in the region and on 28th. September 1942 a courageous freedom fighter 'Kavi Kailash' of town achieved in hoisting the tri-colour flag on the collectorate but eventually he was tormented brutally by the British constable and he was clinched to death. Arrah is home to many eminent personalities from various fields. National leaders like Babu Jagjiwan Ram, Dr. Ram Subhag Singh and others who fought tremendously for the freedom struggle and become significant Politicians of independent India were born in this town. The renowned mathematician Dr. Bashishtha Narain Singh was born in this district.



This region has for all time presented as the model of collective harmony. People of each and every religious conviction energetically take part in the celebrations of each other. In addition to numerous temples of Hindus Churches, Mosques, Gurudwaras and Jain temples are also in considerable numbers in the town. The renowned Aranya Devi temple and Shahi Masjid of Muslims are positioned in the heart of the city. The town has two Churches and King George -V performed prayers in the cathedral located in the west of the town. The antique shrine of Lord Shiva named as 'Sidhnath Mahadeo in the Muhalla Bindtoli is supposed to be illustrated in the Ramayana. The city is as well been set in elevated regard by Jain disciples due to existence of range of Jain shrines and holy place.

The economy of Arrah relies chiefly on farming and cultivation which is due to Sone Canal in its southern side and rich Gangatic plains in the north. Rice and wheat are the two chief crops of Ara, although other crops like sugarcane, guava and mango form a considerable portion of the agricultural cultivation of the region. The region is extremely fertile for vegetable cultivation, particularly potatoes and tomatoes. The only mineral product in this district is the sand from Sone river. About 40 Kms. length of Sone river forms the part of southern and eastern and eastern boundary of the district of Bhojpur. The only managed sand - collecting centre is Koilwar, which is about 5 Kms. strips. About 35 Kms length is not properly managed to gather the sand.

The city has a well equipped rail network, it is on main railway route Howrah / Kolkatta --- New Delhi. It has good connectivity to major destinations. All the major trains in this route halts in the city. Although Ara does not have an airport, the city is well connected by road to the nearest airport located in the State Capital Patna. The airport is located 45 Kms away from the city with ample number of buses and taxis plying. All the major air carriers connect Patna to other major cities of India.

Major festivals	:	Diwali, Holi, Dussehra, Ramnovami, Janmashtami, Shivaratri.
Language Spoken	:	Bhojpuri, Hindi and Urdu.
Rivers	:	Ganga & Sone.
Govt. Colleges	:	Maharaja College, S.B. College, M.M.Mahila College, Jagjiwan College.
State University	:	Veer Kunwar Singh University

WHAT TO LOOK FOR IN ARA

Ara House

It is a huge and magnificent building situated near Maharaja College at Ara, two km from the Ara railway station. The building is famous as Veer Kunwar Singh's house. King of the erstwhile Jagdishpure state, Kunwar



Singh had valiantly fought the Britishers in 1857, and had kept several Britishers captive in the Ara House.

Jagdishpur Fort

Situated 15 km from Ara on National High way 34 is the Jagdishpur sub-divisional town which is known for being the birth place of Veer Kunwar Singh. Every year on April 24, the Bihar government organises a function here to celebrate 'Vijayotsava' in memory of Kunwar Singh's victory over the Britishers in 1857.

Aranya Devi Temple

Situated at Gopali Chowk, two km from the Ara railway station, is an old and famous temple of goddess Shakti.

Chandwa

Two km west from Ara town is the birth place of former deputy prime minister of India, Babu Jagjiwan Ram. There's a 'samadhisthal' of the great leader here.

Jain Temples

There are scores of Jain temples in and around Ara which are worth seeing.

HOW TO REACH

Distance from Patna: 45 km by train; 60 km by road.

Ara is situated on the Patna-Delhi main rail route. Almost every mail and express train has a stoppage at the Ara railway station.

Ara is situated on the Patna-Buxar main road. One can take a bus or hire a taxi from Patna to reach Ara.

By Air:

Nearest Airport

Jayaprakash Narayan International Airport, Patna (55 kms).

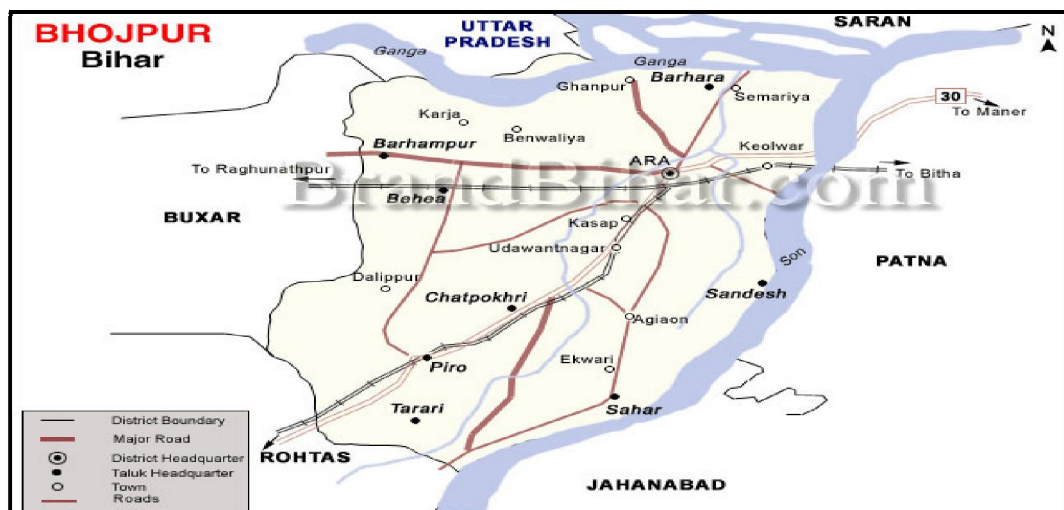
By Rail:

Nearest railhead

Ara.

By Road:

Connected by good roads with all Indian cities.



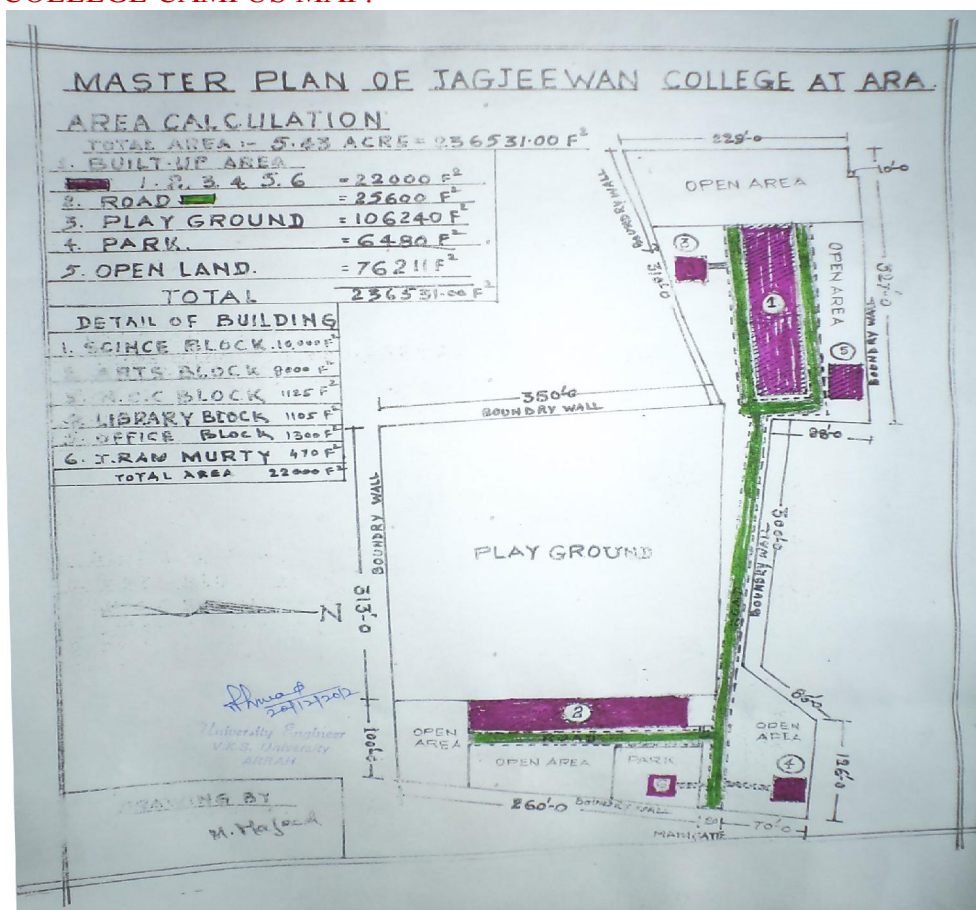


Important personalities hail from Ara :

Babu Jagjivan Ram:	He served the country in many capacities eminently including the post of deputy Prime Minister of India. He was crusader of social Justice.
Sri Ram Subhag Singh:	Noted freedom fighter, who led the freedom movement to the common masses. He was sent to jail in 1943 where he was assaulted badly by the police. Later he became Rail Minister of India.
Sri Jagannath Sahay:	Resident of Baghawa Gali of Ara was first person from this district who went to Japan in 1905 for technical education. He returned as Textile Engineer in 1908.
Sri Kashinath Jee:	This Ara resident had established at Phulwarisharif the first Cloth Mill in the entire state. This Mill was inaugurated in 1936 by Pandit Jawahar Lal Nehru.
Kavi Kailash:	The great freedom fighter and martyr Kavi Kailash of Ghoradei village had successfully unfurled Tiranga flag at Ara collectorate on 28th sept. 1942. He was later killed by Baluchi police near collectorate pond.
Sri V.P. Singh:	He was the first Chief Justice of Supreme court of India.
Sri Ambika Bhojpur Singh:	He was a noted freedom fighter and later served as State Minister of Bihar.
Bindeshwari Dubey:	Former Chief Minister of Bihar had also served as central minister of India.
Ramanad Tiwari:	He was Home Minister of Bihar.
A. P. Sharma:	Noted political leader who became Rail Minister of India.
Tapeshwar Singh:	He was the founder of Co-operative Movements in Bihar.
Padmashree Bharat Mishra:	He was noted scholar of Political Science and Literature.
Sri L.M. Rai:	Famous economist and writer of several books.



COLLEGE CAMPUS MAP:



JAGJIWAN COLLEGE, ARA : At a Glance

Jagjiwan College, Ara (Bhojpur) was established on **08th October 1959** in name of renowned Indian independence activist, politician, leader of Dalit Community and former deputy PM of India. Babu Jagjiwan Ram. The birth place of Babu Jagjiwan Ram is village Chandwa where the College is located.

Babu Jagjiwan Ram, born on 05th April 1908 in a Dalit family of Chandawa Village, he completed his graduation level education in science stream from university of Calcutta in 1931, during his college life he organised several conferences to draw the attention towards issues of discrimination on caste basis and also participated in the anti untouchability movement started by Mahatma Gandhi. In 1946, he became the youngest minister in Jawahar Lal Nehru's interim government, the first cabinet of Indian as a Labour Minister and also a member of Constituent Assembly of India, where he ensured that Social Justice was enshrined in the constitution. He went on to serve as a minister with various portfolios for more than forty years as a member of the Indian National Congress (INC). Most importantly, he was the Defence



Minister of India during the Indo-pak war of 1971. His contribution to the Green Revolution in India and modernizing Indian agriculture, during his two tenures as union Agriculture Minister are still remembered. He left congress in 1977 and joined the Janta party alliance, along with his congress for Democracy. He later served as the Deputy Prime Minister of India (1977-79).

Inspired by the personality & contribution of Babu Jagjiwan Ram towards Social Justice, the then education Minister of Bihar Govt. Sri Ganga Nand Singh announced the establishment of this College. Mahanth Mahadevanand Giri a renowned philanthropist & social worker nominated as first Secretary of Governing Body represented by Several educationist and intellectuals of Ara town. Mahanth Mahadevanand Giri has an experience of establishing a Women in Ara M M Mahila College, Sri Ram Naresh Singh was made first Principal-In-Charge of this College. Due to hard efforts of educationist, intellectuals of Bhojpur range and due to keen interest of Padam Bhushan Dr. Dukhan Ram, this College got its affiliation in 1960 from Bihar University, Muzaffarpur. After establishment of Magadh University, Bodh-Gaya in 1962 it came under the affiliation of Magadh University, Bodh-Gaya. On **8th July 1977** it has been converted as constituent unit of Magadh University, Bodh-Gaya. After bifurcation of Magadh University, Bodh-Gaya and establishment of Veer Kunwar Singh University, Ara in 1992 it has been transferred under the control and management of VKSU, Ara.

Initially the College was running from a rental infrastructure. Babu Jagjiwan Ram donated his own 5.43 Acres of land in his native village chandawa for the construction of College's Own building. The foundation stone of College own building was laid down on 11th. February 1965 by, the then Chief Minister of Bihar Sri Krishna Ballav Sahay.

Daughter of Babu Jagjiwan Ram and former speaker of Lok Sabha (Indian Parliament) Smt. Meira Kumar also catered with several types of contributions for the development of the college.

Presently this college is engaged in imparting higher education in fourteen subject upto graduation level in faculties of Humanities, Social Science & Science. Apart from regular UG Courses, College is also running Classes of Remedial Coaching for ST/ST & Coaching for entry in services for maintaining balance to Social Justice of the local Community.



Executive Summary

CRITERION I : CURRICULAR ASPECTS

Jaggiwan College, Ara, a constituent college of Veer Kunwar Singh University, Ara has been striving since 1959 to provide holistic education that can serve as a catalyst for dismantling the cobwebs of ignorance and illiteracy. Our objective is to contribute to the development of individuals so as to make them morally upright, intellectually well-informed, socially concerned, emotionally balanced, physically well-developed and culturally accomplished. This is sought to be accomplished in a framework that homogenizes the global knowledge frontier while remaining anchored to the Indian cultural moorings. We are firm believers in the philosophy where values and attributes such as discipline, hard work, and intellectual curiosity interact with intellectual rigour in ways that are dynamically rewarding and hence indispensable tools for the pursuit of excellence. Maintenance of discipline therefore acquires top priority with teaching and administrative staff working in close sync to achieve the same. Talks and seminars relevant to specific disciplines serve to deepen the students understanding of the curriculum and thereby play a strongly and indispensably complementary role to class room teaching. The college aspires to inculcate the above values in both students and teachers. Meticulous planning of lessons with respect to workload, timetables and the academic calendar are ingrained in the work ethos at Jaggiwan College, Ara.

The college provides a liberal and nurturing atmosphere for academic attainment. Every department is provided with computers & Internet facilities that allow the teachers to go beyond the university prescribed curriculum and allow them to be at par with the syllabus provided by University. College is member of digital library network “INFLIBNET” which provides accessibility to different open sources of learning to faculty member & students, in order to enhance their knowledge with latest developments in various academics fields. The Placement cell of the college facilitates students to gain placement in various fields.

The teaching faculty members at Jaggiwan College, Ara are highly accomplished yet constantly striving to achieve further excellence. Most of our teachers are involved in research activity. The college provides an institutional infrastructure in the form of various committees such as the Research promotion Committee for Addressing issues related to the Research Activities. While academic excellence is of paramount importance to Jaggiwan College, our commitment to a holistic approach to education makes us pay keen attention to sports and extracurricular activities. The college has been attracting considerable sports talent that has blossomed further under the guidance of an able sports department.

Further, N.S.S. chapter of our college instill in students a sense of social



responsibility and help them understand and find practical solutions to problems confronting individuals, groups and communities. This helps our students to bring about positive change in the society as they enthusiastically work towards spreading the message of peace, education, love and development. The college has set up Internal Quality Assurance Cell (IQAC) which monitors and evaluates the quality of academic delivery and enrichment programmes offered by the college. This cell is entrusted with the responsibility of collecting feedback from stakeholders about the quality

of curriculum delivery, the limitations, proposals for improvement etc. To obtain feedback on curriculum from all stakeholders, a link has been provided in the website. Written Feedback from outgoing students are collected. All Feedbacks collected are analyzed and result is shared with all the departments heads & measures to redress them are taken by IQAC.

The college facilitates innovative teaching, learning process through seminars / workshops based on the curriculum, audio-visual mode of teaching, study tour / excursion / field – work, projects – works survey – work, up-gradation of ICT based learning resources, use of library and modernization and upgradation of laboratories.

— CRITERION II: TEACHING-LEARNING AND EVALUATION

Teaching-Learning at Jagjiwan College is an innovative blend of traditional and modern methodologies aimed at holistic growth of students. The focus of student-teacher interaction involves the exploration of multidisciplinary opportunities to bring out new perspectives and fresh thoughts in their field of knowledge.

Though Jagjiwan College is a natural choice for students of certain section of society, the college ensures the persistence of this publicity. This is evident through the increasing number of applications from all across Bhojpur District over the years. The College offers undergraduate courses in fourteen different subjects. The admissions to all these courses are made as per the official guidelines of VKSU, Ara. The College's Admission Committee makes sure that the admission procedures are carried out in an organised and systematic manner. Special arrangements are made to place help desks for assisting students and parents in the admission procedures. Admission are awarded on the basis of merit of Qualifying exam for honours courses minimum 45 % marks are required in the subject opted for honours and aggregate at intermediate (+2) level.

Reservation policy in admission is followed as per state/central/university and some quota's defined by college internal management obeying the social responsibility. Following reservation policy is followed by college admission committee in admission process of all courses.

01 . SC – 16%; 02. ST – 01% ; 03. BC-I – 18% ; 04. BC-II – 12% ; 05.



- Differently abled – 03% ; 06. Doner's quota – 02% ; 07. BCW – 03%
- 08. Dependents of college/university teaching staff – 05%
- 09. Principal's discretionary quota – 04%
- 10. Dependents of personals under central / state gov. transferable job (Army/Bank /Rly./Administration) – 05%
- 11. Sports/Games/Music and fine arts quota – 04%
- 12. Girls Students are awarded 05% weightage on gross number for admission.

In recent years, the college has taken proactive steps to make the campus disabled friendly by constructing ramps. To this end, it adheres to the inclusion policies as framed and designed by the Government of India and the guidelines of the University, both in letter and in spirit. It deserves special mention that the college pioneered small committees of teachers to look into the interests of students.

The college is known also for its focus on co-curricular activities that are seen not as extra-curricular but as an integral part of the teaching methodology. This vision has helped the college to grow into an institution of excellence from a holistic perspective.

Managing the diversity amongst its students in terms of capabilities, talents, aspirations, background, personal resources and special needs is certainly a challenge. And the college takes this challenge very seriously. It not only provides a competitive environment but also strives to provide the requisite support to students to help them achieve their fullest potential. societal contributions, Jagjiwan College stands out in extending personal attention to the needs of the students. The emphasis is not merely on scholastic achievements, but on an all-rounded development that involves understanding and sensitivity towards gender-equality, environment and society. There are even programs that help underprivileged students through fee concessions and scholarships.

The college lays great emphasis on the quality of the teaching-learning process. Both the faculty and students are encouraged continuously to upgrade their skills by participating in various seminars, conferences and workshops. The college has created an environment where teaching is not regarded as pedagogy but as stimulation of rational mind. The teaching modes are made highly interactive by encouraging discussions, raising questions and debating ideas.

This learning process offers students space for developing independent thought and also for sharing and exchange of ideas with peers. The students are encouraged to contact the faculty if they require any academic, personal or social support as faculty performs the role of not just a teacher but also a mentor and a guide.

The college has a Wi-Fi enabled campus provided by Bihar State Government. The College has a well-equipped automated central library with OPAC facilities.

The college monitors/ evaluates the quality of teaching – learning through IQAC and Grievance Redressal Cell which collect feedback from all



stakeholders, using it to monitor / evaluate it. Examinations are held as per the university schedules for proper evaluation and preparation of the students to face the global challenges with the motive of brushing up the admitted students, so that they may shine in life, three years time is all that the college has to groom them in their academic, co-curricular and personality development spheres. This is done successfully by closely monitored programmes. Parents – Teachers meetings are held on regular basis Certificate and other rewards are offered to students for his/her good performance.

Procedures are in place to ensure a timely completion of the syllabus within the framework of the academic calendar such as displaying timetable before the commencement of the next academic year, monitoring the attendance of students on a monthly basis, preparing a detailed schedule for submitting the internal assessment of students, and arranging for replacements in case of leave or planned unavailability of any faculty member.

The faculty members are encouraged to update themselves about the latest research and technological advances to help them meet the challenges of newly developed curriculum programmes. The college feels proud of the awards and recognition received by the various faculty members. A 360 degree students' feedback process has been initiated in the college in order to ensure the excellent results.

The college strictly follows evaluation guidelines of VKSU, Ara. All the departments of the college adopt a uniform policy of evaluation to present the progress of their respective class. The progressive performance of students is monitored through continual internal assessment and final examinations. In addition to these assessments specific strategies are adopted at the departmental level such as small group interactions, group discussions, power point presentations, lectures by specialised resource persons to share their expertise and skills with the students. All these initiatives help to assess the individual progress of students through the duration of the course. Continual evaluation helps the students to work on their weak points and improve their performance. The marks obtained in the internal assessment are put on the college website as well as on the college notice board. If there exists any discrepancy in the internal assessment, it is taken up by the concerned teacher. Jagjiwan College is affiliated to Veer Kunwar Singh University, Ara and follows its designed curriculum strictly. The learning outcomes of each course are inbuilt in the prescribed syllabi and play a crucial role in determining and planning the teaching, learning and assessment strategies. The college updates its website regularly with notifications and important circulars/revisions sent by the University. The college website also displays important information for the students.

The faculty members are actively engaged in continuous internal assessment of the students. If a student shows unsatisfactory performance, then remedial classes are held and simplified study material is provided by the teacher.



The faculty members try to inculcate a sense of application and problem solving skills in their students, so that they can face and resolve any challenge. Students are motivated towards learning communication skills, motivational skills and team work. The strong bonding and camaraderie between the students and teachers is instrumental in the holistic development of students as good human beings and teachers as accomplished faculties. The college aims at inculcating the following attributes amongst the students during the course of their study in the college such as thorough knowledge of the subject, environmental consciousness, good character, leadership qualities, responsible citizenship, patriotic attitude, commitment to human rights and a gender sensitive attitude.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

Jaggiwan College understands the pivotal role of research to improve educational standards and the quality of teaching. The college promotes research-related activities and has established a research culture among faculty and students alike. The college has constituted a Research Promotion Committee that is headed by the Principal as Chair Person. The committee has recommended the college to approach UGC, DST and other funding agencies for recognition of newly created research centers for financial support and creation of a central instrumentation facility. In addition, the committee also recommended the implementation of ethics related to usage of living organisms in research as per the guidelines. A Dissection Monitoring Committee (DMC) and an Institutional The college has an IQAC (Internal Quality Assurance Cell) headed by the Principal and 7 senior faculty members to motivate the teachers to pursue Ph.D, participate & present research papers, in the Seminars/Workshops/ Conferences and also to publish research papers in reputed National/International journals / books. The college invites eminent academicians /researchers for delivering lectures to promote scientific temper & research culture among students as well as teachers. The Final year students take up research oriented projects, make educational tours and field trips as partial fulfillment of their curriculum. Interdisciplinary research is promoted by organizing seminars and workshops. In addition to all the mentioned support, the college also provides free access to Internet, OER'S Databases, Digital Databases provided under different library networks like INFLIBNET & DELNET, reference books, journals, periodicals, laboratories and equipments, reading room facilities etc. Several research papers of faculty members have been published in Regional & National Journals. Besides authoring books, many faculty members are engaged in research projects.

The study circle of the teacher's council holds interdisciplinary sessions for paper presentations by annual college magazine "**Jaggiwan Jyoti**".

The college boasts of excellent record of accomplishment with respect to



extension activities in the different categories like Community development, Social work, Health and hygiene awareness, Health camp, Adult education and literacy, Blood donation camp, Environment awareness, Gender sensitization etc. college has units of NCC & NSS. A neighboring Dalit Tola has been adopted by the NSS Units of the college for creating health-care/hygiene/education awareness. NSS and NCC Cadets visit the local orphanage on important festivals for distribution of gifts among the inmates, to share the joys of living with them. Community orientation activities are reflected through blood donation camps/AIDS/nutrition awareness programmes. The NSS Units organize extension programmes like cleaning/plantation/literacy mission/community health/blood donation camps/National Youth Day/relief work. The Women's Cell addresses issues regarding women staff/students, primarily fostering their social responsibilities and imparting information about sexual harassment. It takes initiatives for guidance/counseling of women students. Extension activities ensure the growth of students' awareness as responsible and humane citizens.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

The College has adequate number of classrooms for all Departments. There are separate classrooms for all Honours courses. There is one smart classroom with LCD projector utilized by different departments on share basis. There is a seminar hall of 250 seating capacity which is well-equipped with LCD projector, public address podium. Sufficient classrooms for taking tutorials/extra classes are available in the College from 1 p.m. onwards.

There are 06 well-established laboratories in the College for Sciences, Psychology and Computer Science, though more space is needed for Life Sciences and Psychology. Besides, Science Departments have highly advanced equipments which are used both for teaching-learning and research projects. A well-furnished general staff room with personal lockers, computer and internet facility is available for teaching staff.

The central library of the College has a good stock of text books with multiple

volumes and reference books. Total area of the library is 185 square meters. It provides a part of space for reading facility both to students and staff. Computers with Wi-Fi internet connection are available both for students and teachers in the library. Whole campus of College is Wi-Fi Enabled, facility provided by state govt. It provides open-access system to all students & staff. Library access is open for all on every normal working days (barring National holidays and Puja vacation), before and during examination days and summer vacation for 6 hours. Departmental library with limited number of text books are available for the Departments of all Sciences, Psychology and Economics.



The College has 01 computer labs with 20 computers. There is a large playground in the College. Many sports materials are available. Common rooms both for boys and girls with indoor playing facilities are available. Identity card to students is provided which helps in identification generally and response in emergencies. Three (3) night guards are engaged for keeping watch over the College.

There is a Health Centre within the campus. In case of medical emergencies the students and staff are taken to the nearby government hospital which is 2 kilometers away from the College. A sick room is also provided for the ailing students during the exam time. A number of licensed softwares and customized packages are being used for teaching and management purposes. The college has made adequate provisions for maintenance of the IT infrastructure and the basic amenities in the college. The college publishes its prospectus and bulletin regularly. The website is regularly updated and it carries much major information required by the students and other stakeholders. The Career Counseling Cell helps the students in choosing the right career for their future. The greenery of the college campus is maintained.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

The College publishes its updated annual prospectus that contains all relevant information for admission such as academic programmes/ courses offered and intake capacity, available subject combinations and degrees, restriction to the choice of subject combinations, admission criteria and fee structure for various programmes, medium of instruction, attendance instruction etc. The College provides: (a) financial aid to its students through post metric scholarship under state government and central government schemes to the economically and socially backward students, to merit-cum-means students and to all sections of female students, (b) UGC sponsored remedial coaching classes for SC, ST, OBC (Non creamy Layer) and Minority students. The College publishes its annual magazine '**Jagjiwan Jyoti**' with substantial contribution from the students. Not only this, several Departments of the College publish wall magazines.

The College has a alumni association formed in 2014 with active service in numerous ways such as during the admission process, Students' Union Council (SUC) formation, large gathering programmes etc. They also guide to the present SUC in regular academic activities. Student representation in various College committees plays an important role in the decision-making process. Students are encouraged to organize cultural programmes celebrating national and international days. The institute provides opportunities to students for participation (a) in co-curricular and extra-curricular activities and (b) at state/regional/national level sports.



Many students actively participate every year. Maintenance of discipline in the college is given top priority. The Principal, in the beginning of the session itself, constitutes proctorial groups comprising members of the teaching faculty. These proctorial groups help maintain discipline and healthy atmosphere in the college campus. The non-teaching staff has a well - defined hierarchy. The college office superintendent, under the overall control of the college Principal, coordinates various responsibilities assigned to the non-teaching staff. Professional Development of its Teaching and Non-teaching staff is encouraged. Faculty participates in Seminars / Workshops / Orientation Courses and Refresher Courses. There is provision for public addressing system.

Special supports provided to students who are at risk of failure / drop-out, include concessions offered to economically backward students / tutorials/discussions /remedial coaching / personal, academic, social counseling/concept clarification / problem solving exercise / bilingual explanation / simple but standard course material/ revision / enhancement of communication skills art of reading-learning/ trial tests / mock examination. The formation and role of the student's union strictly follows the statute of Veer Kunwar Singh University, Ara. It maintains a concordant atmosphere, promotes the academic environment in the campus, brings the grievances of the students to the notice of the authorities and creates a link between administration and students. Most of its financial requirements are met by the college. There are representatives of the students' union in important academic and administrative bodies for development quality sustenance and enhancements.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT.

Since this college is a constituent unit of Veer Kunwar Singh University, Ara the major affairs regarding of policy, examination, course curriculum and personnels are managed by university. The College administration is assigned by the different committees, councils and board constituted by the head of the institution Principal/ Prof.-In-Charge as per the guide – line framed by university, govt., and UGC to maintain transparency in management. There is a Bursar (Income) and a Bursar (Expenditure) appointed by the university who looks after the incoming and outgoing funds of the college.

Teamwork leads to the best practices of the institution. The participative/democratic principle of the management propels all plans and policies and their implementation and effect, towards consultation with the committees and boards. IQAC looks after the quality in imparting education. Thus, empowerment through total decentralization of the administrative system promotes co-operation, sharing of knowledge and innovations. The development, supervised by the management, comprises extension of building, providing additional facilities, introduction of new



courses, inclusion of new faculty, employing visiting teachers, etc. The democratic set-up is extensive with each unit having fullest freedom to innovate and plan its perspectives of development, maintaining the line of hierarchy to ensure harmony. Funds are allocated/grants are applied for as per UGC schemes for the building/development projects of the college. Income/expenditures are closely monitored by the Bursar and Accountant and overseen by the Principal. Judicious expenditure of funds involving proper procedure for purchases by the Purchase Committee with regular audit (Internal and external) of the budget indicates transparency in financial affairs.

CRITERION VII: INNOVATIONS AND BEST PRACTICES.

Continuous assessment mechanism based on in-house exams/class tests/mock tests etc., help the college in adopting remedial measures. The college encourages participation of the students in college activities. Senior students are involved in teaching the junior students. Students as volunteers are associated with the different tasks and staff committees. Thus they not only feel more relevant and useful but also get opportunities to be leaders, thinkers and change makers.

The existence of various societies/clubs and community - oriented programmes in the college helps in the multidimensional growth of the learners' personality. The college has an effective Tutorial Group System wherein each teacher is allotted a small group of students. The teacher collects important feedback about the working of the college and problems, if any, faced by the students and the suggestions to improve the working of the institution. A college magazine is published every year. Students are given proper involvement in the publication of magazine **“Jagjiwan Jyoti”**.

The College works meticulously to maintain a green, pollution free environment in the campus. Students are sensitized through seminars conducted on environment oriented topics like **“Global Warming”**, **“Biodiversity”** etc. Plantation programmes and crusade against polythene in and around college campus are regular activities undertaken by NSS, NCC, Eco-Club and other units of the college. The institute is committed to energy conservation. Therefore switching off of the lights& fans, Electronic laboratory apparatus & ICT devices when not in use is the general norm. Use of fluorescent tubes, CFL bulbs, solar heaters, natural light in the laboratories etc. The college imbibes the spirit of experimentation & innovation in its pursuit of growth and excellence. Smart class, PPT presentation, inter & intra departmental competitions, co-curricular activities, and ethics classes are some of the strategies adopted to realize our vision of value based higher education. Our best practices incorporate the topics.

1. Institutional Co-ordination for Teamwork



Objective of the Practice : To provide quality education to students, especially the first generation learners, by streamlining and coordinating institutional components

2. Widening Access to Higher Education

Objective of the Practice : To make education available to all irrespective of their social and economic status

SWOC Analysis of the College

STRENGTHS:

- College's attachment with a renowned personality of Indian Politics former Dy. PM Babu Jagjiwan Ram, it is situated in village Chandwan, birth place of Babu Jagjiwan Ram on the land donated by him, it has got emotional attachment to his daughter Mrs. Meira Kumar former speaker of Lok Sabha, due to which it enjoys several types of support in its growth.
- The College has moved to the forefront of the knowledge-based economy by incorporating technology in its pedagogical methodology. The entire college campus is Wi-Fi enabled and ICT facility is provided to the library and to the classrooms.
- Psycho-Socio cell is active which deals with several types of Psychological issues of students.
- We are also always in the process of organizing and hosting seminars, workshops, conferences and extra-curricular events in college such that students get to interact not only with their peers but with leading experts in their fields of interest.
- Large campus for future infrastructural development.
- There are one unit of NSS & NCC in function which expands the area of executing ISR and inculcation of Community Responsibility among students.
- It has developed Soil Testing & PH value determination facility opens the door for providing consultancy services to local farmers in doing their decisive cultivation.



- Present principal of this college Dr. (Smt.) Abha Singh is a visionary and pro-active personality, who acts actively in the inclusive holistic growth of the college.
- The biggest strength of JAGJIWAN COLLEGE, ARA as an institution is its huge strength of learners particularly those belonging to the urban & rural and weaker section of the society (SC/EBC/OBC/Minorities) Economically Backwards) which stands testimony to our social commitment.
- The annual college magazine “**Jagjiwan Jyoti**” gives the students an opportunity to exhibit their writing skills.
- Provision of UGC-Supported remedial coaching classes for SC, ST, OBC (non-creamy layer) and minority students and coaching for entry in services like Rly, SSC, BPSC, Banks etc.
- To enhance the overall personality of the students and help them become responsible and responsive members of the societies like Career Guidance and Counseling Cell, Grievance and Redressal, Women’s Cell, Environment Club, Youth welfare club etc.

WEAKNESSES:

- Acute shortage of permanent teaching and non-teaching staff against sanctioned post, however it is being managed by part time and guest faculty to achieve desired outputs in academic activities.
- The Students – Teacher ratio is quite high against permanent teachers and non conducive, there is need for immediate recruitment of teaching & non-teaching staff. However recruitment process has been started by state government and it is likely that this shortage will be overcome soon.
- Lack of accommodation for staffs.
- The physical infrastructure is still lagging behind the pace which the college wishes to acquire.
- Although we have been trying to promote a disabled-friendly building, some of the blocks are still not made accessible through lifts or ramps, which makes it difficult for the specially challenged to access it.
- Lack of adequate facilities for research and extension activities.
- Lack of Industry-Institutional interface and collaborations.
- Students mostly being from urban & rural background are not up to the mark and lack well behaved manners.



- No transportation facility for students especially for girls, exposing them to sexual harassment.
- At present time, the ARA have almost negligible Industrial growth, which resulted into narrow scope of employment generation and Industry – Institution interaction.
- Since decisions are made centrally by the University, which often takes some time resulting in some wait or void at the College-level, or simply rework.
- Due to non-availability of dedicated Examination hall classes are adversely affected during examination period.
- Our repertoire is constrained in terms of academic subject offerings. For example, the College offers almost the entire range of conventional subjects as Honours courses; however, the emerging fields and application-based courses like bio-technology, Computer Applications, Applied psychology are lacking.

OPPORTUNITIES

- Agro based Research centers can be established.
- Possibility of collaboration with research institutes and institutions of National importance.
- There are opportunities in the field of sports and other extra co-curricular activities as the college has won several laurels in all such areas.
- Ample scope for starting Post Graduate courses and to establish Agro based research centre.
- Since the college is located in a very influential region, from where several leaders of national repute emerged and contributed immensely to the growth and development of state and the nation, they should be motivated to provide financial and administrative help for the upliftment of college.
- The NSS and NCC allows our students to extend their services beyond the college campus. This provides the young minds with an impetus to grow for the sake of the welfare of the society. It also encourage the students to maintain a clean and green environment.



- A good rapport and credibility of the institution with external agencies which can help in forging useful collaborations and mutual growth.
- Further deployment of technology to make operations smoother and better.

CHALLENGES:

- To organize more faculty training programs to empower and update the faculty members.
- To train the permanent non-teaching staff to use modern ICT techniques to adopt for fast, accurate and scientific management of data and information.
- To achieve academic excellence despite adhoc enrolment of teachers.
- To motivate the faculty and university officials to bring change as per the demand of job market in the courses of studies and progressive paradigms in Higher Studies.
- Not all classrooms are ICT enabled and the college is attempting to develop a homogeneous and user-friendly infrastructure across the college. We need to upgrade all the boards in the classrooms to white boards for writing.
- To avoid burn-out of faculty members who have been doing extra to run the operations under tight time-schedules, and have second line of command and operation in-place for any eventuality.
- To keep maintenance costs in check, as the equipment ages, and to maneuver and manage steady source of funds for new procurements and replacements.
- To find more infrastructural and systemic mechanisms to support for research and knowledge creation, within current operating conditions.

FUTURE VISION

In the coming years, the college shall strive to promote excellence in quality of teaching, research and co-curricular activities keeping in view the present challenges of globalization, the college is incessantly and vigorously working in the direction of providing quality education and broadening the frontiers of knowledge. In this course, the college plans to :



- To start P.G. courses and several agro based vocational courses
- To start statutory Professional Regulatory Council's recognized courses such as B.Ed, MCA, MBA, etc.
- Construct an auditorium with state –of – the – art seating, sound and light system so that National & International level Seminars / Conferences / Symposia are organized.
- Develop a good sports complex.
- Start Statutory Professional Regulatory Council's recognized courses such as B.Ed, MCA, MBA, etc.
- To start P.G. courses and several agro based vocational courses

Overall, this report presents the complex organic entity of the College with demonstrated good performance and track record, which has been improving consistently in diverse ways, with a strong ability and will to transcend and out-do itself even further.

The SWOC analysis is a self-revelatory experience. The pride we have felt in listing out our strengths and opportunities has been matched by the humbling effect of the weaknesses and challenges. We have miles to go yet, but at least we have been able to diagnose the key areas to begin with. That has to be a good Start.



C. Profile of the Institution

1. Name and Address of the College:

Name :	JAGJIWAN COLLEGE, ARA		
Address :	CHANDWA, NEW POLICE LINE, ARA, BHOJPUR		
City : ARA	Pin: 802301	State: BIHAR	
Website	www.jjcollegeara.co.in		

2. For communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. Abha Singh	O: 06182 - 234234 R:	+919470805462	06182 - 234234	jagjiwancollege@gmail.com
Vice Principal	----	O: R: ----	----	----	----
Steering Committee Co-ordinator	Prof. Rangnath Singh	O: R:	+91-9431078677		profrangnathsingh@gmail.com

3. Status of the Institution:

- Affiliated College
Constituent College
Any other (specify)

○

4. Type of Institution:

a. By Gender

- i. For Men
ii. For Women
iii. Co-education

○

b. By Shift

- i. Regular
ii. Day
iii. Evening

○

5. It is a recognized minority institution?

- Yes
No

○

If yes specify the minority status(Religious/linguistic/ any other) and provide Documentary evidence.

- N / A -

6. Sources of funding:

○



Government	☒
Grant-in-aid	☒
Self-financing	☐
Any other	☐

7. a. Date of establishment of the college: ...**08/10/1959**..... (dd/mm/yyyy)
 b. University to which the college is affiliated /or which governs the college
 (If it is a constituent college) **Constituent College**

VEER KUNWAR SINGH UNIVERSITY, ARA, BIHAR

- c. Details of UGC recognition: **Recognition u/s 2 (f) and 12 (B) of the UGC Act 1956)**

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	10/06/1983	
ii. 12 (B)	10/06/1983	

Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

- d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/clause	Recognition/Approval Details Institution / Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	- N/A -	- N/A -	- N/A -	- N/A -
ii.	- N/A -	- N/A -	- N/A -	- N/A -
iii.	- N/A -	- N/A -	- N/A -	- N/A -
iv.	- N/A -	- N/A -	- N/A -	- N/A -

(Enclose the recognition/approval letter)



8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ☒ No ☐

If yes, has the College applied for availing the autonomous status?

Yes ☐ No ☒

9. Is the college recognized?

a. by UGC as a College with Potential for Excellence (CPE)?

Yes ☐ No ☒

If yes, date of recognition: N/A..... (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes ☐ No ☒

If yes, Name of the agency N/A.....and Date of recognition: N/A..... (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	URBAN
Campus area in sq. mts.	21974.43 Sq.Mtr.
Built up area in sq. mts.	2045 Sq. Mtr.

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

• Auditorium/seminar complex with infrastructural facilities
(Available)

A Seminar Hall with all facilities such as interactive board, projector Public address podium & seating capacity of about 250 people.

• Sports facilities

- * play ground AVAILABLE
- * swimming pool NOT AVAILABLE
- * gymnasium AVAILABLE



- **Hostel**
 - * Boys' hostel : **Not Available**
 - i. Number of hostels : -N/A-
 - ii. Number of inmates : -N/A-
 - iii. Facilities (mention available facilities): -N/A-
 - * Girls' hostel : **Not Available**
 - i. Number of hostels : -N/A-
 - ii. Number of inmates : -N/A-
 - iii. Facilities (mention available facilities): -N/A-
 - * Working women's hostel (**Not Available**)
 - i. Number of inmates - : -N/A-
 - ii. Facilities (mention available facilities) : -N/A-
- Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise) : -N/A-
- Cafeteria — **Available**
- Health centre – **Available**
(First aid & Emergency care facility)
Inpatient, Outpatient, Ambulance...**NO**
Health centre staff – **First Aid & Primary Emergency Care Facility Available**

Qualified doctor	Full time	☐	Part-time	☒
Qualified Nurse	Full time	☒	Part-time	☐
- **Facilities like:**
 - Banking : **Not Available**
 - Post office : **Not Available**
 - Book shops : **Not Available**
- Transport facilities to cater to the needs of students and staff : **Not Available**
- Animal house : **Not Available**
- Biological waste disposal : **Not Available**
- Generator or other facility for management/regulation of electricity and voltage **Generator Facility Available 50 KVA**
- Solid waste management facility : **Available**
- Waste water management : -N/A-
- Water harvesting : **Available**



12. Details of programmes offered by the college (Give data for current academic year)

SL. No.	Programme Level	Name of the Programme Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved student strength	No. of students admitted
01	U.G	B.A(Hons.) B.Sc(Hons)	3 Years 3 Years	10+2 or equivalent Exam. Pass from any recognized senior secondary Exam. Board with minimum 45% for Hons.	English Hindi	Arts – 4536	2906
						Sc.-1836	1342
02	Post-Graduate	----	----	----	----	----	----
10	Any other (specify and provide details)	----				----	----

13. Does the college offer self-financed Programmes?

Yes ☐ No ☒

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes/ No Number

Yes		No	☒	Number	
-----	--	----	----------------------------------	--------	--



15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	UG	PG	Research
Arts	Hindi	--	--
UG -09	English	--	--
PG-0	Sanskrit	--	--
Research -0	Urdu	--	--
	Philosophy		--
	Economics	--	--
	Political Science	--	--
	History	--	--
	Psychology	--	--
		--	--
Science	Physics	--	
UG -05	Chemistry	--	--
PG-0	Mathematics	--	--
Research -0	Botany	--	--
	Zoology	--	--
		--	--
Commerce		--	--
UG -0			
PG-0			
Research -0			
UGC Sponsored	1. Remedial Coaching for SC/ST/OBC Minorities	--	--
	2. Coaching for Entry in Services to SC/ST/OBC	--	--

16. Number of Programmes offered under (Programme means a degree course like BA, B.Sc, M.A, M.Com...)

a. annual system

14

b. semester system

c. trimester system



17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No ☒

If yes,

(a) Year of Introduction of the programme(s).....N/A.....
(dd/mm/yyyy)

and number of batches that completed the programme

(b) NCTE recognition details (if applicable)

Notification No.: N/A.....

Date: N/A..... (dd/mm/yyyy)

Validity:.....N/A.....

(c) Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes No ☒

19. Does the college offer UG or PG programme in Physical Education?

Yes No ☒

If yes,

(a) Year of Introduction of the programme(s).....N/A.....
(dd/mm/yyyy) and number of batches that completed the programme.

(b) NCTE recognition details (if applicable)

Notification No.: N/A.....

Date: N/A..... (dd/mm/yyyy)

Validity:.....N/A.....

(c) Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes No ☒



20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching Faculty						Non-teaching staff		Technic al staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC/University/State	Total Sanctioned Post Teaching – 31 Total Sanctioned Post Non-Teaching - 41									
Government recruited		01	04	01	05		35	02	06	
Yet to recruit	--	--	--	--	--	--	--	--	--	--
Sanctioned by the Management/ society or other authorized bodies Recruited	--	--	--	--	--	--	--	--	--	--
Yet to recruit	--	--	--	--	--	--	--	--	--	--

*M-Male *F-Female

21. Qualifications of the teaching staff:

21. Qualifications of the teaching staff.							
Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teacher							
D.sc./D.Lit.							
Ph.D.		01	02	01	05		
M.Phil.	--	--	--	--	--	--	
PG			02				
Temporary teachers							
Ph.D.							
M.Phil.							
PG					12	03	
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

15



23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 2013-14		Year 2 2014-15		Year 3 2015-16		Year 4 2016-17	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	589	243	588	275	684	276	675	299
ST	05	03	02	01	03	02	05	04
OBC	710	701	680	503	1170	498	851	511
General	930	528	1080	466	1380	465	1220	570
Minority	204	283	275	206	301	184	350	175
Total	2438	1758	2625	1451	3538	1425	3101	1559

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same state where the college is located	4568	---	---	---	4568
Students from other states of India	92	---	---	---	92
NRI students	---	---	---	---	---
Foreign students	---	---	---	---	---
Total	4660	---	---	---	4660

25. Dropout rate in UG and PG (average of the last two batches)

UG

18 %

PG

N/A

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component Rs.

15800.00

(b) Excluding the salary component Rs.

939.02

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes

☐

No

☒

If yes,

(a) is it a registered centre for offering distance education programmes of another University

Yes

☐

No

☒



(b) Name of the University which has granted such registration.
-N/A-

(c) Number of programmes offered

-N/A-

(d) Programmes carry the recognition of the Distance Education Council.

Yes

☐

No

☒

28. Provide Teacher-student ratio for each of the programme/course offered
- | | |
|------------------------|-------------------|
| Science (B.sc.) | Arts (B.A) |
| 1:150 | 1:224 |

29. Is the college applying for?

Accreditation : Cycle 1 ☒ Cycle 2 ☐ Cycle 3 ☐ Cycle 4 ☐

Re-Assessment:

☐

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: ...N/A...(dd/mm/yyyy) Accreditation
Outcome/Result.....

Cycle2: N/A.....(dd/mm/yyyy) Accreditation
Outcome/Result.....
Cycle3: N/A.....(dd/mm/yyyy) Accreditation
Outcome/Result.....

** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

31. Number of working days during the last academic year.

238

32. Number of teaching days during the last academic year
(Teaching days means days on which lectures were engaged excluding the examination days)

180

33. Date of establishment of Internal Quality Assurance Cell (IQAC)
IQAC ...10/08/2015.... (dd/mm/yyyy)



34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) N/A..... (dd/mm/yyyy)

AQAR (ii) N/A..... (dd/mm/yyyy)

AQAR (iii) N/A..... (dd/mm/yyyy)

AQAR (iv) N/A..... (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)



CRITERION I: CURRICULAR ASPECTS

KEY ASPECTS

- 1.1 Curriculum Planning and Implementation**
- 1.2 Academic Flexibility**
- 1.3 Curriculum Enrichment**
- 1.4 Feedback System**



Criteria-wise Inputs

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

- 1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.**

Our MOTTO
cI//ko dVEcde

(Vasudhaiva Kutumbakam)

A verse of Maha Upanishad meaning “The world is one family” inscribed in our college logo is our guiding statement for inclusive growth of society with proper justice.

VISION STATEMENT

To develop individuals of disadvantaged sections of the society by spreading education, so that they can be moulded into personality having morally upright, intellectually well-informed, socially concerned, emotionally balanced, physically well-developed and culturally accomplished.

MISSION Statement

- To Act as a Catalyst of Change by spreading education to the disadvantaged sections of the society (Dalits) and by dismantling the cobwebs of ignorance and illiteracy.
- To stimulate a scientific temper by crusading against superstitions and out-dated customs like child marriage, caste System, female foeticide, dowry, gender bias, regionalism. etc.
- To nurture creative and resourceful minds who can think big, think fast and think ahead, who can care for the nation and the weaker sections of society, and are imbued with humanistic passions and values.
- To enable the students of Jagjiwan College, Ara to settle down with a different career which is intellectually challenging, professionally satisfying, socially prestigious & financially rewarding.
- To increase Dalits & female participation in the field of higher education.



OBJECTIVE

To empower the underprivileged (Dalits) section of the society by imparting quality education which can enhance their socio-economic prosperity, spirit of nationalism, humanism and environment consciousness.

Communication to Stakeholders:

The Vision, Mission and Objective of the college are communicated to the students, teachers, staffs and other stakeholders through.

- College prospectus
- College website
- Display on billboards in the college campus.
- The orientation programs organized for the students and staff at the commencement of the academic session.
- College magazine

On all important functions like College Establishment Day, Birth & Death anniversary of Babu Jagjiwan Ram. Bihar Day Celebration the head of the college acquaints the audience with the vision and mission of the college.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The college meticulously develops action plans for effective implementation of the curriculum. At the outset, the IQAC of the college conducts protracted meetings with the staff members of various department heads to develop various strategies for effective implementation of the curriculum. Teachers are encouraged beforehand to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshops, seminars, industrial visits, computer education apart from regular/traditional teaching methods. Thereafter, the staff members of various teaching departments conduct their internal meetings and develop academic plans for the coming academic year. Keeping in view, the no. of working days available, the syllabus is divided into units which are to be finished by a given deadline. Each department of the college follows the academic calendar issued by the affiliating university. Thereafter, the college plans its annual academic schedule which clearly mentions the topics to be taught and no. of working days allocated to respective topics, the amount of syllabus to be tested in various class, monthly, terminal or half yearly exams.



1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

The curriculum prepared by the Veer Kunwar Singh University, Ara, to which the college is affiliated, is well transacted to the students after serious preparation as well as critical thought by the teachers concerned. Being an affiliated institution we are always in tune into the latest trends in education and guidelines. The University regularly organizes refresher courses, orientation programs and workshops to keep the knowledge and teaching aptitude of the teachers updated. The faculty of the college can discuss their issues or problems, if any, while participating in the meetings of the Board of Studies. The College also encourages the teachers to participate in the Orientation/ Refresher Courses/ Workshops/ Seminars organized by the university to update the knowledge and to improve the teaching practices. The college bears all the expenditures of travelling including registration/ participation fee etc. The college provides ample books and other teaching and reference material like Journals, Magazines, Teaching Models and softwares to enable its teachers to ensure effective delivery of curriculum.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

The College has taken initiatives to ensure effective curriculum delivery in following ways :

- A detailed academic calendar is prepared by IQAC at the beginning of the session.
- The faculty members create Modular Lesson Plan for every course.
- The Co-ordinator IQAC monitors the progress periodically and take corrective action such as arrangement of extra classes as necessary.
- The moderation committees at department level ensure that internal assessment requirements of the curriculum are adhered to.
- ICT training is provided to the faculty for effective curriculum delivery.
- Students' Feedback are addressed properly.
- Apart from giving weightage to the completion of the course in time, the college gives sufficient importance to overall development of students by encouraging them to work with various forums of the college, such as the Student Council, Debating Society, Cultural Society, NSS, NCC, IQAC etc.
- The College has a rich library equipped with modern facilities for the use of teachers and students wherein the latest books and journals are made available to the faculty members and students for their reference. Library is member of INFLIBNET which provide platform to access different scholarly open educational resources.



- In addition to the regular classes, the college also organizes special lectures by inviting experts from various fields to share their knowledge with the students for effective curriculum delivery and their enrichment programme.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?

- The institution constantly keeps in touch with the university through formal and informal interaction. Every academic year, faculty formally meets their respective departments at the University for facilitating curriculum development and prescribing required syllabus revision.
- Eminent faculties are invited to the institution for Guest lectures, workshops, and seminars by various departments and societies; details of which can be found in the individual department reports.
- Faculty of the institution takes part in various Faculty Development and Improvement Programmes to keep them updated about the latest trends in the technology and industry.
- Feedback links are provided in the college website for obtaining feedback from the stakeholders.
- Career Counseling & Placement cell of the college facilitates the interaction and connection with the corporates, banks, and other consulting organizations & NGO etc. In addition to the above point, the college has also organized seminars for overall well-being and capabilities of the students like —Young Leadership Seminar, Resume Building etc.
- The college also facilitates smooth conduct of competitive examinations.
- Most of our teachers are involved in research activity through Innovation Projects funded by UGC and undertake other research projects on an individual level. Teachers also boost their students to undertake research as a part of internal assessment. The main purpose of this is to ensure that the students think beyond the prescribed curriculum.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

An effective curriculum is always evolving and roping in the new and relevant stuff. The functioning of university academic bodies ensures the participation of curriculum, College teachers as they are the ones who know



the difficulties of translating the curriculum in practice. The heads of the departments invite feedback on the curriculum and make sure that it is communicated at the Board of Studies meetings. Our principal is a member of Academic Council of University.

The yardstick of measuring the relevance of curriculum is the response of the students and alumnae. The faculty members make it a point to emphasize the portions of the syllabi where the students show signs of rapid learning and attempt to eliminate the muddled and obscure concepts. The feedback not only of the present students, but also of the old students is constantly kept in mind while seeking modifications. Moreover, the views of other stakeholders are collected through parent teacher meetings and alumni association.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

The college does not enjoy the freedom to frame its own curriculum for any of the academic programs. However, the college tries to supplement the syllabus by arranging special classes for students or by experts from different disciplines. The faculty members of the college also arrange free competitive classes for students, which can be attended even by outside candidates.

1.1.8. How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

There is a comprehensive formal and informal system at Jaggiwan College to ensure that the stated objectives of the curriculum are achieved in the course of implementation. The formal mechanism includes midterm internal assessment through presentations, viva, practical examinations (wherever the nature of the course demands) class and home assignments, class tests and group discussions. The internal assessment is done based on broad guidelines issued by the University as well as other guidelines that are decided upon by all department members in their regular meetings. The department heads in college have the onus of keeping track of completion of curriculum milestones throughout the academic year. A moderation committee for each department also reviews internal assessment marks to make amends for any inconsistencies. The final examination paper setting and evaluation, as mandated by University guidelines, is taken up by every teacher and therefore ensures participation of all at the end of every session. The teachers actively participate in main department meetings to discuss and deliberate changes in curricula in line with changing requirements, industry demands and student feedback, along with their own holistic



understanding of the subject.

Most teacher at their own level, informally keep track of course milestones and ensure that curriculum implementation is done in line with the course objectives. Besides, it is the endeavour of every teacher at Jagjiwan College to not just strictly follow the curriculum but ensure all round development of their students through helping them appreciate related knowledge that may be outside the strict ambit of the course. The teachers actively organize seminars, presentations, educational trips and encourage students to take up independent studies and research to aid in their holistic learning.

Wherever the teacher deems necessary, in addition to regular lectures and tutorials, they fix extra doubt sessions and tutorials to buttress the holistic learning process. The department head also regularly tracks student feedback related to curriculum objectives and the learning process and makes sure that course milestones are effortlessly achieved.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

Apart from the regular courses which are duly affiliated with Veer Kunwar Singh University, Ara the college also offers some Soft Skill Courses like Communication Skills, Personality Development, Computer Skills, personal financial planning and writing skills are also provided to the students of all classes to make students employable under different corporate sector and to achieve goal of institution. Students of undergraduate level are offered special preparatory courses for various competitive exams. Like Railway, Bank Assistant & PO, UPSC, SSC & BPSC etc. Special lectures in communication skill and Personality Development are also arranged for students by resource persons from corporate sectors.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

Although our college does not offer a direct dual degree, we encourage our students to pursue other professional courses like Chartered Accountancy, Company Secretary and Cost Accountancy. Other vocational certificate / diploma courses on Interior Designing, Fashion Designing, Animation, etc through other institutions are pursued by the interested students. The college also provides such students the library and computer laboratory facilities.



1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

Our College is affiliated to Veer Kunwar Singh University, Ara. We follow all policies and rules of university regarding curriculum design and development. Though, marginal academic flexibility is available with respect to admission process and change in group/core subject combination within 15 days after admission.

The application of the students for the change of the subject combination is permissible as per the following practice.

- A. Arts
- B. Science

Range of Core / Elective options offered by the University and those opted by the college

The issue of academic flexibility is linked with the broader policy formulations which are shaped by the university/ state government/ chancellor's office. The college is strictly following the guidelines of Veer Kunwar Singh University, Ara with regards to providing academic flexibility to students of the college pursuing studies in different streams. As per stipulation of the university, a student having 45 percent marks in aggregate is eligible for honours courses of studies. He/She can opt for three years honours program along with two subsidiary subjects one language subject for two consecutive years. Thus a student take a total of eight honours papers, two subsidiaries and one language paper. Non Hindi students have option to opt English as optional subsidiary paper of both 50 and 100 marks respectively.



B.A / B.Sc./ Honours Course Structure :

01.	Degree Part – I	Marks
	Vernacular Composition Or (Alternative Eng. / Mother tongue + Hindi Composition (50+50)	100
	Two Honours Papers (100+100)	200
	Two subsidiary Papers (100+100) (from Art/Science Subject as the case may be	200
	Total	500
02.	Degree Part – II	
	Vernacular Composition Or (Alternative Eng. / Mother tongue + Hindi Composition (50+50)	100
	Two Honours Papers (100+100)	200
	Two subsidiary Papers (100+100) (from Art/Science Subject as the case may be	200
	Total	500
03.	Degree Part – III	
	Four Honours Papers (100+100+100+100)	400
	General Studies	100
	Total	500
	Grand Total	1500

Range of Core / Elective options offered by the University and those opted by the college for Undergraduate general courses B.A & B.Sc (Hons.).

The following are the courses/ programs offered by the college with mentioned flexibility:



Sl. No.	Course/Program	Flexibility												
1.	B.A (Honours.)	Students can opt. any one of the following subjects as Honours paper and any two of the remaining as “Subsidiary” Papers Subject: Hindi, English, Urdu, Sanskrit, History, Economics, Political Science, Psychology, Philosophy												
2.	B.Sc.(Honours)	Students can opt any one of the following group of subjects as Honours and Subsidiary papers any two of the remaining as subsidiary papers: <table><tr><th>Honours</th><th>Subsidiary</th></tr><tr><td>Physics</td><td>Mathematics & Chemistry</td></tr><tr><td>Mathematics</td><td>Physics & Chemistry</td></tr><tr><td>Chemistry</td><td>Physics & Mathematics OR Botany & Zoology</td></tr><tr><td>Botany</td><td>Zoology & Chemistry</td></tr><tr><td>Zoology</td><td>Botany & Chemistry</td></tr></table>	Honours	Subsidiary	Physics	Mathematics & Chemistry	Mathematics	Physics & Chemistry	Chemistry	Physics & Mathematics OR Botany & Zoology	Botany	Zoology & Chemistry	Zoology	Botany & Chemistry
Honours	Subsidiary													
Physics	Mathematics & Chemistry													
Mathematics	Physics & Chemistry													
Chemistry	Physics & Mathematics OR Botany & Zoology													
Botany	Zoology & Chemistry													
Zoology	Botany & Chemistry													

Choice Based Credit System and range of subject options:

Choice Based Credit System type of teaching learning process with inter departmental horizontal mobility for students and credit transfer mechanism have been recommended by credit rating agency NAAC at university level. So the institution is not in a position to implement this new concept. The courses are offered as per modules prepared by the Veer Kunwar Singh University, Ara.

Courses offered in modular form: Courses are provided unit wise by University. There is no provision to arrange in the modular form.

Credit transfer and accumulation facility: As affiliating university do not follow the credit system, there is no credit transfer and accumulation facility in college. There is no existing guideline to transfer the credit to another programme.

Lateral and vertical mobility within and across programmes and

**courses:**

The students are allowed to change their Honours subjects after admission within a stipulated time set by the university. Students failing to secure qualifying marks in their Honours subjects in the University examinations are transferred to the corresponding General Courses. There is no other scope for further lateral or vertical mobility within or across courses.

Enrichment courses: The existing courses are enriched by preparing the students to design seminars and presentations related to theory work. Personality development programmes are also organized to develop the communication through soft skills programmes among the students.

1.2.4 Does the institution offer self-financed programmes? If ‘yes’, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

No, the college doesn't offer any self-financed programme.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries.

The College conducts Personality Development Programmes which enhance the IQ level and communication skills of the participants. The college also invites Guest speakers from the industry which provides regional and global employment opportunities for the students. Special classes are taken for communication skills taking into considerations the rural backgrounds of the students.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institution take advantage of such provision for the benefit of students?

The college does not offer any distance mode of education for students. Therefore conventional face-to-face and distance mode of education flexibility is not being provided by the college/ university right now.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?



Education can be termed complete only if it integrates academic learning with the acquisition of moral, ethical, cultural, social, physical soundness and religious tolerant qualities. The college attempts to incorporate its goals and objectives in the process of curriculum delivery and organizing extra-curricular activities. A sense of healthy co-operation is instilled among the pupils by teaching them humane qualities. The energy of students is channelized towards creativity, team spirit and service to community through NSS & NCC wings of college. The focus is on the all round development of the students by exposing them to a blend of traditional and modern education. Education is made holistic so that it takes into account physical, mental and moral growth of the students. Special classes, remedial classes and tutorials are designed in such a way that these goals can be effectively achieved. The college works to ensure that teachers are not content with becoming salaried employees, but try to be the gurus.

Jaggiwan College, Ara is fortunate to have qualified and experienced faculty members. They are in regular touch with the current research and contemporary publication on various aspects of the concerned subjects. The faculty members contribute the valuable input to the Heads of the UG Department, who in turn discuss the modules of the syllabus in order to make it at par with those of national level institutions. The recommended points for the enrichment of the curriculum are placed before the apex bodies such as university Board of Studies, Academic Council and syndicate for final inclusion in the syllabi. We also endeavor to see to it that new courses having valuable impact on society are also discussed thoroughly and included as a part of university curriculum. The university takes suitable steps to get suitable administrative permission from the government and chancellor of universities before starting the course.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

In our system, the course curriculum and syllabus is decided by the university and college can't bring change or modify its core structure, however, the college has made several endeavors to enrich it, such as.

- The college invites renowned scholars for their talks, students are given opportunities to interact with distinguished experts from different fields with objective to promote flexibility and novelty to make the course of study more interesting and relevant.



- The college regularly interacts with the HR managers of companies and collects first hand information about their demands and expectations regarding skill set of students. On this basis we arrange extra classes on Soft Skill Trainings to make up the deficiencies in the students so that are benefited in the best possible manner.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

Our institution firmly believes that education is incomplete unless it teaches students ways of life that are geared towards creating compatibility between the private and the social good.

Thus significant efforts and resources are allocated to create awareness on issues relating to gender sensitization, climate change, human rights etc. The Woman's Cell of the college and the Women Development committee regularly organize workshops and seminars to sensitize the students on issues of gender equality. Students have also visited Dalit Tola and interacted with the women living there to get an understanding of the quantum of work that needs to be done in this field. The spirit of womanhood is celebrated in varied ways such as exhibitions and poster making events, especially on the International Women's day celebrated each year on the 8th of March. Self defence training camps are also organized periodically to emphasize the importance of independence. The environment society Eco Club works towards creating awareness on environmental issues through seminars held in collaboration with NGO's working on such issues. Throughout the year, cleanliness drives are conducted in which both teachers and students actively participate. A bio-degradable plant set up by Eco Club within the college premises encourages re-use and recycling.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

The College offers various value added courses / enrichment programmes to the holistic development of students as mentioned below:

Moral and ethical values: The discipline committee of the institution is responsible for monitoring the student's behavioral conduct within the campus. Besides this the college organizes lectures by eminent social and religious scholars to inculcate moral values in the students.

Employable and life skills: Introduction of ICT-oriented curricula in Economics, Physics and Psychology promotes students' awareness towards innovation, creativity and entrepreneurship. Technological advancement and innovations in educational transactions have been undertaken to ensure skill



development amongst students, enriching their learning experiences, thus meeting the Global and National demands.

Better career options: Students are enlightened on the newly emerging career options, by the Career Guidance & placement cell. The institution offers students training in employable skills and life-skills to effectively utilize the opportunities.

The highly motivated faculty members offer coaching to the outgoing students to appear for the Examination. They also offer guidance coaching to aspirants attending from the college and town, without looking for the pecuniary gain.

Community Orientation: The College has NSS volunteers. It arranges the winter and Summer Camps guided by Programme Officers to study and face the social life and situations at close quarters. Students are educated on social issues like child-marriages, dowry, women-education, family-planning, addiction to toxicants and caste-prejudices etc., Students are organized to arrange blood-donation camps, eye-camps, cataract-operation camps, social survey etc. They participated in the clean and green, afforestation, sensitization about fluoride-ridden water among villagers and so on.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The feedback from the stakeholders is assimilated through different means. Some are formal and others informal. The formal method comprises a questionnaire designed specifically for this purpose. Students, alumni and parents are requested to record their responses in these questionnaires. The informal method is talking to these stakeholders in a friendly atmosphere during meetings. The Internal Quality and Assurance Cell (IQAC) then analyze the feedback for future action.

The teachers collect the exit level feedback from the students regarding learning processes at the end of an academic session. All the responses and feedback are then processed by the Principal and IQAC Co-ordinator before presenting it to the College development Committee and further forwarded to Veer Kunwar Singh University, Ara for making desired reforms.

The inputs are gathered from the stakeholders regularly and then used to formulate programmes to enrich the curriculum and improve the all round competence of the students.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

Formally, our college monitors and evaluates the quality of its enrichment programmes through the Internal Quality Assurance Cell (IQAC). This cell is entrusted with the responsibility of collecting feedback from stakeholders about the quality of curriculum delivery, the limitations, proposals for improvement etc. Informally, the prevalent work culture



marked by its very low levels of tolerance towards work avoidance serves as a quality control mechanism. The Staff Council also serves as a body where issues related to the monitoring of enrichment programmes are discussed and resolved. At a micro level, head of the departments and staff advisors to various societies are constantly engaged in monitoring and improving such programmes.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The design and development of the curriculum is the sole work of the University. Yet, the Heads of the Departments from the institution offer suggestions during the Departmental Conferences, at the University. The most senior member of the Faculty are selected for the Board of Studies at the University, who play a seminal role in the designing of the curriculum reflecting the needs of the students.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Yes, the institution collects feedback from students on the curriculum, teaching methods and the system of examinations. The collected material is carefully separated and the opinion of students is noted down. The same is discussed in the Board of Studies Meeting conducted by the university for the enrichment of the curriculum and its implementation. Further, the feedback from students, parents, academicians, recruiting agencies and industry throw an amount of light on how to enrich or introduce changes in the programs.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

- **Vocational Courses: 1 Year Certificate (UGC – Career Oriented Courses)**

Any other relevant information regarding curricular aspects which the College would like to include.

No new programme was introduced during the last four years due to the Government policy of non-sanctioning new programmes to colleges and unwillingness in taking additional financial commitments.



CRITERION II: TEACHING - LEARNING AND EVALUATION

KEY ASPECTS

- 2.1 Student enrolment and Profile**
- 2.2 Catering to Student Diversity**
- 2.3 Teaching – Learning Process**
- 2.4 Teacher Quality**
- 2.5 Evaluation Process and Reforms**
- 2.6 Student Performance and Learning Outcomes**



2.1 Student Enrollment and Profile

Teaching Learning

The Teaching-Learning process at Jaggiwan College is an innovative amalgam of traditional and modern teaching-learning methodologies. The teaching faculty is dedicated towards providing a holistic paradigm that ensures maximum gains for the students. The core principle behind classroom sessions is to encourage student-teacher interaction and a healthy exchange of ideas among the students to encourage each to think beyond the conventional boundaries of pedagogy and constantly redefine the notion of education. Each student is enabled to explore multidisciplinary opportunities available in the academic sphere, to think of and create new dimensions in his/her field of interest and last but not the least, to bring forward new perspectives and fresh thoughts in his/her field of knowledge. The college is known also for its focus on co-curricular activities that are seen not as extra-curricular but as an integral part of the teaching methodology with teachers using performance and debating as part of their classroom teaching.

With this as the vision and objective of teaching and learning, Jaggiwan College has always aimed to continue growing as an institution of excellence in education and co-curricular activities alike.

2.1.1 How does the college ensure publicity and transparency in the admission process?

- College ensures publicity in the admission process by notification hosted on College website ***www.jjcollegeara.co.in*** to provide ready and relevant information to stakeholders regarding admission. (Downloading of admission forms, eligibility criteria, intake capacity, rules and regulations, fee structure, courses offered, all admission related information, list of candidates selected for admission according to merit, etc.).
- The prospectus is made available to the students. All relevant information regarding the admission procedure, infrastructure, fee & scholarships, various activities of the college, achievements of the students in academic as well as sports and other activities is conveyed through the prospectus.
- The admission notification, hosted in the website, is also displayed on the College notice boards, providing detailed and related information about the process of admission.



- Jagjiwan College, Ara happens to be one of a pioneer and old institution of higher education of Ara. It has glorious tradition of academic brilliance. There is keen competition among the prospective students for admission to various programmes of this college.

Transparency in the Admission Process

To ensure transparency in the admission process, for all the courses, applications are invited in advance. The complete list of applicants is hosted in the website. The process of selection for admission in each course has been modified from current academic year. Now the selection list is prepared on score of previous eligibility exam. The selected candidates' lists are displayed on the notice boards as well as hosted on the website of the College, indicating the norms i.e total scores gained and reservation category. Thus, transparency is ensured from the stage of notification until the completion of admission process, ensuring access, equity and social justice through transparency and adherence to rules. Admission to every course is conducted under the supervision of the Admission Committee.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

Admissions to the College under all the different categories are purely on the basis of merit of qualifying exam. and no interview or written test is conducted for courses such as B A (Hons.), B Sc (Hons), Admissions are done within the structure of rules, regulations, and procedures stipulated by the V K S University of Ara. The qualifying examinations for the purpose of admission to the first year of undergraduate courses offered by the College is the class XII exam passed from any recognised Senior Secondary examination Board of India. Candidate seeking admission should have passed the qualifying examination obtaining minimum marks as specified for each of the courses. The criteria adopted and the admission processes are outlined below:

- The minimum eligibility criteria for each Honours course is 45% minimum in aggregate and also 45% in the subject opted for Honours. Admission-in-charges of each department and the Principal finally take decision regarding merit list. These are notified in both the college and university websites, in notice boards in the college, and also covered by newspapers.
- The admissions under the sports and extra-curricular categories are done as per the guidelines given by the University. The final selection of candidates under these categories is done by statutory committees that consist of both college and university representatives, as well as eminent



experts/sportspersons.

- The admission committee of college scrutinize the received applications, and admission is based on pre-determined criteria and schedules that are widely notified. The candidates in sports category are given points for their achievements as per the criteria given by the University, and the same is notified on the university website. Selection is on the basis of both merit and skill, the latter evaluated through fitness tests/ event trials for admissions based on sports, and trials/auditions for admissions based on extra-curricular achievements conducted by these committees.
- Admissions under the Scheduled Castes, Scheduled Tribes, Backward Castes (under annexure I and II), and Persons with Disabilities categories are done on the basis of separate eligibility criteria within the framework of the university guidelines on admissions.
- The V K S University allots courses and colleges for admission of wards of defense personnel injured/killed in war, through a centralized process, and the College has no discretion in these admissions.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

The eligibility for admission to this college is 45% marks in the qualifying exam i.e Intermediate for admission at Degree level as prescribed by the University. Though, the cut off marks in this college is usually medium. As this college is preferred by usually students' from lower cross-section of society. Generally students' from rural background and of backward community comes to this college for admission. First choice of students in this Ara town is H.D Jain College, Ara Second is Maharaja College, Ara, Ours is third or fourth choice for the students.

Following table gives the details of maximum and minimum % of marks of the admitted candidates in the current academic year (2016-2017) with comparison with other constituent college of this Ara, town.

Sl. No.	UG Hons. Course	H D Jain College, Ara		Maharaja College, Ara		Jaggiwan College, Ara	
		Min %	Max%	Min %	Max%	Min %	Max%
01	B.A Hindi	45	75	45	65	45	50
02	B.A English	45	80	45	78	45	65
03	B.A Sanskrit	45	60	45	60	45	50
04	B.A Urdu	45	55	45	50	45	50



05	B.A Political Science	60	85	50	75	50	65
06	B.A Economics	60	88	60	80	60	75
07	B.A History	75	90	70	80	65	80
08	B.A Psychology	65	80	60	78	55	75
09	B.A Philosophy	45	--	45	--	45	---
10	B.Sc. Mathematics	70	90	65	85	60	80
11	B.Sc. Physics	75	92	70	90	65	80
12	B.Sc. Chemistry	73	90	70	85	65	75
13	B.Sc. Botany	65	80	62	78	60	70
14	B.Sc. Zoology	70	85	65	80	63	75

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

The admission process is reviewed after the admissions are given and based on the profile of students certain initiatives are taken such as:

Post admission initiatives –

- The admission committee compiles an academic and demographic profile of the students.
- The admission process is also reviewed for accuracy, efficiency and any complaints.
- The Conveners encourage various departments to provide feedback on the admission process adopted each year. Suggestions, if any, are welcomed.
- The analysis is reviewed by the admission committee and recommendations so formulated are presented and proposed in the Staff Council meeting at the beginning of each academic session. Upon approval, they are adopted and followed during the admission in the following year.

During the admission process, daily reporting of the seats filled up category-wise, is done by the Admission Committee to the Principal. Care is taken to ensure that the reserved category students are given admission as per the Government norms, subject to their fulfilling the eligibility conditions. Vacant seats, if any, are filled up by adhering to the University norms. The college accommodates all the students from the reserved category who fulfill the eligibility criteria for admission.



2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- * **SC/ST**
- * **OBC**
- * **Women**
- * **Differently abled**
- * **Economically weaker sections**
- * **Minority community**
- * **Any other**

Jagjiwan College is committed to be an educational institution which nurtures and fosters the social justice & cultural diversity of our nation. Over the years, the college has admitted students from various socio-economic backgrounds and thus, social justice & cultural diversity is well reflected in the admission made every year. Within this diversity, there is focus on underprivileged sectors and communities of our society. The college pioneered small committees of teachers to look into the interests of students from the Dalit & underprivileged community and to ensure a conducive environment for its women students since its establishment.

Needless to add, inclusion policies as framed and designed by the Government of India, the reservation guidelines of the Government of India, Bihar State Govt. and the guidelines of the Veer Kunwar Singh University, Ara are strictly adhered to, both in letter and in spirit. In order to improve and facilitate access for students belonging to the categories mentioned in the question above, the college has taken the following steps:

- Faculty members are made available to Address the queries and grievances of the students belonging to the concerned category. This ensures that the students do not have to bear unnecessary difficulties in taking admission to the courses they are eligible to take admission in.
- Transparency in admission of students belonging to the reserved categories is maintained by verification of their documents from an online database made available by their respective state governments/central government.
- The college has constructed ramps to facilitate free movement of the PwD students in the college.
- During the time of admission, the Admission Committee tries to Address the PwD candidates at the earliest and ensures that they have a hassle free experience in taking admission to the college, subject to the fulfillment of minimum eligibility for their admission.



In pursuance of the commitments made by the National Policy on Education, 1986, empowerment of the Socially Disadvantaged Groups viz., the Scheduled Castes (SCs), the Other Backward Classes (OBCs) and the Minorities continues to be on the priority of the institution. Reservations for different reserved categories as per the Government Rules.

Category	Percentage
SC/ST	Reservation system in students' admission (16% S.C, 1% S.T.) according to State Govt. reservation rule which reflect the National commitment to diversity and inclusion.
EBC (BC-I)	18% of the intake capacity is reserved for students belonging to caste identified under extremely backward category by State Govt.
BC-II	12% Of the intake capacity is reserved for students belonging to caste identified under backward category by State Govt. (Bihar).
BCW	3% Of the intake capacity is reserved for students belonging to Girls under reserved category.
Differently-Abled	Reservation system in students' admission (3% PwD) according to State Govt. reservation rule which reflect the National commitment to diversity and inclusion.
Economically weaker sections	Poor Boys Fund is being maintained. Students belonging to this section are given financial help from this fund at the time of filling of examination form.
Minority community	Students belonging to this category are getting scholarship both from Central Government as well as State Govt. The students are given all kinds of assistance from the college staff in submission of application for scholarship.
Any Other	

- The institution gives equal opportunities to all students without any bias towards caste, religion or gender.
- As our college is located in one of the poorer suburbs of Ara and as most of the students are from the area around the college, we do reach out to the weaker sections of society.
- Many of the students are first generation college students and therefore come from a disadvantaged background.
- Free ships and scholarships are made available for students belonging to the reserved category as provided for by the Government.
- The college prospectus and the website provides information regarding free-ships and scholarships available.
- The office ensures that the Government free ships and scholarship



facilities are availed by personally guiding and informing the students about the same. As filling in the forms to avail this facility is an online process, computers are made available for the same. Students are given all the information and guidance required regarding these free-ships and scholarships so that no student from the reserved category is left out from benefitting from this facility.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

	Hons. Course	2013-14			2014-15			2015-16			2016-17		
S. N.	Subjects	No. of Application	No. of Student Admitted	Demand Ratio	No. of Application	No. of Student Admitted	Demand Ratio	No. of Application	No. of Student Admitted	Demand Ratio	No. of Application	No. of Student Admitted	Demand Ratio
01	B.A Hindi	26	26	U H	25	25	U H	30	26	U H	25	24	U H
02	B.A Eng.	40	40	U H	35	30	U H	45	40	U H	35	32	U H
03	B.A Sanskrit	25	15	U H	30	20	U H	40	30	U H	20	15	U H
04	B.A Urdu	15	14	U H	15	10	U H	12	08	U H	20	18	U H
05	B.A Pol. Sci.	200	100	1:2	225	100	1:2.4	250	100	1:2.2	330	105	1:3
06	B.A Eco.	180	100	1:1.8	200	100	1:2	205	97	1:2.1	250	110	1:2.2
07	B.A His.	400	120	1:3.3	450	120	1:3.7	442	120	1:3.6	520	120	1:4.3
08	B.A Psy.	150	86	1:1.7	200	105	1:1.9	336	120	1:2.8	350	120	1:2.9
09	B.A Phil.	05	04	U H	12	05	U H	09	03	U H	05	03	U H
10	B.Sc. Math	243	160	1:1.6	233	171	1:1.4	510	300	1:1.7	480	300	1:1.6
11	B.Sc. Phy.	150	110	1:1.4	162	132	1:1.2	312	230	1:1.4	550	268	1:2.1



12	B.Sc. Chem.	140	102	1:1.4	102	75	1:1.4	135	96	1:1.4	200	137	1:1.5
13	B.Sc. Bot.	15	03	1:1.5	18	04	1:4.6	21	09	1:2.3	31	21	1:1.4
14	B.Sc. Zoo.	42	13	1:3.2	66	33	1:2	52	37	1:1.4	158	36	1:4.4

* U H = Under Hand (Number of applicants are less than approved intake strength)

The trend of admission definitely shows decline in the entry in language courses and Philosophy. Interest of students towards some of traditional courses such as His., Pol. Sc., Eco., and Science subject is high. This is part of a larger trend in the higher education across the country.

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

Jagjiwan College has taken various initiatives and provided numerous platforms for differently-abled students to perform to their potential. This is after adhering to all the norms prescribed by the University. We are delighted to see these efforts bear results, with several examples of our students excelling in academics as well as in extracurricular activities

- Every Student belonging to differently-abled category gets a full waiver for the college fee and is only entitled to give contribution to Student union fund, department and other charges.
- A special cell, Enabling Unit, was structured in the college to listen all grievances of such students.
- Ours is the first and the only enabling unit in the whole university to have our volunteers assist the differently-abled students in their regular course of studies.
- The enabling unit has more than 100 volunteers. It acts as a bridge between the college administration and differently abled students. This society also organizes various seminars and awareness campaign as well as an Annual Cultural Fest, Pehal, where a positive and healthy relation is observed between all differently abled students and other students in the college.
- Ramps at several locations of college building has been constructed to assist the orthopedically challenged students as well as visually



- challenged students to have their classes.
- A separate reading- writing room is provided to such students.
- Students of the enabling unit are encouraged to participate in inter college programs and given much flexibility in attendance and lectures to those who go for various competitions.
- During University exams, such students are provided with a writer and an extra hour to complete the test.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

YES, the institution does assess the students' needs in terms of knowledge and skills before the commencement of the programme. The college has a set mechanism in this regard:

- The performance of students in the last qualifying examination also serves as an indicator regarding where students stand.
- Lecturers think of various innovative ways of making such an assessment. In tutorials, where the number of students are less i.e. 25 to 30 ,the assessment of students is done by giving them short and simple exercises which are corrected.
- Teachers make special efforts to understand the academic competence of students and select teaching methods accordingly.
- At the beginning of the course, a few bridge classes are engaged for teaching basics of the subjects.
- Remedial teaching is planned for students who need additional guidance.
- Additional reference work (mentoring) is planned for advanced learners.
- At the beginning of the academic year an orientation programme is conducted. The interaction between students and the faculty are an indicator regarding the needs of the students in terms of knowledge and skills.
- After the process of admission is over and lectures commence, lecturers through discussions with the students in the classroom make efforts to assess students' academic and extra/ co-curricular capabilities and guide them accordingly.
- Lecturers, through their interactions with students make efforts to examine students' clarity on concepts.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?



Any class contains a mix of intelligent and average students and hence the college attempts to bridge the gap between students of rural and urban backgrounds through the following measures:

- Remedial classes are conducted for students during all courses.
- To facilitate better understanding of course content, bilingual method of teaching is adopted where ever necessary.
- Special coaching classes are conducted in some departments (enrichment programmes) related to their courses as well as regarding career options like banking, management, computer applications, etc.

Personal efforts are made by each teacher to inculcate values in students through counselling and motivation.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

All possible measures are taken to educate staff and students on issues of gender inclusion and environment. This is achieved through a series of planned gender sensitization programmes. This includes poster displays and organizing seminars/debates on women rights and women empowerment etc.

General Studies is one of the papers in the curriculum of final year students of UG programme. In addition to class room teaching environmental awareness programmes are organized through NSS & NCC of the college unit to sensitize the students and staff members on issues such as environmental pollution, ozone depletion, deforestation, global warming, wildlife extinction etc.

Through the continuous efforts of students of National Service Scheme and staff, the college has been made plastic free. All measures are adopted to maintain the campus clean and eco-friendly. The NSS and NCC unit actively participates in a forestation and greening programmes in and around campus and community which also promotes their social responsibility.

Students and staffs are advised/directed to follow some basic habits such as * put off light after classes *closed tap of running water after use, *shutdown computers after Lab.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

- The faculty identify advanced learners based on their results, through their interactions and discussions with students and question answer sessions. Students pose several questions in the process of doing their assignments. These doubts reflect the students abilities e.g. after being given references



on topics, if students read up and are enthused to do further reading, lecturers guide them. Students are taken to the library, assisting them to browse through relevant material on the subject.

- Guidance lectures are arranged for final year students in order to score maximum marks at the university examinations. Intermittently the students are reminded and guided about evaluation at the university examinations.
- In tutorials, lecturers are able to regularly interact with students on a one to one basis and guide them how to excel academically.
- The faculty organizes seminars and workshops relating to their subjects where students get an opportunity to go beyond their textbooks and interact with experts in the subject apart from their teachers. They are encouraged to participate in competitions organised by various departments.
- The library issues scholar cards whereby meritorious students are permitted to borrow an additional book.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

The students who are at the risk of dropping out are identified through the day-to-day interaction in the class and analysis of examination results. The following measures are taken to retain such students:

- Faculty members engage with such students to understand the reasons and risks of dropouts, and counsel them.
- Various facilities are provided to physically challenged students.
- Student volunteers provide peer support to slow learners and differently abled students.
- Student Welfare Committee provides fee concession to the economically deprived students.
- The college offers a number of scholarships as financial aid or as merit reward. If applicable, scholarships are also arranged for such students.
- If a student is unable to cope with a particular course, he/she is given the permission to change the course as per university guidelines.
- Psycho-Socio cell is constituted to address the issues of psychological problems of students such as depressions, hyper tension and other fright of career loss due to ignorance. This cell provide counseling to such students so that they can overcome their problem and continue their study smoothly.



The differently-abled are given special consideration by the institution. They are taken care of by providing them with fee concession, management scholarships. Class-rooms are allotted on the ground floor, scribes are provided during examinations and extra time is given to complete tests. Facilitating the use of lecture notes by advanced learners through sharing is another measure taken to cater to their needs. The College takes every effort to get them the Government scholarships due to them.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

- The College follows the academic calendar prepared by Veer Kunwar Singh University, Ara. College supplement it with its local in-house Planning to complete the courses of studies on time and with optimum learning output.
- Before the commencement of the session, each department prepares teacher-wise and paper-wise teaching plan with workload for individual faculty members by taking into account their preferences, expertise and curriculum requirement. The workload is forwarded to the central time table committee which creates the timetable for every department.
- The time-table is displayed on the college website before the beginning of the academic year.
- A schedule is prepared for collecting the continuous class assessments in terms of tutorials, project presentations, class tests and other modes adopted by teachers for assessment and a deadline is fixed for submitting the marks.
- The attendance of students is submitted on a monthly basis and regularly examined.
- The co-ordinator IQAC reviews the progress periodically and takes corrective action such as arrangement of extra classes as per requirement.
- The academic calendar is made available to the students in advance. The departments are provided academic autonomy to organize departmental seminars, Group Discussions, project work, visits to laboratories and other institutions within the framework of the academic calendar.

**2.3.2 How does IQAC contribute to improve the teaching –learning process?**

- Quality parameters and key performance indicators are designed for every course for every department by the IQAC. The KPIs are shared with the department. The IQAC monitors the status of the KPIs and takes corrective action if there is any deviation.
- The IQAC reviews the academic progress of every department and conducts the session audit.
- The IQAC encourages the faculty to take part in FDP and FIP.
- The IQAC encourages faculties to participate in ICT workshop.
- The IQAC has approved purchasing of teaching aid software.
- The IQAC has recommended setting up advanced ICT facilities for all departments.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

- Students are always a priority for the administration, and they are always encouraged to share their problems and issues, so as to find out the lacunae if any and rectify it. Students are encouraged to organize, besides participation in seminars, debates, workshops and other competitive events.
- The students are also encouraged to present articles, class seminars, PPT presentations, class lectures.
- The students are provided remedial classes, tutorials, besides providing them facilities of book-lending from the college library.
- The student representatives are also made a part in decision making process for issues concerning the college.
- College is member of INFLIBNET N-List, its teachers & students are given separate ID's to access different national & international database of journals and reports, this facility adds extra edge to students and faculty member in updating their knowledge base regarding any topic. NRC (Network Resource Centre), E-Library and Wi-Fi facility in college campus provides easy access to internet for latest information.
- The conventional lecture method has been modified by dividing one lecture session in two parts first part will be of lecture of teacher on the topic and the second part will be of lecture-cum-question-answer session in which both components should have equal time frame. Thus, this shifts from monologue to dialogue has led to increase interest of the students into the classroom, class room seminars, debate and discussions as well as guest lecturers holds regularly in different



departments by generating interest in them, offer the students the scope for active interactive participation.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The college offers enormous opportunities to develop critical thinking, creativity and scientific temper among the students. Students make best use of their creative and critical thinking ability when they are given chances to organize various events held in the college. College also publishes an annual college magazine, where the maximum input is encouraged from the part of students. To sharpen their reasoning power, group discussions, debates and seminars are organized wherein they explore new ideas and also get a chance to listen to the expert views of eminent professionals. They are also given chances to participate in various intercollegiate fests, paper presentations etc. To encourage the scientific temper among students, the faculty engages the students in various practical works in computer labs and through OJT and project works. The college has a Career Guidance Cell which helps the students to exhibit ideas which are innovative, creative and entrepreneurial.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

In order to ensure that the students have effective learning experiences, the faculty uses multimedia projectors, computers (Power-point), LCD projector etc. Internet enabled computer systems are used in some subjects (viz Mathematics, History, Economics etc). The students are also encouraged to use computer software packages for meaningful analyses of the experimental data collected by them. The institution has also introduced a course in computer applications for all students as it feels that basic computer literacy is very essential for students to have effective learning experiences. College is member of INFLIBNET, several faculty members and students have given user and password to access N-LIST database of INFLIBNET.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?



Regional, national and college level seminars are conducted at regular interval in the college and students and faculty get opportunity to listen to and interact with the subject experts. Experts from industry and academy are invited to deliver talks and students and faculty members benefit academically from these sessions. Teachers update themselves through orientation programme, refresher course, faculty development programme as prescribed by the UGC.

- Career counselling sessions are conducted to give career guidance to students.
- ICT teaching aids are used and students are also taken for industrial/ educational tours.
- Faculty members are encouraged to undertake research activities like Minor/Major research projects funded by UGC.
- Faculty members are also encouraged to attend conference, seminars, workshops, etc.

The College library has subscribed to various journals related to different subjects. In addition to this, books and magazines are purchased by the College on a regular basis for knowledge upgradation. Newspapers and Internet are used on daily basis to keep track of the latest advancements in a particular field. College is member of INFLIBNET, several faculty members and students have given user and password to access N-LIST database of INFLIBNET.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring /academic advise) provided to students?

- Every teaching faculty member is accessible to the students. The students are encouraged to contact the faculty if they require any academic, personal and social support. The teacher is not just a teacher but truly a mentor and a guide.
- A psycho-social cell is available in the institution. Internal faculty also provides advice and psychological guidance. If necessary, students are referred to specialists.
- A career counseling and placement cell is in place to guide the students for optimal career choices.
- Lectures, workshops and counseling sessions are also organized on several social issues ranging from abuse, domestic violence to self-defense by the various central societies of the college such as the Women Development Cell, the NSS and the NCC.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and



innovative approaches and the impact of such innovative practices on student learning?

During the last four years the faculties adopted various modes of innovative teaching. They were constantly encouraged to gradually replace the conventional mode of lectures and move towards teaching with the help of audio-visual aids such as LCD projector, CDs and promote e-learning through internet. Field studies, excursion tours, practical training (in science faculty), tutorial classes, seminars on personality development by experts from outside the institution have produced tremendous impact on student's learning. To support the same, computers and LCD projectors were provided to all the departments of Science faculty, Economics & Psychology departments offering Core course. The faculty members are given full support in adopting their own effective approach in transacting the curriculum.

2.3.9 How are library resources used to augment the teaching-learning process?

The college library is a storehouse of information and has a wealth of challenging opinions offering students an exposure to recent debates.

- Faculty members regularly use the library resources to update their knowledge in order to prepare teaching material.
- At the beginning of the academic year new entrants are given an orientation regarding how to use the library facilities and resources such as use of e-library, OPAC & INFLIBNET.
- Newspaper articles are filed and made available to students in the library.
- Students are taken to the library to show them the reference books of subjects as also reference books from the library are taken to the classroom for students to get an exposure. Browsing through new books creates an interest for students to read further.
- Students are given names of reference books available in library for relevant topics and projects.
- There is a new arrival section in the library which showcases books recently added to the library.
- CD's available in the library are used to evaluate listening comprehension.
- The internet and various e-learning resources are made available to students free of cost.



2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Yes, the college faces challenges in completing the curriculum within the planned time frame and calendar due to following reasons:

- There is acute crisis of permanent teacher in different subjects. Some departments are totally vacant and some have very few i.e inadequate teachers. However college arranges part-time and guest teachers to meet the staff shortage to some extent and thus help to complete the syllabi in time.
- College campus is engaged to conduct various examinations throughout year, e.g. matriculation exam. 10+2, Graduation exam there is no exclusive examination Hall in college.

Teachers are often engaged by the university as examiners for centralized examiners in practical examinations. Thus a teacher remain engaged in these activities on an average for 60-70 days per academic year.

Following steps are taken to minimize the loss of teaching hours and ensure the timely completion of curriculum:

- Students are advised to maintain separate time slots for academic and co-curricular to avoid confusions and time loss.
- Encouraging the faculty to go for faculty development programmes such as orientation and refresher courses, at the end of academic year.
- Identifying in advance, leave or planned unavailability of any faculty and taking appropriate actions, such as inviting guest faculty as replacement or allocation of extra classes, allocation of classes to another faculty member etc.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

- An analysis of the subject wise results is done by IQAC and discussed at the department level as well as in the staff meetings. The subject wise analysis of the results serves as an indicator of the areas which need improvement. Teachers take corrective steps where required.
- Regular feedback and interaction with the students helps in improving the quality of teaching learning process.
- Heads of department regularly observe the lectures engaged by the



members of their department.

- Suggestions given in the Student Feedback Forms help in improving the quality of teaching learning by implementing suggestions which benefit students.
- Heads of department confirm that the syllabus is completed effectively and timely as per teaching plan given by departmental members in the beginning.
- Heads of department hold meetings with colleagues in the department at the beginning and end of the academic year to discuss various aspects related to teaching – learning of their respective subject.
- After every internal and external examination, the teachers in each department analyze the results and think of ways to improve the same. These efforts contribute to :
 - Guiding the individual subject teacher.
 - Initiating remedial action for slow and average learners.
 - The Principal monitor the teaching methodology.
 - The discipline committee looks after the discipline of the college. The entire staff constantly makes efforts to ensure that discipline is maintained.
- The college management liaisons with the Principal / Heads of Department to monitor the quality of teaching.
- Feedback is collected from students regarding the performance of teachers and teachers are given constructive suggestions based on this feedback.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

The faculty members are appointed by Bihar Government as per the norms laid down by the UGC. A pass in the NET/Ph.D. qualification is essential for applying for the post of Assistant Professor. The selection process involves points on academic records and performance in interview. If the required number of faculty is not available, the college has provision for inviting guest faculty on per class remuneration basis. These engagements of classes by guest faculties are done strictly on the basis of merit.

The principal invites guest lecturers as per the guidelines of the government and UGC to handle new programmes where permanent posts are not sanctioned by the Government.



Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teacher							
D.sc./D.Lit.							
Ph.D.		01	02	01	05		
M.Phil.	--	--	--	--	--	--	
PG			02				
Temporary teachers							
Ph.D.							
M.Phil.							
PG					12	03	
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

2.4.2 How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

- The faculty from various departments, attend the orientation and the refresher courses in the subject specific as well as inter-disciplinary area to update itself about latest research and technology.
- Workshops, seminars and conferences were organized at the departmental levels.
- Lectures of various eminent speakers from disciplinary backgrounds were conducted which enlightened the faculty as well as students about latest research and technology.
- College invites qualified guest faculties as per norms to teach new programmes.
- The college has an optimal mix of younger and senior faculty and many opportunities of intra and inter departmental exchange enable colleagues to gain from each other's experience and remain abreast with the latest.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes



Academic Programmes	Staff Development	Number of faculty nominated
Refresher courses		Three
HRD programmes		Two
Orientation programmes		-----
Staff training conducted by the university		Five
Staff training conducted by other institutions		-----
Summer / winter schools, workshops, etc.		-----

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning.

- ❖ **Teaching learning methods/approaches** - Our college is gifted with well qualified and experienced faculties to cater to the challenging academic as well as extra-academic activities. The teachers in the class first make an overall assessment of merits of the students. Based on high and low merit groups they maintain a middle standard in order to satisfy the overall academic needs of the students. In the practical classes, wherever required our teachers with the help of the technical staffs, interact individually with each student and try to address their needs.
- ❖ **Handling new curriculum** - The new curricula in the college are begun with prior approval of competent authority of the university and the government. For this we prepare latest syllabus on the subject, garner academic support of sufficient number of faculty members, infrastructure and so on. A management committee is constituted to streamline the proper and satisfactory functioning of the concerned curriculum. As and when required we take support of additional faculty members from outside the institution.
- ❖ **Content/knowledge management** - The new courses particularly the professional courses, are dominated by large number of meritorious students, so our primary knowledge management is through the feedback of the students.
- ❖ **Selection, development and use of enrichment materials** –We try our best to engage specialized faculty members to teach specific topics. These specialized teachers are equipped with the latest knowledge in their field. From time to time the resource persons keep updating their knowledge through latest text books/journals/e-journals/models. The Internet and open knowledge resource database have actually helped us to enrich our knowledge



resource to a great deal.

❖ **Assessment – Teachers are evaluated in the following ways –**

- (i) Students feedback mechanism
- (ii) Promotional schemes, and
- (iii) Campus activities

The feedback of students is conveyed to the teachers through the Head of the Department / Coordinator IQAC / Principal, so that they try their best to live up to the expectation of the students. The merit/demerit of a teacher is also reflected in term of their promotion. So they keep working hard to maintain their caliber and usefulness to the institution. Self Appraisal Report containing publication of research papers, books, attending seminars/conferences for presenting papers and acting as resource persons, awards, honours and certificates of appreciation etc, of the teachers also help in the assessment of their suitability for promotion.

Involvement of teachers in the extra-curricular activities of the institution is also a viable parameter to assess. As and when required teachers are deputed to perform extra academic activities such as help in the administration, game and sports, cultural activities, organizing conferences/workshops, examination activities. A teacher is also assessed on the basis of his performance as members of senate and syndicate.

- ❖ **Cross cutting issues** – Issues related to institutional activities such as academic performance, evaluation system, administrative management, proper functioning of IQAC are given highest priorities. As for example, a teacher who publishes excellent research article in the journal having high impact factor on an important thrust area is indeed appreciated. That ultimately brings good reputation to the college.
- ❖ **Audio-visual Aids** – Although this teaching method is relatively new, yet our teachers have been able to make its best use in improving quality of teaching.
- ❖ **OER's** – Almost every department of the college has been provided with computer facility and global connectivity to Wi-Fi. The latest text books are purchased along with the soft copies that help to great deal in improving the teaching quality.
- ❖ **Teaching Learning material development, selection and use** – In addition to what has been mentioned in the preceding points, all the teachers try to improve their knowledge level and concepts in the course of scientific deliberation and interaction in national/ international conferences/ seminars etc. They also update their knowledge in concerned fields.

The students are briefed on the relevant materials that are obtained during



these scientific and other discourses. Most of the teachers of this college deliver lectures on invitation in the esteemed institutions all over Bihar and also in other states. Preparation of these lectures make them tuned to latest development in the subjects that directly help students.

c) Percentage of faculty

❖ invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies

Nearly 30% of faculty members are usually invited as resource persons in workshops, conferences, seminars by external professional agencies/institution of repute.

❖ participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies

Over 40% of faculty members participate in external workshops/seminars/conferences recognized by national/international professional bodies.

❖ presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies

As mentioned above, about 40% teachers present papers in the workshops/seminars/conferences. It is heartening to note that more than 30% teachers of this college often organize workshops/seminars/ conferences, sometimes in collaboration with other educational institutions.

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

A number of facilities are provided to the faculties to support Teaching-Learning and research activities such as

- Providing study leaves for faculties engaged in active research.
- Relieving faculty members from duties to attend orientation and refresher programmes, workshops, seminars.
- The faculty members are provided grants by Veer Kunwar Singh University, Ara as well as funding agencies like UGC, DST, etc. to participate in National/ International Conferences. The college extends special support by giving Duty and Academic Leave wherever possible within university rules.
- Usage of college resources as and when applicable for pursuing major or minor research.



- Given the special needs of women colleagues in the nurturing of children, the college extends full support by providing prompt childcare leave (within the university's stipulations).
- Disbursement of registration fees in case a faculty member presents a paper in a national/international seminar or conference is done as a matter of course.
- The faculty members are permitted for the deputation leave if they get offer from other institutions as per University rules.
- Encouraging the faculty members to apply for major and minor research projects.
- Non-academic support such as arranging medical support through NSS.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

None of our faculty has received awards / recognition at the state, national and international level for excellence in teaching. However, The College provides necessary infrastructure and other required support to encourage teachers to excel in their teaching. The study-centric environment and the encouragement extended by the College/University Management to provide a conducive atmosphere to the teachers to prove their mettle.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

YES. Student feedback is collected regularly to evaluate Teacher's competencies in the Teaching-Learning Process

- Student feedback on individual faculty members is collected in order to assess teaching competencies of teachers, in each paper handled by the teacher.
- Major pointers from the feedback are communicated to the Faculty which has resulted in significant improvement in the quality of the interactions and the Teaching-Learning process.
- Peer review of faculty competencies is also conducted by the Academic Audit Committee (IQAC) consisting of the respective HOD, Principal and external subject experts. In addition, the Recommendations & Observations of Subject Experts who are part of Local Inspection Committee (LIC) of the Affiliating University are also shared with the respective faculty members.



This process of External Peer Review also has significantly contributed to the quality enhancement among Teaching Faculty.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

Evaluation process is centralized in Veer Kunwar Singh University, Ara and all the colleges of VKSU, Ara are informed and updated about the process regularly. The procedure followed by the university to communicate with its stakeholders is very transparent. Following measures are taken by Jagjiwan College to maintain transparency for its stakeholders.

- The Principal duly shares all relevant notifications from the university with the Teachers in charge of all Departments.
- Information regarding the internal assessment (IA) procedure is uploaded on both university and college websites. For further awareness, notices of the above are repeatedly put up on the Notice Boards of the college.
- The process of continuous internal assessment and final examinations are communicated to the students during the orientation session conducted at the beginning of the session.
- The marks obtained in the internal assessment are put on the college website as well as on the college notice board. Further each student signs an acceptance of his/her assessment before it is sent to the University. Grievances and doubts are addressed and sorted at multiple levels.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

Being a constituent unit of Veer Kunwar Singh University, Ara the College is obliged to adopt every change/reform relating to 'evaluation'. The College strictly follows University guidelines with regard to appointment of theory/practical examiners and schedule of these examinations. For internal examination, the emphasis is given on coding of answer books as it is done by university also. We also laid emphasis on interview, group discussion as supplement of written examination as it is more interesting for students and process has high validity.

Monthly tests have recently been proposed for the UG students.

The college on its own, has introduced additional system of evaluation such as feedback of students, deputation of teachers for extra academic and academic



activities. Extra academic evaluation involves their contribution in a variety of ways such as sports/cultural/social/NCC/NSS etc. Their academic performance other than teaching includes contribution as coordinator of professional courses, controller of examinations, coordinator for evaluation work responsibility of organizing seminars etc, are also taken as parameter of evaluation.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

- The institution strictly follows evaluation guidelines of Veer Kunwar Singh University, Ara. The college follows a process of continuous internal assessment followed by main examination.
- To ensure an effective implementation of internal assessment, faculty members are provided with the necessary guidelines at the beginning of the academic session.
- Teachers have constant discussions with the Principal to discuss concerns and issues related to the evaluation process and practices of internal assessment.
- All the departments of the college adopt a uniform policy of evaluation to present the progress of the respective class.
- Students are repeatedly informed about the processes of internal assessment. They are encouraged to discuss, revise and finalize their work before submission and evaluation.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

Formative assessment of students is grounded on the regularity, attentiveness and steady work. Students are motivated to develop their thinking and improve their skills by various methods adopted by different departments for assessment. Some of them are listed below:

- Projects,
- Group discussions,
- Report writings,
- Talks,
- Power Point Presentations,
- Objective tests,
- Open book tests,
- Debating/looking at the problem from different viewpoints,
- Performances.



This also helps teacher to identify the areas of weakness as well as strength of the students. The weaker areas are then worked upon to improve overall performance.

The final examination is conducted and evaluated at the end of academic year to focus on summative evaluation of students, externally by the university.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

Improvements in Internal Assessment: Written tests, attendance, presentations, field visits, assignments, seminars, workshops, independent learning, behavioral aspects all add up to continuous Internal Assessment.

Transparency in Internal Assessment: After evaluation of the assignments/tests/projects/ etc. the outcome/results are discussed in the class, results are announced in the class, students are individually counseled, feedback taken from the students for better assessment.

Weightage in Internal Assessment: While evaluating students for internal assessment due weightage is considered for their regularity (attendance), behavioral aspects, class performance and their participation in group discussions.

2.5.6 What are the graduates attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

- Results of class tests, Mid-term and Test Examination and annual examination are regularly displayed in the College notice board, in the departmental notice board, on college website.
- The students are addressed individually regarding their performance in internal examinations of the College.
- The answer scripts are shown to the students to let them see their drawbacks and mistakes and suggestions are given to improve their performance.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

Our college has a Grievance Redressal Cell which addresses student issues in an



informal manner.

Grievances related to the university like correction in the mark-sheet are forwarded to the university by the college.

The nature of punishment includes verbal as well as written warning, information to the parents, financial punishment and expelling/ debarring from the institute as per the decision of the Academic Committee.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Yes, the college has clearly stated learning outcomes. It wants to produce mature productive citizens of society. The students and staff are made aware of these through the following:

Whenever a new course is to be introduced in the college, the scope of the course is discussed by the Head of Department with his faculty members. The Academic council of the college also familiarizes the staff about the scope of a particular course.

The details of the main courses and their future prospects are given in the College Prospectus. At the time of admission, the students are counselled regarding a particular course, its demand in the coming years- socially as well as professionally, what the student is expected to learn during the course, what job offers he gets after the course etc. The details regarding the emerging courses are also available on the college website. Professional Development, Career Counselling and Placement Cell also hold seminars and workshops on career options to make the students aware of the options available to them after completing a particular course.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course / programme? Provide an analysis of the students results / achievements (Programme / course wise for last four years) and explain the differences if any and patterns of achievement across the programmes / courses offered.

The following monitoring methods are adopted by the institutions:

Academic monitoring: The academic performance is monitored by observing the students' performance in the classrooms through discussions, interactions, presentations, seminars, and assignments. Monitoring is also done by observing their performance in the internal



examinations, and final examinations taking both theoretical and practical aspects into consideration.

Regularity: The regularity of the students is monitored by recording presence/ absence in every class.

Co-curricular and Extra-curricular activity monitoring: After identifying their areas of interest in co-curricular and extra- curricular activities, the students' participation /non participation is recorded.

Monitoring of physical and emotional well-being: All the staff continually involve in students' physical and emotional well-being through continuous counselling and offer help wherever necessary.

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

- The teaching plan is determined by the number of lectures allocated for the different modules of the syllabus by the University. Teachers make a teaching plan based on the number of working days and number of lectures and tutorials available in every year. Keeping in mind the level of students, the syllabus and objectives of the course, the teachers make a teaching plan.
- Extra lectures are taken whenever required. At the beginning of the academic year a staff meeting is held to decide strategies regarding teaching, learning and assessment.
- Departmental meetings also discuss the learning outcomes.
- Timetables are made for lectures and tutorials.
- Later in the academic year a schedule for remedial teaching is worked out and implemented for weaker students.
- Advanced learners are guided by the faculty based on their area of interest in the subject.
- Teachers explain concepts and topics in as simple a way as possible relating theory to the real world.
- Apart from the lecture method, other teaching methods used are: Quiz Competitions role-plays and subject related competitions.
- Presentations are made by the students in the classroom.
- The institution organizes seminars.
- Students are given problems to solve based on the theory they study.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The following measures/initiatives are regularly taken by the institution to



enhance social and economic relevance of the courses offered.

- a) Our first initiative is to make our students knowledgeable, diligent and meritorious. This measure actually paves way to brighten their social and economic relevance.
- b) Students are often referred to industrial area to get hands on training and production management.
- c) We try our level best to sharpen their communication skill & other soft skills so that they succeed in selling their ideas in the market profitably.
- d) Regularly they are engaged in social activities of various types so that they do not forget social responsibility even after completion of academic programme in the college.

Quite often we organize lectures by scholars from outside that helps them remain inspired to do better in future career. We allow our students to interact with the scholars very freely so that they imbibe encouragement which make them ready to face future challenges.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

- On the basis of feedback received from students, suggestions are taken into consideration for making changes in the teaching learning process.
- Feedback received from alumni is also incorporated in improving quality of teaching. As many of our alumni are well employed the feedback received from them proves to be valuable.
- The examination committee analyses the data on student learning outcomes and discusses this with the Principal who then has a discussion with the teachers of each department. IQAC is actively involved in the process.
- Efforts are made to overcome the obstacles encountered in students achieving their learning outcomes. Weak students are given special attention by teachers through remedial teaching and their morale is boosted, helping them to gain confidence in themselves and work hard towards their goals.

The institution collects and analyses data on student learning outcomes in the following manner:

- College results
- Through the class tests and session end Examinations.
- Through evaluation of students for class participation.
- Through aptitude tests for Final Year degree students.
- Other activities conducted by departments such as competitions,



quizzes and moot court etc.

Based on the above understanding planning and overcoming barriers of learning is done through:

- Departmental meetings wherein teachers discuss and decide ways of solving problems that arise in the process of teaching learning.
- Remedial coaching: For academically weaker students, extra classes are conducted to improve their learning abilities.
- Students' participation in in-house events – debating, essay writing, quiz etc. help learners to develop their skills.
- Financial assistance to students to participate in inter-collegiate events.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

Some of the students take up part time jobs after college hours and during vacations which helps them to develop their aptitude in applying the theory they learn in the class room to practical situations.

Various measures have been taken to monitor and bring about improvement in learning outcomes:

- a) Staff meetings and departmental meetings are platforms which are used to monitor and improve learning outcomes.
- b) Attendance is compulsory and recorded.
- c) The academic progresses of students are monitored by the marks scored in test papers, assignments, presentations and viva-voce etc.
- d) Internal and external examinations are conducted as per university rules.
- e) The institution ensures the regularity and punctuality of students and teachers.
- f) Use of ICT in teaching learning process.
- g) IQAC regularly considers these matters and helps in the planning and monitoring process.

2.6.7 Does the institution and individual teachers use assessment/evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Yes, we do use students' periodical evaluation as a meaningful indicator of their performance level either improving or remaining static. Teachers' of the department find out the cases lagging behind the normal/expected progression rate. They are individually/ separately counseled for their improvement. We have been finding it highly useful in as much as



their performance is found considerably improved in their next periodical co-curricular activities and test. Departments have their own methods for using the indicators of performance with a view to formulating their mode of intervention.

Any other relevant information regarding teaching-Learning and Evaluation which the college would like to include.



**CRITERION III: RESEARCH CONSULTANCY AND EXTENSION
KEY ASPECTS**

- 3.1 Promotion of Research**
- 3.2 Resource Mobilization for Research**
- 3.3 Research Facilities**
- 3.4 Research Publications and Awards**
- 3.5 Consultancy**
- 3.6 Extension Activities and Institutional Social Responsibility**
- 3.7 Collaborations**

**CRITERION III : RESEARCH CONSULTANCY AND EXTENSION****3.1 Promotion of Research****3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?**

Since our college is affiliated to impart undergraduate level education, it doesn't have any recognized research centre. Although our institution is not a recognized research centre but the affiliating university allows the faculty members to supervise research scholars of both faculty science & arts faculties for Ph.D. degree of the University. UGC also approves and provide financial assistance to carry out the research projects submitted by the faculty members.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, there is a Research Committee in College, which comprises following members:

1. **Chairperson** : Dr. Abha Singh, Principal
2. **Convenor** : Dr. Ajay Kumar (Psychology)
3. **Member** : Dr. Gulab Phalahari (Economics)
4. **Member** : Dr. Jay Narayan Singh (Pol. Science)
5. **Member** : Dr. Awadhesh Prasad (Physics)

The Research Committee of College facilitates and monitors research activities of the College. The committee holds meetings in order to discuss various plans to promote research and motivate the faculty for an academic advancement.

1. The committee recommended that the research Scholars should work in coordination with the management of the College, so that the financial records and papers are handled properly and submitted within the timeframe set by the funding agency.
2. The committee provides necessary help to the interested faculty members to apply for research grants from different sponsoring agencies and also guide them, wherever required, to carry out research projects.
3. The committee also recommended that the research scholars should be given infrastructural facilities by the College authority as required, according to the space available and the priority of the requirements.
4. The committee recommends to the University to grant Study Leave to complete Ph.D work, sabbatical leave to complete minor and major



- research projects.
5. The committee provides guidelines to the faculty for applying/doing Ph.D, M.Phil, minor/major research projects and other Faculty Development Programmes according to UGC norms.
 6. It encourages supervision of Research Scholars for the degrees of Ph. D and M.Phil.
 7. It also Encourages Research Publications.

The impact is positive in terms of the following:

- The individual faculty members are supported and facilitated in obtaining research grants from outside agencies.
- Students are encouraged to participate in research and get benefitted by it academically and professionally.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

The institute is not a research institute. However, whenever a faculty member gets opportunity to pursue some research project sponsored by UGC or any other agency, the institute acts as a true facilitator for the smooth implementation of research schemes.

- **Autonomy to the Principal Investigator:**
Full autonomy is given to the Principal Investigator by the institution to facilitate smooth progress and implementation of research schemes/projects.
- **Timely availability or release of resources:**
The Institution makes all necessary arrangements for timely availability or release of resources for smooth progress and implementation of research schemes/projects.
- **Adequate infrastructure and human resources:**
Research Committee at the time of forwarding the proposal identifies the ways and means for accommodating the project in the infrastructure available / to be made or modified. Emergent changes are handled as described above. Wherever project assistants are funded, the same are appointed as per norms specified. The day to day support on things such as cleaning, water, etc. is provided by the College staff without any dichotomy or discrimination.
- **Time-off, reduced teaching load, special leave etc. to teachers:**
Due to shortage of staff almost in every department, the institution



cannot afford to reduce teaching load for the sake of the students. However special leave is granted when and where it is necessary.

- **Support in terms of technology and information needs:**
Wi-Fi, Internet, LAN, Accessibility to OER & Digital Consortia such as INFLEBNET, Journals and e-journals subscription are made available to the Principal Investigator by the institution to facilitate smooth progress and implementation of research schemes/ projects.
- **Facilitate timely auditing and submission of Utilization Certificate to the funding authorities:**
The institution monitors and facilitate timely auditing and submission of Utilization Certificate to the funding authorities.
- **Any other:**
Our institution consistently endeavor to excel not only in teaching but also in research. We try to perform in the best possible manner under the prevailing constraints (particularly finance).

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

Since our college is a undergraduate college, there exists limited scopes for growing research culture and aptitude among the students. A sizeable number of students come either from low middle class families of poor families. Thus, there main aim is to get job after completion of undergraduate course. Most of the students start preparation for various competitive examinations for getting job. Very few students opt for post-graduate studies after completion of the under-graduate course. Besides the above, scientific temper and aptitude is cultivated in the course-work itself by the concerned teachers and motivations provided to think out-of-the-box and come up with new ideas. Problem formulation and ability to apply the knowledge for problem solving is an important graduate attribute.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Many of our faculty members are involved in research activities of their own and have guided several research scholars to complete their Ph.D. degree. Many faculty members are engaged in article publications and piloting minor research projects.

The table given below gives detail about involvement of teachers of the college in guiding student's research and in individual research.



Name of the faculty	Department	Research guidance for (Ph.D.)	Piloted Research Projects (Minor/Major)	Engaged in Individual/collaborative research
Dr. Abha Singh	Sanskrit	01	01 (Minor Research Proj.)	--
Prof. Rangnath Singh	History	01	--	--
Prof. Ramanand Singh	Hindi	01	--	--
Dr. Jay Narayan Singh	Pol. Science	02	--	--
Dr. Gulab Phalahari	Economics	Submitted - 01	--	--
Dr. Ajay Kumar	Psychology	02	01 MRP Sanctioned	--
Dr. Chamcham Kumari	Philosophy	03	--	--
Dr. Awadhesh Prasad	Physics	10	--	--
Dr. Krishna Kumar	Physics	04	--	--
Dr. Vijay Krishna Pandey	Botany	04	--	--
Dr. Md. Shahabuddin	Pol. Science	01	--	--

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

Our teachers actively organize workshops, training programmes/ sensitization programmes and so on in college with focus on capacity building in terms of research and imbibing research culture among the staff and students.

- Extension lectures organised by various science Departments of the college have helped students to learn about areas of research and their relevance in future career.
- The Psychology Department has organised a National Seminar on topic **“Psycho-social problems of ageing and their Management”** in which all the participants shared their views and experiences regarding the spirit of the topic.
- The Department of Economics has organised a Seminar on topic **“Black Money and demonetisation in Indian Economy”** which all the resource persons tried to expand and clarify the topic.



- Dept. of Political Science has organised a lecture series on the occasion of birth anniversary of Dr. Rajendra Prasad our 1st president on 3rd Dec. 2016.
- Inter college science exhibition, essay writing competition, project works and science quiz programmes have acted as a window or gateway to the sensitization process to acquire and imbibe a research culture among the staff and students.

Sl.No.	Workshops/Seminar/Sensitization Programme/Training organized for imbibing Research activity	Funding Agency	Dates	Collaborating Institution/ Department
01	Psycho-social problems of ageing and their Management	Internal Source	30 th January, 2015	Dept. of Psychology
02	Black Money and demonetisation in Indian Economy	Internal Source	10 th Dec., 2016	Dept. of Economics
03	Lecture series on the occasion birth anniversary of Dr. Rajendra Prasad	Internal Source	03 rd Dec., 2016	Dept. of Pol. Science
04	वक्रावृत्ति, अक्षर, अक्षर, अक्षर	Internal Source	16 th Feb., 2016	Dept. of Sanskrit
05	Lecture series on "Social Justice" are organised every year on two occasions 01. Birth Anniversary (05 th April) & Death Anniversary (07 th July) of Babu Jagjiwan Ram	Internal Source	05 th April & 07 th July every year	College Central Management
06	Several types of competitive events such as quizzes, essay writing elocution & cultural programmes are organised on College establishment Day (8 th Oct.) every year	Internal Source	08 th Oct. every year	College Central Management

3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

Priority areas for research

There is no priorities research areas and the expertise available with the institution, however, the institution tries to prepare students for research by giving them initiation in basics of research along with regular teaching activities.

The faculty members dealing with the students study and analyze latest trends, techniques, research interpretation keeping in mind its applicability in the



respective subjects.

Since the research activities mainly the Ph.D guidance are done under the individual supervision of the teaching faculty members, the priorities area of research are the specialization of the research guide.

Areas of expertise of faculty members

Name of Faculty	Area of Expertise
Hindi	
Ramanand Singh	Novel
Sanskrit	
Dr. Abha Singh	Sanskrit Grammar
Philosophy	
Dr. Chamcham Kumari	Indian Philosophy
History	
Prof. Rangnath Singh	Modern India
Dr. Vishwanath Singh	Ancient India
Anil Kumar Singh	Medieval India
Political Science	
Dr. Jainarain Singh	Diplomacy
Dr. Md. Shahabuddin	PA
Economics	
Dr. Gulab Phalahari	Monetary economics state, Math Eco.
Kamal Kishore Singh	Math Eco.
Psychology	
Dr. Ajay Kumar	Organisational Psychology
Dr. Kiran Kumari	Organisational Psychology
Sh. Parshuram Pandey	Social Psychology
Sh. R S Tiwari	
Dr. Mohan Tiwari	
Sh. B K Singh	
Physics	
Dr. Krishna Kumar	Electronics
Dr. Awadhesh Prasad	Electronics
Chemistry	
Dr. Krishna Kumar Singh	Physical
Botany	
Dr. V K Pande	Plant Pathology
Dr. A Kumar	Cytogenetic

**3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?**

As an institution we believe in continual sharing and enrichment of our knowledge. On a routine basis, the college invites researchers and scholars of national repute to deliberate on modern aspects of innovation and research, as well as engage in discussions about social issues and interact with students. Lecture series, Conferences and/or Seminars and Workshops are conducted from time to time by the constituent departments, societies and clubs of the college.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

The Sabbatical leave for research activity has not been utilized by any faculty. In fact, it has not been demanded by any faculty.

However, the institution often sanctions leave to those who are perusing their Ph. D or working on research projects. About 4 (four) of the permanent faculty members have been sanctioned study leave for undertaking research activities leading to the award of Ph. D Degrees in last four years and for presentations in seminars with the hope that their exposure and work shall ultimately benefit the student community and staff of the College.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

Knowledge is sought to be imparted to the student community through classroom teaching, and tutorial discussions. Seminars and conference conducted in the college add immensely towards creating awareness of the latest happenings in research. By participating in the V K S University, Ara annual cultural festival, Tarang, we get a perfect platform to showcase our findings to the community. Further, publication and presentation of articles in reputed journals and/or in various national conferences serves as a means of sharing the findings with the community.

3.2 Resource Mobilization for Research**3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.**



Jagjiwan College is an undergraduate college affiliated to Veer Kunwar Singh University, Ara. UGC does not allocate funds for research in the undergraduate colleges. The faculty members generate funds by submitting research proposals to various funding agencies like (UGC, DST, DBT, NMPB etc.). Once the projects are sanctioned, the college facilitates the availability of infrastructure and related amenities for smooth functioning of the projects.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no provision in the institution to provide seed money to the faculty for research. However, the institution and the university may consider the genuine proposal forwarded by the faculty for the financial help. If any faculty seeks financial help for research it may consider the proposal positively on the basis of the merits of his/her proposal.

3.2.3 What are the financial provisions made available to support student research projects by students?

There is no such provision on date.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

Various departments/units/staff of the institute interact in undertaking interdisciplinary research through formal and informal communication. Presenting their research report in dissemination lectures also give them opportunity to exchange their ideas, views with others.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The institution ensures optimal use of various equipment and research facilities of the institution by its staff and students by:

Sharing of equipment amongst staff and students for effective transfer of technical skills by various departments under faculty of science that is Physics, Chemistry, Botany, Zoology & Psychology. Providing Internet facility to teachers engaged in Major as well as Minor Research Projects.



Planning the periods for the full utilization of the equipment without wastage of time. Dividing the students into small groups for analyzing effective learning of technical skills as required for operating various sophisticated equipment such as, spectrophotometer, hematology analyzer, PH-meter, micro centrifuge, binocular & tri-nodular microscopes, GPS, SLR camera, electronic balance, biochemistry analyzer, etc.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

The institution has not received any special grants or finances from the industry or other beneficiary agency for developing research facility.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

The college provides necessary help to the interested faculty members to apply for research grants from different sponsoring agencies and also guides them wherever required to carry out a research projects.

Nature of the Project	Duration Year From To	Title of the project	Name of the Funding agency	Total grant		Total grant received till date
				Sanctioned	Received	
Minor Research Project PI: Dr. Abha Singh, Principal (Dept. of Sanskrit)	2008-09 Financial Year – 2 Feb. 2011	आधुनिक विश्व एवं अद्वैत वेदांत	UGC	40,000/-	40,000/-	40,000/-
Minor Research Project PI: Dr. Ajay Kumar, Associate Prof. (Dept. of Psychology)	2016-17	An investigation into old aged people with or without Spouse in relation to same Psychological and background factors	Applied to UGC Regional office Kolkata Vide Letter No. 425/16 dated 28.07.2016 for Sponsorship.			

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?



The following research facilities are available for active research work within the college campus: Various labs such as Physics, Chemistry, Botany, Psychology & Zoology, with latest equipment.

Central computer facility.

Internet Wi-Fi Connections.

Photo copier facility.

Well stocked and automated Central Library.

Institutional member of INFLIBNET.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The College has set up a Research Committee to chalk out institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers. It has stipulated the following strategies organizing research dissemination lectures by the faculties

- Creating research e-group
- Publishing abstract of the research dissemination papers of faculties in college website.
- Keeping track of the various research projects funded by UGC.
- Updating the teachers regarding the various fellowships and facilitate in applying for the same.
- Monitoring the infrastructural facilities provided in the College premises to carry out Major and Minor Research Projects.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

N/A

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The institution sends a request letter to the Institutions/ laboratories to provide need based research facility to the research scholar. The teachers and research scholars avail laboratory and library facilities



available at Sinha Library, Patna, Khuda Buksh Oriental Library, Patna, National Library, Kolkata etc. for consultation of journals and collection of reference materials.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

The following facilities are available in the main library for the researchers:

- Books on research methodology
- Various national/international reports
- State/national level database books/CDs, e-Journals, and e-books
- Computers Network Resource Centre with Wi-Fi internet connection, uninterrupted power supply
- Reprographic facility for rarest copies
- Seminar proceedings
- Member of INFLIBNET

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

Collaborative Research facilities by various Departments:-

Library: After library automation with web & Mobile OPAC and *bar coding* the researchers and the students have easy access to the literature available in the library. Besides, the library also gets feedback from the faculty and the students to update the library facilities. An active Browsing Centre is kept open for the students and the staff to collect the teaching/learning and the research material in the institution.

Laboratories and Instruments: Sharing of information and instruments is a collaborative approach of some of the major departments in the institution viz., Botany, zoology, Chemistry, Physics & Psychology.

However, the College has developed few infrastructural facilities which can be used by all the departments in a collaborative manner for teaching as well as research:

- Science departments is equipped with advanced instruments
- Network resource centre in library
- Library with reading room
- Smart class room
- Seminar hall
- INFLIBNET



3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- * Patents obtained and filed (process and product)**
- * Original research contributing to product improvement**
- * Research studies or surveys benefiting the community or improving the services**
- * Research inputs contributing to new initiatives and social development**

Neither the students nor teacher of our college has any major Research achievement either for patent nor any other fields mentioned above till date. Because of our college has no Research Centre approved either by the UGC or by the University. It's a undergraduate college.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

Although research journal has not been published by the college till now, yet research articles are published in the proceedings of the National & State-level seminars organized in the college. Besides, books have been authored or completed by many teachers.

3.4.3 Give details of publications by the faculty and students:

Publication per faculty

- * Number of papers published by faculty and students in peer reviewed journals (national / international)**
- * Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.)**
- * Monographs**
- * Chapter in Books**
- * Books Edited**
- * Books with ISBN/ISSN numbers with details of publishers**
- * Citation Index**
- * SNIP**
- * SJR**
- * Impact factor**
- * h-index**



Department	Publication per faculty	No. of papers published by faculty & students	No. of publications Listed in International Database	Books authored/Chapter in books	Books edited	Monographs	Books with ISBN/ISSN number with	Citation index	SNIP	SJR	Impact Factor	h-index
Hindi												
English												
Urdu												
Sanskrit												
Prakrit												
Philosophy												
History												
Geography												
Psychology												
Economics												
Pol. Sc.												
Commerce												
Physic												
Chemistry												
Botany												
Zoology												
Maths												
Business Admn.												
IT												

3.4.4 Provide details (if any) of

- * research awards received by the faculty
- * recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
- * incentives given to faculty for receiving state, national and international recognitions for research contributions.

Awards and Recognitions Received by Faculty

Faculty Member	Award	Year

**Faculty Involvement with other Prestigious Associations**

Department	Name of Faculty	Editorial Board

3.5 Consultancy**3.5.1 Give details of the systems and strategies for establishing institute-industry interface?**

The institution is making efforts to establish links with industry. Department of Botany developed and linkage, a prominent Agriculture Research Centre at Ara.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The institution identifies the resources within the faculty with respect to their subjective and professional knowledge which is correlated to the need of the society for their benefit. The Principal and the management encourage the faculty to take up consultancy activities. A consultancy policy is constituted by the institution which states that:

- Permanent and temporary faculty can provide consultancy in their respective area of expertise.
- Consultancy services under the institutional social responsibility can be undertaken by the faculty with the permission of the authorities.
- Prior permission from the HOD / Principal is required for using any ICT or other infrastructure for consultancy services.
- The Principal can allow time-off for consultancy provided by the faculty.
- The income generated from consultancy services would be shared in the ratio of 50: 50.
- A written permission of the HOD / Principal is required by the faculty for any consultancy projects.

Names of faculty with their area of expertise have been mentioned in the college magazine and prospectus

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?



The College authorities provide the required infrastructure such as auditorium and conference room with ICT facilities. The college provides these facilities without charging anything from the participants. The faculty can undertake consultancy projects within the consultancy policy framework.

The faculty members are encouraged to utilize the facilities of the College or their expertise to extend consultancy service to outsiders. The available laboratory resources are freely accessible to the faculty members for their consultancy works.

The work loads of such faculty members are conveniently adjusted by the departments for pursuing their consultancy services.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

The institution offers wide variety of consultancy services .

Department of Botany since couple of years has been providing consultancy service in soil testing, water testing and vermi compost making. It has been making use of the expertise for the farmers at a minimum charge. Department of Zoology is providing consultancy service in Blood Group testing. Consultancy service in Water Analysis and Soil Analysis is provided by Chemistry department. Keeping in view of the need of vegetables free of harmful chemical fertilizers, The amount earned through consultancy is deposited in CPDC fund.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

No such consultancy services are there in the college.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The NSS unit of the college organizes programmes which are directly related to the enhancement of institution –neighbourhood -community network. Seminars, workshops, talks, rallies and other extension programmes are organized to facilitate institution-neighbourhood-community network.

- The college organizes several activities related to environment awareness, Health & Hygiene, literacy, etc. NSS unit of the college organized a plantation programme in college campus.



- JAGJIWAN COLLEGE, ARAs fully aware to its responsibility of producing sincere, honest and useful citizens of society with all graduate attributes.
- Cleanliness
- Motivated not to consume alcohol.
- Motivated to send their children to school.
- Health awareness.
- The NSS unit of the college along with coordinator and teachers of the college often visit to the nearby village to aware villagers about different topics such as, Voluntary Blood Donation, Afforestation, AIDS, hygienic practices, issues related to environment etc. The students also participate in cleaning of the village. In course of these camps the NSS volunteers have had active community interaction. They served the community in areas of health and hygiene, literacy etc.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

There are the following institutional mechanisms to track students' involvement in various social movements / activities which promote citizenship roles:

- NSS
- Eco Club
- Debating Society
- Students' Union

Our NSS units track the students' involvement in societal activities and take necessary steps accordingly.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The Institution solicits stakeholder perception on the overall performance and quality of education imparted in the college through feedback from students, alumni and parent meets, local elite meets apart from the opinion of visitors recorded in Visitor's Diary. These inputs are discussed in the meetings of the Principal with the Heads of the Departments and appropriate measures are initiated. This gives the scope for further improvement of the College.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four



years, list the major extension and outreach programmes and their impact on the overall development of students.

The extension and outreach programmes are initiated by the NSS, Nature club, Career guidance and Placement Cell and some academic departments. The details of the major extension and outreach programmes organised by various sub units of the institution for the past four years are as follows:

- The Institution has organized seminars/symposium and conferences and several guest lectures by eminent experts
- The Institution regularly undertakes academic visits, industrial visits and excursions for the benefit of students.
- The NSS conducts a number of community developmental services such as Blood donation, tree plantation, and campus cleaning. During the annual camps, volunteers concentrate on developing the civic amenities in local schools.
- NSS volunteers actively participate in annual camps, besides taking part in youth festivals and cultural activities.
- The Nature Club of the College organises awareness programmes on environmental pollution, water and energy conservation and eco-friendly camp.
- The Department of Political Science with the help of faculty and PG students has started an extension programme to train the SHGs of the local Panchayath in maintaining their books under scientific accounting system.

All these activities go hand in hand with the academic activities. This brings in a new curriculum-extension interface which has immense personality development value and plays a pivotal role in developing a responsible youth force in the country.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The college has regular working units NSS to take care of the participation of students and faculty members in extension activities.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The N.S.S. Unit of the college conducts awareness camps during which students spread awareness of diseases like AIDS and other social problems in neighboring economically backward areas. The economics Department



conducts socio-economic surveys of underdeveloped areas. These surveys and awareness programmes provide the students with a valuable first-hand exposure to socially relevant issues and promote empathy among them towards the underprivileged sections of society.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The extension activities focus on educating the under-privileged people on sensitive issues like gender discrimination, AIDS awareness, importance of hygiene, literacy, environment protection, health and nutrition care of infants, health check up camps and philanthropic activities like visiting rehabilitation centres of physically and mentally challenged children etc. All these activities are undertaken with the active participation of the students. These have really helped them in having a positive approach towards life and the outcomes derived from such extension activities help create a sense of social responsibility among the student community.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

Most of the extension activities are undertaken by the College with the active participation of the local Grama Panchayath. This has contributed to both community- institution networking and development of the institution. The local Grama Panchayath members were initially consulted and the local people, especially youths, are made to involve in all the NSS activities. The special campaign of NSS and other communication development programme of Institution were organised with the help of representatives of local self persons of gramapanchayath, political parties and other social and cultural organisations. Awareness drives conducted involve the participation of local communities including the target beneficiaries. Extensive local participations are witnessed for the aforesaid extension programmes. The former students of the college also are deeply involved in all these extension activities.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

No such relationship are forged with other colleges/institutions for extension activities.



3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives – collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

No such collaboration has ever been forged out by the college. However, individual teachers at their own level are free to collaborate with researchers located at other institutions.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

No.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

No.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

No.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated-

a) Curriculum development/enrichment



- b) **Internship/ On-the-job training**
- c) **Summer placement**
- d) **Faculty exchange and professional development**
- e) **Research**
- f) **Consultancy**
- g) **Extension**
- h) **Publication**
- i) **Student Placement**
- j) **Twinning programmes**
- k) **Introduction of new courses**
- l) **Student exchange**
- m) **Any other**

The college has been running UG courses for a long time. The research activities at the students' level are not undertaken because this is not a part of the curriculum. And this is the major reason why the college has not been involved in the signing of any MoUs or formal agreements that could help facilitate any of the above mentioned requirements.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations. Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

Any other relevant information regarding Research, Consultancy and Extension which the College would like to include.

The basic priority of the institution is teaching but the college supports all such individual efforts of teachers and students.



CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES
KEY ASPECTS

4.1 Physical Facilities

4.2 Library as a Learning Resource

4.3 IT Infrastructure

4.4 Maintenance of Campus Facilities

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The Policy of the institution for creation and enhancement of infrastructure is primarily need-based and depends on the availability of funds from state/UGC/Internal sources. The development fee is low to keep the cost of the education minimum. This is to ensure that larger number of economically challenged students may access higher education.

The college administration takes care of optimum use of available facilities and is always eager to enhance the teaching-learning environment. The academic committee examines and assesses the demand of emerging areas of study and recommends the same. The Head of the institution then proposes the same to State govt. and UGC with endorsement of university, for consideration and necessary approval. College development committee also suggests necessary changes required to incorporate technology-enabled effective teaching and learning procedures. To implement such changes, renovation of existing infrastructure or enhancement by creating new structures, if necessary, are then placed in the building and finance committees. Resolution of all the committee are then



referred to university for consideration.

Departmental requirements of equipment or other learning aids are placed before the college administration. In academic interest of the college, the materials are purchased and all documents relating to purchase are placed before the purchase committee for final payment. In case of excess of budgetary position the same is reported to university. Departments are primarily responsible for ensuring optimal utilization of the physical infrastructure.

4.1.2 Detail the facilities available for

- a) **Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**
- b) **Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**
- a) The college has three single-storied buildings. Spread over in 7.45 acres of land, the college campus is heavily planted with fruits and flowers. Construction of a new block at the annex building is in the verge of completion. It has a seminar hall equipped with LCD and audio-video facilities, and has an accommodation of 100 people. There are eight classrooms, 3 store rooms, and 6 laboratories, 4 toilets, 1 office room, 1 staff room & 1 room for accounts.
 - There are 06 laboratories in different lab-based subjects. Three more laboratories are coming up in the new block.
 - Visual teaching aid like LCD projectors are used by some departments. There are 3 classrooms equipped with LCD projectors. We have 7 additional LCD's that can be used as and when required and can be requisitioned for departmental purposes.
 - All the laboratories are equipped with the instruments required by the curriculum. The college makes utmost effort to replace the damaged out ones by installing upgraded models necessary for the students. In case the revised syllabus requires new equipments, instruments or specimen, purchase for the same is made at the beginning of the sessions so that students



do not face any difficulty. Instruments and Equipments are kept under AMC where ever possible. They are maintained at the beginning of the session or before university examinations. Repairing is done as and when necessary.

- The college has a well-planned computer laboratory with computers of high configuration with internet facility and LAN. There is a staff to maintain the system and to provide technical assistance to the faculty members and students. Different departments have their own laptops with internet connection and desktop computers necessary to conduct practical classes and departmental works. Specific departments have software according to their course curriculum.
- The college organizes workshop on Entrepreneur Development Program for the ongoing students to get them accustomed with the career opportunities.
- The college runs a short course on soft skill development for its students to make them eligible for the job market.
- The college runs the UGC funded free remedial coaching programme for SC/ST/OBC students and students from minority communities.
- Field work and excursions form part of the curriculum in some departments. Under the supervision of the teachers and the staff, the students are taken to various places all over India to carry out their field work.
- In addition to the General Library, each department has seminar library with sufficient stock of books and journals to cater the necessity of the honours students. Central Library is automated with OPAC facilities.
- The college also has a Common Room.

b)

The college encourages its students to participate in both intra and inter college sports events and is proud to have produced many sports persons who have played at the University and State levels and have numerous prizes and awards to their credit. The college does have a small field and courts of volley ball, Badminton, Kho-Kho and Kabaddi are available.

- The common room is equipped with indoor games like table-tennis and carom boards.
- The fitness equipments are available for use of students.
- The students are entrusted with the task of organizing the Fresher's Welcome, Teachers Day Celebration, Sports, Cultural Programmes and Sarswati puja with the help of the



teachers and staff of the college. Various intra and inter college competitions on drawing, painting, Rangoli, Collage making, debate, quiz, extempore speech, vocal and instrumental music, dance are organized annually. Besides these, poster exhibitions and publication of wall magazines are their regular activity. Students also organize seminars on current issues and observe the anniversaries of important personalities.

- We observe Women's Day by organizing seminars on related subjects.
- The college organizes memorial lectures every year by the endowments made by its past teachers and patrons which provides a unique exposure to new thoughts and areas of current research in different disciplines.
- NSS: The College has one NSS unit has 100 students in its roll strength. It is gaining strength steadily and has plans to focus on problems related to public health. We have first aid equipments at four separate places to attend in case of emergency. We have equipments like stretcher and wheel chair to aid us in extreme hours.
- We have fitness equipments like heavy duty roller jogger, gym ball and accessories.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The available infrastructure is still insufficient for proper management of all academic activities.

Our Building committee has resolved the action plan to call expert architects to make a blue print of the growth of our infrastructure.

What ever is available in the campus is optimally utilized in last four years we have augmented several infrastructures, e.g. hostel, renovations of toilets, tiles flooring of different departments, augmentations of Computer lab. with networking and Wi-Fi facilities automation of library and establishment of e-library, establishment of science labs. Amount spent during the last four



years on facilities developed/ augmented.

Amount Spent

01. Renovations of building & hostel

02. Equipments

03. Sports

Note :- Master plan of the college campus with indication of exiting physical infrastructure is attached

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

In order to meet the requirements of differently abled students the college has erected ramps at entry points of all the buildings of the college for their convenience.

4.1.5 Give details on the residential facility and various provisions available within them:

- **Hostel Facility – Accommodation available**
 - **Recreational facilities, gymnasium, yoga center, etc.**
 - **Computer facility including access to internet in hostel**
 - **Facilities for medical emergencies**
 - **Library facility in the hostels**
 - **Internet and Wi-Fi facility**
 - **Recreational facility-common room with audio-visual equipments**
 - **Available residential facility for the staff and occupancy Constant supply of safe drinking water**
 - **Security**
- There is no residential facility.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

There is a Health care centre in college having one trained paramedical staff. A qualified MBBS doctor has signed MoU



to visit the campus regularly (twice a week). There is first aid kit in NSS office. The students are at all the times well looked after but if need arises. Regular awareness programs on health are given to students by organizing seminars and holding health camp with the help of doctors from various hospitals in the city & our NSS volunteers.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- There is a spacious common room for students equipped with facilities for various indoor games. It has journals, magazines, newspapers for the recreation of students. It also keeps magazines and newspaper with information on job and career.
- There is a very spacious teacher’s room.
- The college has a canteen in the Main building to provide wholesome food and snacks at subsidized rates to students.
- The college has a number of filtered water arrangements and one filtered water cooler in order to offer safe drinking water facility.
- Students can express their grievance in writing and drop them in the grievance box. Grievance redressal cell of college looks after the problems of students.
 - 1) The college has a 100% ragging-free environment. The safety of the students and staff is ensured by teachers and staff and an alert administration. The entire college is covered by CCTV network.
 - 2) The teacher-student relationship is a pleasant and synergistic one. The teachers are sympathetic and approachable and are always ready to counsel students both inside and outside the classroom. The college is equally proud to have a well behaved, respectful and co-operative student community.
 - 3) The non- teaching staff is friendly, co-operative and helpful.
 - 4) The administration is accessible to students. Students can meet the principal everyday and express their grievance if any. Principal takes initiative and immediate action to solve the problem and counsel the students if necessary. The relationship is so cordial that till date no student



needed to formalize their grievance in writing.

- Students grievance redressal cell, comprising three teachers, provide support and counseling to the students on various matter.
- SC/ST/OBC Welfare cell has been constituted with two teachers to look after the interest of the SC/ST/OBC students of the college. The working procedure is same as the above cell.

Placement cell acts as a facilitating body for students passing out from the college to find employment in various sectors. The information is passed to the students through general notice board.

IQAC has been formed recently. It holds its meeting regularly.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, the college has a Library advisory committee. It acts as a link between the library-users and the library staff. The Library Advisory Committee comprises of the following members.

1. Dr. (Smt.) Abha Singh-Chairperson
2. Sri Ragho Prasad Singh - Librarian
3. Sri Thakur Singh - Asst. Librarian
4. Sri Ram Kumar Singh
5. Sri Birendra Kumar Srivastava

The committee meets generally twice a year to make various important decisions and implement those initiatives :

- To allocate budget.
- Problems of library and users are discussed and solved.
- Library performance is monitored or enhanced through user's feedback.
- Automation of library done with standard software having bar coded cataloguing and OPAC facility
- Introduction of e-journal facilities and ICT learning resources obtained membership of INFLIBNET.

4.2.2 Provide details of the following:



- * Total area of the library (in Sq. Mts.) **370 Sq.m.**
- * Total seating capacity **60**
- * Working hours (on working days, on holidays, before examination days, during examination days, during vacation)
- * Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

- Total area of the library in (Sq. Mts.)

Length 12.65m
Breadth 9.1m
Mezzanine 7.15m*3.1m

- Total seating capacity

General Library

- Ground floor for students – 60
 - Mezzanine floor for teachers – 25
- Ground floor for students – 25
- **Working hours (on working days, on holidays before examination days, during examination, during vacation).**

The library remains open for 5 hrs 15 min as per college hours on all working days. It remains closed only on Public holidays and during Puja Vacation.

- **Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading. IT zone for accessing e-resources)**

Ground floor comprises of:

- New Arrival display board
- Reference section and card issue section
- Librarian's chamber
- Reading place for students
- Two computers are installed for the use of the students



Mezzanine floor comprises of

- Lending section
- Journal section
- Reading place for teachers
- Server computer

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Student and faculty members put their demand for the current title, latest editions of existing books and important journals. Librarians select them as per allocated fund and forward the requisition of purchase to Principal for approval.

The college subscribes for print form of journals. Automation of Library is under process so it is yet to procure e- journals.

Library holdings	Years 2010-11		Years 2011-12		Years 2012-13		Year 2013-14	
	Num ber	Total Cost	Num ber	Total Cost	Num ber	Total Cost	Num ber	Total Cost
Text books	04	1830		70000		156250	181	64605
Reference Books	14	2084					120	57234
Journals/Periodicals	02		02		02		02	
e-resources								
Any other (Specify)								

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- * OPAC
- * Electronic Resource Management package for e-journals
- * Federated searching tools to search articles in multiple databases
- * Library Website
- * In-house/remote access to e-publications
- * Library automation



- * **Total number of computers for public access**
- * **Total numbers of printers for public access**
- * **Internet band width/ speed 2mbps 10 mbps 1 gb (GB)**
- * **Institutional Repository**
- * **Content management system for e-learning**
- * **Participation in Resource sharing networks/consortia (like Inflibnet)**

- **OPAC (Online Public Access Catalogue):**

The library has prepared databases of books in English Language. As soon as new books are purchased and processed, their bibliographic description is added in the OPAC. One terminal is dedicated for the readers to use OPAC for their search of books.

- **Electronic Resource Management Package for e-journals:**

The College has joined the "National Library and Information Services Infrastructure for Scholarly Content (INFLIBNET N-LIST)" programme under which access to e-resources (3000+e-journals and 75000+ e-books) to students, researchers and Faculty from Colleges is provided.

- **Library Automation:**

The library is fully automated with "LibSys" software which has following advantages:

- Flexible to run on any operating system
 - Support for multi-media files
 - Interactive, screen-oriented and menu driven user interface
 - User-defined security levels
 - Optional web-based architecture
 - It supports MARC21, Unicode, SRU-SRW, and Z39.50

The library automation software is equipped with the following modules Acquisition, Cataloguing, Circulation, Serials, OPAC, and Reports.

- **Participation in Resource sharing network consortia (like INFLIBNET)**

Library will participate in resource sharing network like INFLIBNET after automation is completed.

4.2.5 Provide details on the following items:

- * **Average number of walk-ins 30**



- * **Average number of books issued/returned 35**
- * **Ratio of library books to students enrolled 40**
- * **Average number of books added during last three years**
- * **Average number of login to opac (OPAC)**
- * **Average number of login to e-resources**
- * **Average number of e-resources downloaded/printed**
- * **Number of information literacy trainings organized**
- * **Details of “weeding out” of books and other materials**

4.2.6 Give details of the specialized services provided by the library

- * **Manuscripts**
- * **Reference**
- * **Reprography**
- * **ILL (Inter Library Loan Service)**
- * **Information deployment and notification (Information Deployment and Notification)**
- * **Download**
- * **Printing**
- * **Reading list/ Bibliography compilation**
- * **In-house/remote access to e-resources**
- * **User Orientation and awareness**
- * **Assistance in searching Databases**
- * **INFLIBNET/IUC facilities**

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

Library staff is always there to help the users. The Internet facility is available for the users to access the e-resources. Following supports are provided by the library staff

- OPAC: how to use it.
- How to search the particular document from the shelves
- How to search information from e-resources
- Helping them in compiling projects.



- Current Awareness Services.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

Visually disabled/challenged students are allowed in the library with readers and are extended co-operation sympathetically. The physically challenged students are attended personally to meet their demand.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

- Users have direct access to Librarians and discuss their demand, problems or grievances.
- Student can place their demand for books in a register which is checked weekly.
- Teachers can place their demand directly to the librarians and discuss the progress on the issues.
- A feedback register is maintained and checked weekly. Librarians try to solve the problems, if any. In special cases it is discussed in the Library committee. The cordial relation between the Librarians, Library staff and students prevent any issue to take up the form of grievance.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- **Number of computers with Configuration (provide actual number with exact configuration of each available system)**
- **Computer-student ratio**
- **Stand alone facility**
- **LAN facility**



- **Wifi facility**
- **Licensed software**
- **Number of nodes/ computers with Internet facility**
- **Any other**

The College is equipped with latest computers. Most of the computers in the College are either i3, Core 2 Duo, with 1-2 GB RAM or 80- 320 GB Hard Disk.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

There is a computer laboratory containing computers of latest configuration. Most of the computers have LAN and WIFI connectivity. Departments having computer application as a part of the curriculum have their own computers. Departments are provided with laptops, with internet facilities for faculty. Automation of library is in under process. No off campus facility is set up yet.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

With increase in student-strength and inclusion of computer application in curriculum of different subjects, the need for more computers has been ever-increasing. The requirement is assessed on yearly basis and arrangement is made for new procurement.

Rapid development in IT sector also leads to compatibility issues regarding new software and up gradation remains a continuous process at definite intervals.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

We have provisions in the annual budget for the procurement, up gradation and maintenance of the computers and their accessories. The budgets of recent years express provisions in these categories separately but previously it was integrated in one category only. The college has an aim to make optimum use of information and communication technology in both academic



and administrative work.

The college has annual maintenance contract with the suppliers for all its equipments.

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

The college authority is aware of the need of computerization at all levels of academic and administrative work.

The teachers, staff and students of the college are provided with the facility by the college to have basic and advanced knowledge of computer application at the JAGJIWAN COLLEGE, ARA. Computer Center at concessional rate which runs in collaboration with private computer Institute. The college also imparts a compulsory computer literacy program for all the students at computer laboratory.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Parallel to the traditional method of teaching with chalk and black board, audio visual modes of teaching are being adopted by many departments. There are three classrooms equipped with LCD projector. There are seven additional LCDs that can be used as and when required and can be requisitioned for departmental use.

To enrich the learning experience of the student computer aided teaching / learning materials are being encouraged.

The curriculum of some departments makes extensive & compulsory use of computer applications and some specific software.

The website of the college provides all relevant information. This becomes very helpful for outstation students especially during admission procedure. The college is adopting online admission from 2014-2015 sessions.



Institutional functioning and management becomes effective with application of technology at different academic and administrative levels. This leads to transparency and effective governance. Installation of LAN and WIFI facility provides fast flow of data across computers.

Internet connection in the computer laboratory and all the departmental laptops help the faculty to browse and download study materials. Power point presentation by faculty improves the quality of the classroom lectures and influences students towards academic and research.

Automation at administrative office gives quick reference to various data like, student record, results, accounts etc. This has a positive impact on the governance and administration of the college.

The automation of general library is under process and on completion will provide with e-resources and reprographic facilities too.

Some of the departments use specific software as required by the curriculum.

Although ICT is preferred by new recruits the older staff is yet to come up with the change of the scenario. Conscious effort is being made to give them opportunity for training and development and offer them proper orientation to accept the change.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No such scope is available.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The College depends on the Government assistance such as



assistance from the UGC, University or the State Government for construction and maintenance of the following items details are mentioned in the table:

Heads	2011-12	2012-13	2013-14	2014-15
Building	5,27,378.00	25,00,000.00	Nil	Nil
Furniture	12,10,750.00	Nil	Nil	Nil
Books & Equipment (UGC XI Plan)	6,73,000.00 (Books) 21,03,834.00 (Equipments)			
Computers	3,07,166.00	6,11,000.00	Nil	Nil
Generator	4,00,000.00			
Any other				

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

There is a building committee to look after the maintenance, repair and constructional work related to the building and campus. Construction, repair and maintenance of the main building and physical infrastructure like water, power supply and gas is looked after by the college development committee. All work is done through tender system as per standard norm.

All minor faults are attended and repaired by hired technicians, carpenters etc.

The college has a generator system of 100 KVA for uninterrupted power supply.

The computers and other equipment are under annual maintenance contract.

Maintenance of toilets and service areas are outsourced through various external agencies.

There is a staff to look after the maintenance and repair work of furniture and fixtures and other physical infrastructure. He brings into the notice of the authority the needs of repair work and certifies after the work has been completed.

The laboratory equipment is maintained at the departmental level by the staff or through hired technicians annually and/or whenever necessary.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?



All laboratory instrument and equipment are maintained by the laboratory staff of the concerned departments. However calibration and other precision measures are done through hired technicians annually and/or whenever necessary at least before the University examinations.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)? Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

The sensitive equipment has voltage stabilizers to take care of voltage fluctuations, if any.

The sensitive instruments used by different departments are kept and maintained as per the specification laid down by the manufacturing company. The departments are bestowed with the responsibility of upkeep and maintenance of the same.

We have electric generator for power back up. Lifting of water at regular intervals into the overhead water tank gives constant supply of water.

We have firefighting equipment to maintain the safety measures of the laboratories and the building.



**CRITERION V: STUDENT SUPPORT AND PROGRESSION
KEY ASPECTS**

5.1 Student Mentoring and Support

5.2 Student Progression

5.3 Student Participation and Activities

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

The College publishes its updated prospectus / handbook annually which includes information regarding aims and objectives of the College, courses of study, infrastructure and learning resources, Faculty, committees and societies, achievements, sports activities, cultural /co-curricular activities, admission procedure, migration rules, examination rules, library rules, prizes/roll of honor/ scholarships and concessions, code of conduct, mode of payment, academic calendar and admission schedule of Veer Kunwar Singh University, Ara.

The College ensures its commitment and accountability by constituting various committees/societies:

- Admission committee carries out admission on merit basis.
- Freeships/scholarships are given to the students on merit and need basis.
- Various cultural societies create a platform for the students to express their skills and talents.
- Classes are held for weak students or meritorious students to enhance their academic capabilities.
- All these achievements and commitments are read out



along with exact statistics in the Annual Report of the College and updated on its website.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

The College provides financial support to its students through free-ships/ scholarships, which are given to deserving /needy / sports students. Many scholarships (approximately 15 in number), have been started on private basis.

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

The students belonging to SC/ST, OBC and weaker sections are identified during admissions. The College provides help to these students in every possible way. Nearly 10% of students are currently availing financial assistance. Fee concessions and scholarships are awarded by State/Central Govt. and some independent societies to SC/ST, OBC, minorities, economically weaker section, physically disabled, only girl child and brilliant students.

5.1.4 What are the specific support services/facilities available for Students from SC/ST, OBC and economically weaker sections Students with physical disabilities Overseas students Students to participate in various competitions/National and International

- ✓ Medical assistance to students: health centre, health insurance etc.
- ✓ Organizing coaching classes for competitive exams
- ✓ Skill development (spoken English, computer literacy, etc.,)
- ✓ Support for “slow learners”
- ✓ Exposures of students to other institution of higher



✓ learning/ corporate/business house etc.

✓ Publication of student magazines

- **Students from SC/ST, OBC and economically weaker section**

Various Merit –Cum -Means scholarships are given to economically backward students which are mentioned above. Arrangement is made for regular remedial coaching classes for students from SC/ST/OBC and minority community.

- **Students with physical disabilities**

The institution provides financial assistance to physically challenged students through concession in university fees and fee waiver of college tuition fees. Within our limited resources special attention is paid to address their needs. The college has erected several ramps in the different buildings to provide support to those students.

- **Overseas students**

There is no overseas student at present in the college.

- **Students to participate in various competitions /National and International**

Various Merit –Cum -Means scholarships are given to economically backward students which are mentioned above. Arrangement is made for regular remedial coaching classes for students from SC/ST/OBC and minority community.

- **Organizing coaching classes for competitive examinations**

The college have UGC sponsored coaching centre to provide students the necessary support for competitive examinations. The faculties are always giving their valuable suggestions and guidance to the students to achieve success in examinations like NET, SET, Civil Services, SSC, Bank PO, CAT, MAT etc.

- **Skill Development (Spoken English, Computer Literacy, etc.)**

All the first year students are required to attend computer literacy programme as per CU course curriculum. Soft skill development programmes are conducted for final year students.

Moreover, the college in technical collaboration with a private computer Institute provides facility of computer courses with nominal fees to the students.



- **Support for “slow learners”**

Students are helped beyond class hours. Simplified versions of books are recommended and simple handouts are distributed to them. Bilingual explanations and discussions are made. Lecture notes are provided. Special tests are conducted. Academic counseling is done at departmental level.

- **Exposures of students to other institution of higher learning / corporate / business house etc.**

Students from different departments regularly participate in summer and winter projects of different reputed concerns and visit industries and dams.

- **Publication of student magazines**

The college publishes the Annual Magazine. It contains poems, stories, essays; travelogues, and humours, educational and moral lessons. Some departments publish wall magazines which depict the subject-related as well as contemporary issues.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The institution has always encouraged the development of entrepreneurial skills among the students. As a part of all round personality development of students, leadership qualities, innovative skills and courage to take on new challenges, are instilled in students graduating from this institution.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- * additional academic support, flexibility in examinations
- * special dietary requirements, sports uniform and materials
- * any other



The college arranges special dates for examination for the students participating in extra-curricular and co-curricular activities such as sports, games, Quiz competitions, debates and discussions, culture activities etc. In case it coincides with the event date. The concerned departments take additional care to complete the syllabus for them. The sports persons are provided with uniform and shoes. Teachers offer necessary trainings for music, dance, theatres, debates and discussions and accompany students to event site. Moreover, the achievements of the students are duly appreciated by the college authority. The successful students are felicitated in the Annual Prize Distribution Ceremony.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

JAGJIWAN COLLEGE, ARA, being an undergraduate college, the opportunity and facility to provide coaching to students for appearing in examinations such as UGC-CSIR-NET, UGC-NET, SLET, ATE/ CAT / GMAT/Central/ State services, Defence, Civil Services, etc. are very much limited. However, teachers always encourage and provide guidance to interested students in preparing for competitive examinations such as the NET, SET, Civil Services, Central/ State Services, CAT, GRE etc. As formal guidance UGC sponsored coaching for entries in services is provided by this institution, details on the number of students coached, appeared and qualified in various competitive examinations, cannot be given.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

The faculty whole - heartedly participate in academic and personal counselling of the students. Counselling starts at the time of the admission in first year. Teachers meet the candidates seeking admission to the institution in order to test their aptitude for the subject of their choice and also guide them to choose appropriate elective subjects with each Honours and Major subject. Throughout the academic session, the faculty provides



academic and personal counselling services to the students according to their individual needs. This is a routine affair in this institution and hence no detail record on academic and personal counselling by the faculty has been maintained so far.

Career counselling and psycho-social counselling are carried out through respective cells.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

The College is all about preparing young students for successful future. Entering a profession can be daunting and advice from career experts help ease the transition. The Placement Cell provides individual counseling, professional planning and works diligently to keep the students well informed about various job openings, as also to help them navigate the summer training enrichment opportunities. It effectively manages to keep up to date with local employment opportunities by inviting employers for on-campus job interviews. Students utilize the placement services to the optimum in order to parlay classroom success into career success. All Undergraduates have access to on campus counseling programmes. From preparing resume to helping the students map a career path for specific goals, the College provides all the assistance they need to meet their professional aspirations.

The information of various training Institutes are displayed on the Notice Boards and the students are informed about the available employment opportunities and entrance tests published in the newspapers, magazines and journals. This data also helps the prospective employers to have an idea about the candidates available. Group discussions are encouraged among students to brush up their communication and soft skills. Companies visit the College regularly for providing suitable jobs to our students.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

The college has a student grievance redressal cell. The students are free to voice their complaint through this cell. But it is a matter of pride that no grievance letter has been dropped in the



grievance cell box since its inception about seven years back. The students of the college has direct access to the Principal everyday and can express their emotions and grievances, if any, and immediate action is taken thereof. If needed, proper counselling is done for the student involved.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

Our college has a co-education system. A large number of girl students are enrolled in different subjects in our institution. Till date there has no any complain of women harassment come to light, here in this campus. Girls feel secure inside the campus. Boys and Girls respect each other.

However, as per the guidance of the UGC, The Anti-Sexual Harassment Cell and Anti-ragging Committee under the Chairmanship of the Principal is constituted in the college. Guidelines of the UGC in this connection are incorporated in the college Prospectus.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

The college has 100% ragging free environment and a very warm and cordial relationship among the senior students and newcomers. In the orientation programme the Principal informs the newly admitted first-year students about the Honourable Supreme Court's verdict regarding ragging within college campus.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

Economically challenged students on providing application get free student ship on merit cum means basis. We have a scheme of offering this facility to 30% of the students.

- In addition, Half- and Full-Free studentship is offered through Students' Aid Fund.
- Remedial Coaching is given to SC/ST/OBC/minority students.
- Students travelling through rail for educational tour enjoy travel concession. Students are also recommended for tram, bus and train concessions.



- Cheap canteen of the college offers nutritious food at subsidized rate.
- Spacious common room with plentiful supply of recreational books, magazines, job news, career magazines and Indoor game facilities.
- We have equipments for fitness facilities.
- There is safe drinking water in all the floors.
- There are clean toilets.
- There is health care centre for first-aid.
- We have ramps at different buildings and departments, for physically disabled students and staff.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

The institution has a Alumni Association. Some of the activities of the association during last few years are as follows:

- a) Organised a seminar on 'Purpose of Consumer Forum in Bihar.
- b) Organised a Blood Donation Camp (in 2010)

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	30%
PG to M.Phil.	
PG to Ph.D.	
Employed • Campus selection • Other than campus recruitment	

This is an P.G college. Students passing from over here take admission in different Universities and Institutions across the country. So it is difficult to quantify student's progression in this regard.

5.2.2 Provide details of the programme wise pass percentage and



completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Comparison of student's performance with other colleges is difficult to assess as the performance data of other colleges are not publicly available. We have provided year- wise success rate of our students for kind perusal.

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

Teachers of the respective departments constantly motivate the outgoing students for higher studies and help them to explore admission opportunities in different Universities within and outside the state. Some students get jobs in different reputed concerns. In the campus interview for the last four years. To enhance the basic computer skill which is very much required in the job market, the JAGJIWAN COLLEGE, ARA provides- i) compulsory computer literacy to every first year honours and general students at nominal fees and ii) computer training in advance courses at subsidized rate in collaboration with a private computer institute.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

In this case, the first and foremost task is to find out the reasons for failure and drop out. If the problem seems to be economical then the student concerned is granted free studentship or all-free studentship. Again the teachers are also extending their helping hands in such occasions. If the students face some family related and personal problems that induce them to discontinue their studies, psychological counselling is provided to them by the concerned cell. Often parents are also counselled in this regards, if required. Some students are forced to take jobs in order to help their families. In such cases the teachers help them personally by taking extra classes at students' affordable time and by providing notes.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide

**details of participation and program calendar.**

- Workshop on Value Orientation programme for self - empowerment and Self-management in an Indian Way is organized.
- Annual sports and Inter college sports / athletics tournaments are organized by university.
- The college celebrates Saraswati Puja with the active participation of the Students.
- Students organises Freshers' Welcome in a manner to showcase the bonding among the students.
- College celebrates Birth/ Death anniversaries of different eminent personalities from State/ National level.
- Annual Day/ Cultural programme is organized every year.
- The NSS unit of our college is take up different projects of social importance.

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

-N/A-

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The college seeks feedback from its outgoing third year students with at least 50% attendance on curriculum, teaching and infrastructure through questionnaires framed specifically for this purpose. Such feedback is used to review annually the performance of the faculty and the adequacy/inadequacy of infrastructural facilities. The IQAC and Academic Sub-committee have taken appropriate measures to rectify the short-comings for improving performance and quality. The feedback on curriculum is analyzed carefully for sending appropriate recommendations to the Board of Studies of the University.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.



The students of our college actively involved in the publication of the college magazine showcasing the literary and artistic talent of students, teachers and staff. Some departments publish wall magazines which depict the subject-related as well as contemporary issues.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Yes, The college has a Student Council. This council has been constituted following the guidelines issued by the Office of Hon'ble Chancellor of Universities of Bihar.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The institution believes in giving the students opportunity in supporting the authorities and the college faculty in running the affairs of the college. For this the college endeavors to provide them with opportunities to participate in the various academic and administrative bodies. The details of academic and administrative having students' representation is as under:

- In the Editorial Board of College Magazine
- Cultural Committee In NSS Committee

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

Any other relevant information regarding Student Support and Progression which the college would like to include.

Contacts with Former Faculty of the Institution are kept through concerned Departments and administrative office. The college has a alumni association. The Students takes the responsibility to network and collaborate with the Alumni. They are invited in Seminars, Annual functions, Annual Prize Day and other ceremonies. Many former faculty members have made generous donations for prizes, scholarships and have sponsored a few memorial lectures. In this way the college has maintained a bridge between the present and past.



**CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT
KEY ASPECTS**

- 6.1 Institutional Vision and Leadership**
- 6.2 Strategy Development and Deployment**
- 6.3 Faculty Empowerment Strategies**
- 6.4 Financial Management and Resource Mobilization**
- 6.5 Internal Quality Assurance System (IQAS)**

**CRITERION VI: GOVERNANCE LEADERSHIP AND
MANAGEMENT**

6.1 Institutional Vision and Leadership

- 6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?**

VISION STATEMENT

To be a pre-eminent educational institution of higher studies that will transform new human generation from diverse background of society into a socially responsible world citizen with spirit of entrepreneurship patriotism scientific temper and morality.

MISSION Statement

- To be a distinctive institution which can provide high quality education.
- To prepare students to meet the new emerging challenges of this complex world.
- To provide our students & faculty the knowledge and skills, they need in the information age.
- To create and promote cultural, ecological and environmental awareness among the students.



- To contribute nation by shape its new human generation with steering character imbibed with values of humanism, equality, patriotism, just and secularism.

OBJECTIVE

To improve the lives of our new generation their family community and to enhance the socio-economic prosperity of this Bhojpur district, through quality education while inculcating the spirit of nationalism, humanism, scientific temper and striving for excellence in everything they do.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The role of top management, Principal, including the faculty members, is to lay emphasis on quality education rather than mere mechanical amassing of quantity, through proper policy and planning which are stated bellow:

- Improvement of teaching and learning process.
- Improvement of the performance of the students.
- Establishing a healthy camaraderie between students and teachers.
- Identifying the need and requirement relating to learning process of the students from backward class.
- Up gradation of infrastructure and equipment required to modernize the education system.
- Computerization of the Office and the library for better and quicker service.
- Air conditioned computer lab for the students and teachers with internet facilities.
- Implementation of all university curricula rules and regulations.

6.1.3 What is the involvement of the leadership in ensuring:

- **the policy statements and action plans for fulfillment of the stated mission**
- **formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
- **Interaction with stakeholders**



- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**
 - **Reinforcing the culture of excellence**
 - **Champion organizational change**
-
- Strategic goals of the college are decided by the college development committee. The Principal and the staff to take decisions about the Institutional functioning independently. Appointment of the Faculty to the major offices such as Bursar, Registrar are made by the university in consultation with the principal. Various committees such as IQAC, Steering, Examination, Sports, Purchase, Time table, Stock, etc are also constituted by the Principal with the consent of the staff members for smooth functioning of the Institution and achievement of the stated mission.
 - The Principal, as the academic and administrative head of the Institution bears the ultimate responsibility for the smooth running of the College. He/She receives reports from different College Committees periodically which offer advice and suggestions to his/her in matters in the terms of reference of their functions and takes either concrete decisions or forwards them to the university if required.
 - The personal interaction of the Principal with the various stakeholders, Faculty members, non teaching staff, students, parents, industry play an important role in the functioning of the College. Annual Parent-Teacher meet strengthens the bond of the parents with the Institution. Annual Alumni meet facilitates the contribution of the alumni for the growth of the College. These feedbacks help in starting new courses or discontinuing the unfruitful ones and also strengthen the teaching learning process.
 - To promote the culture of excellence an effort is made to create strategic alignment in the whole organization. This ensures appropriate design of hard systems (Policies, Procedures Process, Systems, Performances and Soft systems, Values, Commitment, Motivation, Loyalty, Communication, etc.) and progress towards the vision and mission of the Institution.
- 6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for**



effective implementation and improvement from time to time?

- Regular meeting of the statutory and advisory bodies.
- Teachers' council, Non-teaching staff, students' union through regular discussion with Principal and coordinators of different cells/committees implement their regular plans and policies.
- Heads of the Departments and faculty of all departments and Principal meet regularly to discuss various issues and problems.
- Secretarial staff puts their ideas and policies in meeting headed by the Principal for implementation.
- Financial transactions are carried out by finance sub-committee and Bursar of the college.
- Feedback works are done from time to time for review and evaluation through Grievance Redressal Cell.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

- Teachers who have not yet completed their Ph. D are encouraged to complete the same.
- Teachers are advised to enjoy the UGC-sponsored Faculty Improvement Programme (FIP) for the completion of their Dissertations within the specified time.
- Apart from the above, they are further requested to participate in Seminar and other related programmes.
- If possible, teachers are encouraged to take part in international seminars also.
- A separate room has been provided to the teachers for the preparation of their lecture notes and other works relating to their studies.
- Network Resource Centre with Internet facility and INFLIBNET membership has provided to teachers for accessing different national and international academic databases.

6.1.6 How does the college groom leadership at various levels?

As we know, our college has a goal to implement and it can only be realized through proper leadership. The college, from time to time, organizes meetings and entrusts competent teachers and non-teaching staff with responsibilities relating to the different aspects of the college and in the successive meetings stock-taking is done so as to evaluate the progress of works. In this way, we



hone and groom leadership at various levels.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

In order to get the works done in completely and without any obstruction, the college delegates authority to the different departments/committees so that the individual department /committee can work with autonomy and independence. Centralized operation impedes and sometimes damages the growth of progress. We believe in decentralized governance with proper co-ordination which alone can goad us to achieve our much-dreamt goal.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

The faculty members are included in the administrative and financial committees of the college, thus, leading to an ambience of participative management. The students are also involved into various committees/ cells of the college. Their views are also taken into consideration before arriving at any final decision.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes. The pursuit of excellence in this field is something that the college holds sacrosanct. The maintenance of quality is also integral to the pursuit of excellence. For developing, driving and deploying its quality policy and plans effectively, JAGJIWAN COLLEGE, ARA has an efficient co-ordination and internal management system under the leadership of the Principal. The Principal, The IQAC, several committees constituted by the principal and all staff are always working together and offering their advice and insights for the designing and implementation of quality policy.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.



Yes. The college has been tirelessly engaged in the task of creating a long and illustrious lineage of men/women achievers in every field of life. Today, as the college enters its 50th year, it looks back on a glorious, star-studded past and prepares itself for a vibrant and challenging future. For further academic growth and infrastructure development of the college, the members of management consider several factors while making future plans. The factors they keep in mind are as follows:

- The changing scenario in the field of Education.
- Achievement of Men/Women in every sphere of life.
- The ever increasing number of students.
- The needs of students.
- The needs of society.

The college considers the aspects for inclusion in the plan:

- Developing the college into a centre of education with Potential of Excellence.
- To make Agro based aquatic Research Centre.
- To construct an auditorium with state of the art seating, sound and light system so that National & International level Seminars / Conferences / Symposia are organized.
- To develop a good sports complex.
- To start P.G. courses and several agro based vocational courses
- To organize more community development work.
- To start statutory Professional Regulatory Council's recognized courses such as B.Ed, MCA, MBA, etc.
- Efforts to create consciousness and management of solid and bio disposable wastes.
Plantation of medicinal plants and to develop research facilities based on medicinal plants.

6.2.3 Describe the internal organizational structure and decision making processes.

The internal organizational structure of JAGJIWAN COLLEGE, ARA is very strong and it has developed efficient internal co-ordinating and monitoring mechanisms. The organization of Teaching Staff, Non-teaching staff, Library staff and different sub- committees play significant role along with the Principal to monitor the progress and carry out the decision making process. Wherever required, the information, expertise and advice from



external agencies are sought by them. Some proposals are forwarded to the university for final approval. After the approval of the university, Principal executes the decisions and they are implemented thereafter.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- **Teaching & Learning**
- **Research & Development**
- **Community engagement**
- **Human resource management**
- **Industry interaction**

The college has Fourteen departments teaching the B.A, B.Sc. (Honours and General) M.A. & M.Sc. course. These are run by a highly qualified and enterprising faculty, who strive to continue the rich tradition of academic excellence initiated by renowned teachers. The faculty constantly upgrade themselves by participating in Refresher and Orientation Courses, Seminars, Conferences and Workshops on current trends in their subjects. To make the curriculum interesting and effective for the students, The College has adopted learner-centric education approach, academic planning, using of improved and modern teaching learning aids.

To facilitate effective learning outcome, the College promotes learner-centric education approach through appropriate methodologies like Academic Calendar, interactive instructional techniques, debates, projects, presentations, field work, surveys, experiments and practical classes.

Academic Calendar ensures clarity, co-ordination, planning and distribution of classes properly.

The lab based departments of the college are provided with spacious and well-equipped laboratories according to the revised syllabus required for practical classes.

The main Library of the college is spacious and well lighted and has adequate reading room facilities. It has a stock of more than 15,000 books and various important journals.

Departments offering Honours have well-stocked individual seminar libraries for the use of their Honours students.

The college has its own website (www.narayanmahavidyalay.com) which provides up-to-date information on all its day-to-day activities. Computer lab with Internet facilities has been instituted in the college to update the teachers' knowledge with ideas and innovations of modern



technologies.

The College has started a UGC funded free remedial coaching programme for SC/ST/OBC students and students from Minority communities.

Research and development: To promote research the College encourages Faculty members to participate and present papers in various States/National/International Seminars and Conferences. They are also motivated to do research in their respective fields. Some of the Faculty members completed minor projects approved by the UGC. The College library has subscribed National/International e-journals in various subjects and ICT facility which can be accessed free by Faculty to update their knowledge.

Community involvement: To ensure community Involvement College has various societies like NSS and Red Ribbon. These societies are actively involved with community by organizing camps for social awareness. NSS students visit different unprivileged villages.

HRM: The College is always taking care of their human resources. They are motivated to attend Orientation, Refresher Courses and Research Workshops for their professional development. The Faculty is also allowed to take two year leave with full salary for advanced study and research in their respective subjects. College also has a Placement Cell which invites reputed companies to recruit the students from the College for their companies.

Industry interactions: Experts are also invited to share their industrial experiences with the students. Sometimes Field visits and study trips are organized for the students to make them familiar with the practical environment.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Head of the institution maintains personal contacts with the students, teaching and non-teaching staff, parents and public also to review the teaching quality and extra-curricular activities, infrastructural facilities etc. through interactive modes.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?



The management encourages and supports the involvement of the staff for improvement of the effectiveness and efficiencies of the institutional processes. The Principal involves the staff members through committees and cells e.g. Admission committee, Cultural Committee, Sports Committee, Election Committee, Placement Assistance Cell, Grievance Cell etc. The suggestions of the different committees are taken into consideration and decisions are taken accordingly

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The college being a constituent unit of the Veer Kunwar Singh University, Ara has no Management Council of its own.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

Yes, the affiliating university has a provision for according the status of autonomy to an affiliated institution. However, due to some limitations no efforts were made by the institution in obtaining autonomy.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

- Students can express their Grievances in writing and drop them in the grievance box, expecting speedy Redressal of problems faced by them.
- The college has a 100% ragging free environment. The safety of the students and staff is ensured by teaching and non-teaching staff and an alert administration. The entire college is under constant surveillance by CCTV cameras.
- The teacher-student relationship is a pleasant and synergistic one. The teachers are sympathetic and approachable and are always ready to counsel students both inside and outside the classroom. The college is equally proud to have a well behaved, respectful and co-operative student community.
- The non-teaching staffs are friendly, co-operating and helpful.



- The administration is accessible to students. Students can meet the Principal everyday and express their grievance if any. Principal takes initiative and immediate action to solve the problem and counsel the students if necessary. The relationship is so cordial that till date no student needed to formalize their grievance in writing.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

No, during the last four years there have not been any instances of court cases filed by and against the institute. Most of the cases were filed against the Government of Bihar and the college was made a proforma defendant.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Yes, The Institution has a mechanism for analyzing student feedback on institutional performances. The college invites feedback about the Institution, Departments and teachers from third year students. In this matter confidentiality and official secrecy is maintained strictly. The data are analyzed by the Principal and forwarded to IQAC committee for proper consideration.

On the basis of the feedback IQAC recommends improvements and amendments. The methodologies practiced by a department, if appreciated by the students, are communicated to other departments and recommended. The analysis is used as a source for encouragement and improvement.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

- Efforts are taken to enhance the professional development of the teaching and non-teaching staff through adoption of learner-centric education, academic planning and modern teaching-learning aids, along with the training relating to various official works, especially for the non-teaching staff.



- The college authority provides encouragement and assistance to the faculty members to carry out all sorts of research activities.
- Our esteemed Institution is generous enough to provide permission and leave to the teachers whenever required to attend Refreshers Courses, Orientation programmes and the like organised by the Academic Staff Colleges of the different universities.
- The college encourages paper presentation by the faculty members in different national and international conferences and arranges leave for the same.
- The college is always encouraging the teachers to attend Seminars, Workshops etc. organised by other colleges.
- The Institution is organising seminars and workshops by the different departments on different subjects related to popular interest as well as frontier areas of research to attract eminent scholars to visit the college and interact with teachers and students.
- The IQAC research committee opens the provision for all the teachers of respective departments for paper presentation to encourage and support research activities and developments.
- Our Institution lays great emphasis on co-curricular activities as well as extra-curricular activities. The students, the teachers and the non-teaching staff are encouraged to take part in debating, quiz competition and eloquence competition as well as songs, music, dance competitions etc.
- Since, the college goes by the adage—a sound mind dwells in a sound body, physical culture is a part and parcel of our educational programmes. So, we lay emphasis on all sorts of outdoor activities in our annual sports.
- The college promotes Skill Development and Training for non-teaching staff through computer training etc.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

- The College has created a nice and safe ambiance along with a healthy and pleasant relationship among the teaching staff, non-teaching staff and students which helps improving work culture.
- The Institution provides infrastructure and space to carry out the work of the staff effectively.
- The college provides required permission and leave to participate in Refresher Courses, Orientation Programmes and short term



workshops to the teaching staff for professional development.

- The Institution encourages organising Seminars, Conferences, and Workshops etc.
- Staff development programmes are organised periodically for skill up-gradation and training of the staff.
- The college has created a decentralized structure of the administrative system in planning and implementation in all activities. It motivates the employees for the roles and responsibilities they perform. It has also developed an atmosphere of co-operation which is a necessary requisite for the overall development of the Institution.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- Performance appraisal system of the staff is maintained only in promotional cases. At the time of placement at higher scale, teachers fill up self assessment forms. The expert committee for placement and promotion interviews the teacher-candidate and recommends for promotion.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The management makes an assessment of these performance appraisal forms and accordingly takes major decisions for the promotions of the teachers. They are communicated to the appropriate stakeholders and necessary steps are taken for the overall development of the college.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Since this is a constituent college of Veer Kunwar Singh University, Ara the welfare scheme for teachers and non-teacher are available at university level. The college has an Employee Welfare Account run by monthly contribution of the employees. The account is operated by the Principal of the college and financial support as loan is given to the employees when they need it. The amount given as loan is deducted in installments as



per their convenience.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The college attracts eminent scholars from different parts of the country to deliver endowment lectures on different subjects funded by many generous people.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

To monitor effective and efficient use of financial resources, the college has a well-defined mechanism with the Bursar and the Accountant headed by the Principal. To satisfy the need of the college, funds are allocated or grants are applied for as per UGC schemes. Proper procedure for purchases is adopted. Quotations (minimum three) are invited and after comparing the prices, the lowest quotations are approved. Other grants are utilized as per guidelines offered by the university/UGC authority. The college accounts are regularly checked by external audit system.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

- The college has a mechanism for external audit.
- The external audit is carried out by a Government auditor appointed by the Department of Higher Education, Government of Bihar.
- The external audit is done up to the session 2013-2014.
- There were no major objections raised by the auditor.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

- The usual source of income of the college is mainly fees collected from the students. Various grants under the UGC schemes and



Pay-packets and others from the state government are other sources of receipts.

- The college always maintains a balanced budget.
- Audited income and expenditure statement of academic and administrative activities of the previous four years.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

-N/A-

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC) a. Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

a) Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

The IQAC has been established in 2013. The IQAC provides the quality benchmarks for the various academic and administrative activities of the Institution. It monitors promotion and innovations in co-curricular and extra-curricular activities of the Institution.

b) How many decisions of the IQAC have been approved by the management/authorities for implementation and how many of them were actually implemented?

Since the IQAC has been constituted recently only two meeting of IQAC have been held and the college authority is in agreement with all the decisions of the IQAC and have started implementing them accordingly.

c) Does the IQAC have external members in its committee? If so, mention any significant contribution made by them.

The IQAC has two external members who helped in framing different steps for the improvement of the academic environment of the college.



d) How do students and alumni contribute to the effective functioning of the IQAC?

The views of students and alumni members are communicated to the IQAC so that effective measure may be taken.

e) How does the IQAC communicate and engage staff from different constituents of the institution?

All teachers, non-teaching staff and students are always in synergistic communication with IQAC and engage themselves for betterment of the institution as suggested by IQAC.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

The college has several committees like Academic Committee, Teachers' Council and Finance Committee that work in unison to achieve the common goal i.e. the quality assurance in the academic and administrative domain.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

The college authority encourages the participation of the faculties in Orientation and refresher courses to equip them for the dereliction of their academic responsibilities in an effective manner through propagation of updated knowledge base.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Year-wise performance of our students is reviewed in the meetings of Departmental Committees, Academic Committee and Teachers' Council to identify the strengths and weaknesses and strategies are made towards resolving the same.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?



Measures are taken as per UGC, Higher Education cell of the State Government and University guide-lines for improvement.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

IQAC has been constituted to monitor the teaching-learning process and started working to improve the same. Some class rooms have been equipped with audio visual aids. Wi-Fi connections have been installed on priority basis. The college invites evaluation by the students regarding the department, faculty and the college as a whole. Their evaluation is expected to be discussed in IQAC for necessary improvement.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

The quality assurance policies of the institution are communicated to the internal stakeholders by the members of IQAC. Later on the policies are discussed in details in the meetings of the Academic Committee and Teachers' Council. IQAC has planned to communicate its quality assurance mechanisms to the guardian of the students at the time of new admission. The IQAC report is also hosted on college website.

**CRITERION VII: INNOVATIONS AND BEST PRACTICES**
KEY ASPECTS**7.1 Environment Consciousness****7.2 Innovations****7.3 Best Practices****CRITERIA VII: INNOVATIONS AND BEST PRACTICES****7.1 Environment Consciousness****7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?**

There is no formal mechanism for Green Audit in the college. However, the Institution takes all possible steps to make the campus eco-friendly. The college campus is heavily planted with fruits plants and varieties of flora and fauna. The use of plastic bags is avoided in the campus. The entire campus is a no-smoking zone. All rough work is carried out in used stationery.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?**Energy Conservation:**

The college class rooms are naturally well lighted and ventilated and rarely require electric light. The departments take care to see that no electrical equipment or gas runs unnecessarily. The College instills a spirit of energy saving in all stakeholders, particularly among the students. CFL / LED bulbs are used in different departments.

Effort for carbon neutrality:

The College in its own capacity has taken measures to check the emission of carbon dioxide. The use of coal as fuel in the canteen has been banned and replaced by gas. We are now aware of carbon-credits and are replacing all incandescent bulbs with



tube lights and CFLs. Air conditioners and other cooling machines are installed and are used as and when absolutely necessary (e.g., maintenance of computers, preservation of degradable animal/a biogenic samples).

Plantation:

The college campus is lush green with heavy plantation of fruit plants, flowers, hedges and medicinal plants. The N.S.S. constantly encourage and enlighten students about the benefits of afford station.

Hazardous and e-waste management:

Waste chemicals in the Chemistry laboratories are properly disposed by dissolving them in water or by keeping them separately in protected sheets. The laboratories are fitted with fume cupboards and exhaust fans to control spread of gas fumes. In a further step towards this direction, the current chemistry practical syllabus has reduced the use of toxic chemicals and solvents. All e-waste is handed over to the companies engaged in recycling of e-waste.

Other Activities:

- The College organizes seminars and lectures on contemporary environmental issues.
- The NSS holds debates, talks and quiz on different issues regarding environment.
- Students have participated in poster presentation on water harvesting.
- Students actively participate in public health programmes like control of AIDS, polio awareness programme.

7.2 Innovations**7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.**

- **College Website:** All relevant information is available on the college website. It has helped the students especially during admission.
- **Computerization of the administrative work:** This has helped



to optimize the use of man power. All relevant documents can be preserved and tracked readily.

- **Feedback system:** Feedback on the college, departments and the performance of teachers is taken from regular third year outgoing honours students. Analysis of data is used for improvement as well as encouragement. This helps to understand both the strengths and the weaknesses of the faculty.
- **ICT enabled teaching and learning:** A student-friendly curriculum delivery is ensured through the adoption of modern trends in teaching-learning process using computers and audio-visual aids parallel to the classical system of lecturing using chalk and board method. For this, the departments are provided with desktop and laptop computers with internet facilities. Some departments use specific software as required by the curriculum.
- **Inter-departmental exchange of faculties:** This practice improves quality of teaching and allows optimum utilization of in-house expertise, particularly addressing the interdisciplinary topics introduced in the revised syllabus.
- **Installation of audio system:** All the larger class rooms are equipped with audio facilities for the benefit of teacher and student alike.
- **Renovation of infrastructure and computerization of library and other improvements:** The library has been renovated and reorganized for maximum utilization of space. Computerization of library is under process to ensure computerized transactions and access to E-journals etc. The automated processing is being carried out using LIBSYS Software to acquire INFLIBNET facilities.
- **Academic innovations:** The College is aware of the emerging areas of study. Due to the constraint of space and time, it is very difficult to incorporate these new subjects as full-time courses. Hence such topics are presented to students in the form of short modules/seminars/workshops. Number of students attending such programmes is highly satisfactory.

We have introduced soft skill development programmes and workshops on entrepreneurship management for outgoing students to get them acquainted with the job market. Some departments of the college organise student seminars to develop the skill of public speaking and to encourage research abilities. Students also participate in events like mock parliament.

- The College has organized compulsory computer literacy



programme within college hours for the 1st year students to impart knowledge of basic computer skills.

- We have career counselling programmes and interested students are sent for summer projects.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best Practice-1: Students Participation In Teaching

Students from Post Graduate classes, for instance MA History have been encouraged to teach History to BA classes. Students from science classes were given responsibility, to give lectures on environment issues, to students of Non-science streams. Special emphasis was made on communication skills. In this way, students not only gained confidence, but also help the weak students in improving their performance in university exams. The responsibility of watering plants time to time is given to the students, by making their groups by the Environment Awareness Committee.

Best Practice – I - Students Participation In Teaching

Presentation of Practice STUDENTS PARTICIPATION IN TEACHING

The main aim of this practice is to involve students in the quality assurance and enhancement efforts taken up by college IQAC Cell.

Goal

The college developed a healthy practice of involving students in teaching junior level students and also involving them in other activities of the college. By doing so, our students nurture a sense of belonging to the college. The college made this experiment by identifying advance learners and academically bright students.

Context

As the college has to deal with 'young force', these students are full of energy, ideas, passions and enthusiasm. If their energy



and enthusiasm is not channelized properly and positively, their energy can go astray. As the college admits students mostly between the age of 18 to 21, the real challenge lies in controlling them, guiding them and bringing out their maximum potential for positive activities. The college decided to give them an active participation in sphere of academics.

Practice

The college identifies the a paucities, potentialities, aptitude, interest and various latent talents among students in tutorial group meetings. In these tutorial group meetings, all the college students have been placed into very small groups. One tutor is assigned to each group. A close interaction takes place in these groups. Students who were bright in academics and had relatively better communication skills were identified and were entrusted with the task of teaching their junior students voluntarily.

Students felt more comfortable in asking questions and brought more problems for solutions as there was less inhibitions in them in consulting their student-cum-teacher. As a result there was more conceptual clarity of the topic being discussed in the class.

Evidence of success

This healthy practice was successful in achieving its objective for which it was basically introduced. The basic idea was to involve students in quality teaching, to develop among them a sense of belongingness and a sense of responsibility towards their mater. This practice proved successful in bringing desired results. Apart from this, they were always present as volunteers in order to maintain discipline and helping the teacher in other routine task.

Thus the practice of involving senior students in teaching their junior students proved to be a milestone in history of the college. This also gave them an orientation towards research because they had to come more prepared, more updated with their topic to be able to teach in the class. Indirectly it proved to be an occasion for more self learning and self development. They felt psychologically elevated and emotionally contented. All this boosted their confidence and morale and created a warm academic relationship among students in the college.

In order to continue with this healthy practice, the staff has been advised by college Principal to identify these students for this session not only for teaching, but also to prepare a team of volunteers with different task committee, so that the young brigade feels more involved and more disciplined and more quality conscious. Problems Encountered and Resources Required In fact, in the implementation of this practice of



involving senior students in teaching junior students, the institution did not face any problem. All the three sides - students, student-teacher and institution have benefited from this practice by involving the available human resource of the college, which involved no financial burden at all.

Best Practice II: Sustained emphasis on co- and extra-curricular activities to stimulate all-round development

Title of the Practice {Title of the Practice-II "}

Computerization of the Administrative Block, the Library and the Introduction of Remedial Classes and Question Banks

Goal

The main objective of the institution is to transform the students into well meaning citizens through the committed pattern of instructions based on carefully prepared and well designed curricular aspects. The changing needs of the time are the basis while building a rich corpus of talent. Hence, the main objective of JAGJIWAN COLLEGE, ARA is to transform the students into well meaning citizens through well prepared socially committed patterns of instruction. JAGJIWAN COLLEGE, ARA aspires to have a transformational impact on students through comprehensive education by inculcating qualities of competence, confidence and excellence. The institution aspires to instill scientific zeal and develop skilled human resource to contemporary challenges. The college has been facilitating young adult learners with opportunities to hone their ethics and leadership potential. To sensitize learners towards inclusive social concerns, human rights, gender and environmental issues is also the mission of the institution.

The Context

The college over the long history of nine decades has created a niche for itself in the academic, extra-curricular and sports fields. These achievements are surely enough in itself to boast of the name and the fame the college is enjoying. Still the college was facing certain challenges which were of utmost importance. The first challenge the college was facing was of administrative nature. The college had been following the age old pattern of working manually in the office. The management and the head of the institution decided to strike back in a powerful manner by introducing the technological world to the administration. The



whole of the administrative branch has been computerized. This apart the library too has been computerized.

The college in the academic world introduced the technique of remedial classes and preparing question banks keeping in view the examination perspective. The students belonging to the college are given extra coaching free of cost by addressing their problems. Their skills are sharpened and chiseled keeping in view the patterns of the final examinations. They are given a list of important questions prepared by the expert faculty. This has helped them attain their targets in a better way.

The Practice & the Evidence of the Success

The college did away with the age long system of working in the administrative block. The whole system was computerized. The system of the fee collection was very tedious and cumbersome. The college by computerizing the total accounts has successfully got rid of many hurdles. This has resulted in making the system smooth. The Bihar Govt. has already put a ban on the appointments. The college is already facing the dearth of man power. By computerizing the system, the college has successfully overcame the shortage of the staff. Now the work has been facilitated to the extent that the staff has very deftly acquired the new system resulting in the increase in their efficiency. Similarly, the college was not able to bring out the best out of the students. The drop-out rate and the failure rate was scaling heights. The college then introduced the UGC sponsored Remedial Classes. The students were given extra coaching, free of cost, in all the subjects in general. The students were given extra guidance in the subjects like English and maths in particular. The college ensured that the students are provided with the Question Banks framed by the experienced faculty of the college. This action has resulted in a steep downfall in the failure rate. The Question Banks have facilitated the students in such a way that their efforts in the preparation of the final exams have started bearing fruits.

Problems Encountered and Resources Required

The college had certain problems to face in the process of administration. The account maintenance was very cumbersome to manage. The college had to face long queues of the students who assembled for fee deposit. Now the things have smoothed out. Similarly the students were facing a lot of problem in studies. The 156 college was finding it hard to control the dropout rate and the failure. The remedial classes came as a boon for such students. The students are now finding it easy to



combat the problems they were facing. The college required the infrastructure in the shape of computer systems. The management provided the same from its resources. The staff was trained by the computer experts. The software required was purchased. The resources required for the remedial classes were granted by the UGC.

Contact Details

Name of the Principal	: Dr. (Smt.) Abha Singh
Name of the Institution	: Jagjiwan College, Ara,
Pin Code	: 802301
Accredited Status	: Applied for First Cycle
Work Phone	: 06182 - 234234
Website	: www.jjcollegeara.co.in
Mobile	: +91 -
Fax	: 06182 - 234234
E-mail	: jagjiwancollege@gmail.com



Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Hindi**
2. Year of Establishment **1960**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **U.G, B.A. (Hons.), B.A. (Pass) Subsidiary, Ph.D.**
4. Names of Interdisciplinary courses and the departments/units involved **No**
5. Annual/ semester/choice based credit system (programme wise) **UG-Annual (Part-wise), B.A. (H), B.A. (Pass) Subsidiary**
6. Participation of the department in the courses offered by other departments **NO**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NO**
8. Details of courses/programmes discontinued (if any) with reasons **NO**
9. Number of Teaching posts **NO**

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	01
Asst. professor	04	Nil
Post Sanction	04	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ramanand Singh	M.A	Associate Professor	Novel	37 Years	

11. List of senior visiting faculty **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty **NO**



13. Student -Teacher Ratio (programme wise) **10:1 to 38:1 (Hindi B.A. Hons. Level)**

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled

Post	Sanctioned	Filled
Asst. Librarian	01	Nil
Library Assistant	01	01
Professional Asst.	Nil	01
Peon	Nil	01
Library Attendance	Nil	Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. **01-P.G.**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **NO**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received **NO**

18. Research Centre /facility recognized by the University
1. State recognition – Higher Education department, Govt. of Bihar.
2. National recognition:-U.G.C.

19. Publications:

* a) Publication per faculty * **-NO**

* Number of papers published in peer reviewed journals (national / international) by faculty and students

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) **-NO**

* Monographs **-NO**

* Chapter in Books **-NO**

* Books Edited **-NO**

* Books with ISBN/ISSN numbers with details of publishers **-NO**

* Citation Index **-NO**

* SNIP **-NO**

* SJR **-NO**



- * Impact factor -**NO**
- * h-index -**NO**
- 20. Areas of consultancy and income generated -**NO**
- 21. Faculty as members in
 - a) National committees b) International Committees c) Editorial Boards. -**NO**
- 22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme -**NO**
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies -**NO**
- 23. Awards / Recognitions received by faculty and students -**NO**
- 24. List of eminent academicians and scientists / visitors to the department -**NO**
- 25. Seminars/ Conferences/Workshops organized & the source of funding
 - a) National -**NO**
 - b) International -**NO**
- 26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled M F		Pass percentage
B.A.-I (Hons)-2011-2012			25	13	76.31
B.A.-I (Hons)-2012-2013			12	14	100
B.A.-I (Hons)-2013-2014			10	05	100
B.A.-I (Hons)-2014-2015			07	03	100
B.A.-I (Hons)-2015-2016			15	05	Result awaited

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same	% of students from other	% of students from abroad
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	state	states	
B.A.-I (Hons)-2011-2012	100%	Nil	Nil
B.A.-I (Hons)-2012-2013	100%	Nil	Nil
B.A.-I (Hons)-2013-2014	100%	Nil	Nil
B.A.-I (Hons)-2014-2015	100%	Nil	Nil
B.A.-I (Hons)-2015-2016	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. **-NO**

29. Student progression

Student progression	Against % enrolled
UG to PG	30% (Approx.)
PG to M.Phil.	Not introduced
PG to Ph.D.	20% (Approx.)
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Teacher & other Job-25% (Approx.)
Entrepreneurship/Self-employment	Data are not available

30. Details of Infrastructural facilities

- Library **-More than 25,000/- Books at college level**
 - Internet facilities for Staff & Students - **26 computer at college level**
 - Class rooms with ICT facility – **Yes, Available**
 - Laboratories
31. Number of students receiving financial assistance from college, university, government or other agencies –**University, Govt. 14 Freeship for girls-100%**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts **-NO**
33. Teaching methods adopted to improve student learning
- Lecture Method**
 - Question – Answer Method**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities – **After completing graduation student enroll themselves in P.G. & other jobs and social works**



35. SWOC analysis of the department and Future plan

STRENGTH

1. Specialized course in Hindi
2. Original texts of Hindi are taught.

WEAKNESS

1. Lack of sufficient infrastructure.
2. Shortage of Library, Staffs and Space of Library.
3. Shortage of Teachers.
4. More office staffs are required to maintain office and department.
5. Separate department is needed.

OPPORTUNITY

1. Ara Nagari Pracharni Sansthan is an old institution. It has great value for student and scholars of Hindi.

CHALLENGES

1. At present materialistic view is dominating and threatening the humanity. Hindi spreads spiritual and moral values and harmony in the society.

FUTURE PLAN

1. Job oriented classes will be organized, if sufficient infrastructure is available.



Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **English**
2. Year of Establishment **1960**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **Annual Program, B.A. (Pass) & Hons.**
4. Names of Interdisciplinary courses and the departments/units involved **Nil**
5. Annual/ semester/choice based credit system (programme wise) **Annual Program, B.A.**
6. Participation of the department in the courses offered by other departments **NO**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NO**
8. Details of courses/programmes discontinued (if any) with reasons **NO**
9. Number of Teaching posts

	Sanctioned	Filled
Professor		
Associate professor		
Asst. professor		
Post Sanction	04	Nil (One Visiting Professor Available)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

11. List of senior visiting faculty - **Dr. Kamla Nand Singh (Rtd.)**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty **NO**



13. Student -Teacher Ratio (programme wise) **42:1 to 141:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled – **Peon, Sweeper & Computer Operator at college level**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. **15-M.A., Ph.D.**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **-NO**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received **-NO**
18. Research Centre /facility recognized by the University **-NO**
19. Publications:
 - * a) Publication per faculty * **-NO**
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) **-NO**
 - * Monographs **-NO**
 - * Chapter in Books **-NO**
 - * Books Edited **-NO**
 - * Books with ISBN/ISSN numbers with details of publishers **-NO**
 - * Citation Index **-NO**
 - * SNIP **-NO**
 - * SJR **-NO**
 - * Impact factor **-NO**
 - * h-index **-NO**
20. Areas of consultancy and income generated **-NO**
21. Faculty as members in
 - a) National committees b) International Committees c) Editorial Boards. **-NO**
22. Student projects



- a) Percentage of students who have done in-house projects including inter departmental/programme -**NO**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies -**NO**
23. Awards / Recognitions received by faculty and students -**NO**
24. List of eminent academicians and scientists / visitors to the department -**NO**
25. Seminars/ Conferences/Workshops organized & the source of funding
a) National -**NO** b) International -**NO**
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A.-I (Hons)-2011-2012			64	15	10.8
B.A.-I (Hons)-2012-2013			47	02	61.2
B.A.-I (Hons)-2013-2014			40	02	57.14
B.A.-I (Hons)-2014-2015			89	31	16.66
B.A.-I (Hons)-2015-2016			122	19	Result awaited

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A.-I (Hons.)	99.3%	0.7%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. – **10% approx.**
29. Student progression



Student progression	Against % enrolled
UG to PG	10% (Approx.)
PG to M.Phil.	Nil
PG to Ph.D.	10% (Approx.)
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	20% - In teaching & other Jobs.
Entrepreneurship/Self-employment	Data are not available

30. Details of Infrastructural facilities
 - a) Library - **More than 25,000/- Books at college level**
 - b) Internet facilities for Staff & Students - **26 Computer at College level**
 - c) Class rooms with ICT facility - **Yes Available**
 - d) Laboratories
31. Number of students receiving financial assistance from college, university, government or other agencies –**University, Govt. 14 Freeship for girls-.....**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts –**NO**
33. Teaching methods adopted to improve student learning – **Audio visual aids tutorials and smart classes.**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities – **NCC, NSS**
35. SWOC analysis of the department and Future plans

STRENGTH

1. Highly qualified and competent retired professor available.
2. Diversity of researches.
3. Rich library particularly in this subjects.

WEAKNESS

1. No permanent teaching staffs.
2. Inadequate infrastructure, students are not attracted in this subjects.
3. No separate departmental rooms and supporting staffs.



OPPORTUNITY

1. Additional class room to accommodates more students.
2. Students have opportunities in white color jobs.
3. In Various competitive jobs and in teaching line.

CHALLENGES

1. Interrogative and collaboration research.
2. Infrastructural modernization.
3. To place the department on state as well as on national scenario.

FUTURE PLAN

1. If permanent staff is available department can organize national as well as international seminar. Department is very much interested in applying for minor and major research project.



Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Sanskrit**
2. Year of Establishment **1960**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **B.A.(Hons.), B.A. (Pass), Ph.D.**
4. Names of Interdisciplinary courses and the departments/units involved **NO**
5. Annual/ semester/choice based credit system (programme wise) **Annual**
6. Participation of the department in the courses offered by other departments **NO**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NO**
8. Details of courses/programmes discontinued (if any) with reasons **NO**
9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	01
Asst. professor	Nil	Nil
Sanctioned Post	02	

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Abha Singh	M.A., Ph.D.	Associate Professor in Professor Grade	Sanskrit Grammar	20	Awarded/Submitted-03 Registered-03

11. List of senior visiting faculty



12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty **NO**

13. Student -Teacher Ratio (programme wise) **07:01**

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled

Post	Sanctioned	Filled
Assistant Librarian	01	Nil
Library Assistant	01	01
Professional Assistant	Nil	01
Peon		01
Library Attendant		

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. **- 01-M.A., Ph.D.,**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **NO**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received -

Project :- 01-M.A., Ph.D.,

Funding Agency :- UGC

Period :- 2008

Total Grants Received :- Rs. 40,000.00/-

18. Research Centre /facility recognized by the University –

- **State recognition- Higher education department, Govt. of Bihar**
- **National recognition :- UGC**

19. Publications:

* a) Publication per faculty *

Name	Designation	Numbers of Publication (Approximate)
Dr. Abha Singh	Associate Professor in Professor Grade	1 Book & more than 30 papers 1 chapter in ISBN book.

* Number of papers published in peer reviewed journals (national / international) by faculty and students

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International



- Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books – **01 (ISBN BOOK)**
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. Areas of consultancy and income generated
21. Faculty as members in
- a) National committees b) International Committees c) Editorial Boards. **01 (ISSN)**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies
23. Awards / Recognitions received by faculty and students -
- Faculty :-**
- 1. Dr. Abha Singh**
- 1. **^ Mkl fot ;Jh Lefr ;ok ijLdkj^ & 2007**
 - 2. **^jk^Vh; f'k{kk IEeku^ & 2011**
24. List of eminent academicians and scientists / visitors to the department
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National
 - b) International
- Name of the national Seminar on ^vk/kfud fo'o ,o vnoir onkUr^] Date – 16.02.2016**
- Funding Agency: Jaggiwan college with NGO shree sanatan sktipeeth sansthan Ara, No. of Participants:-51**
26. Student profile programme/course wise:



Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A. (H)-I-2011-12	-	-	02		50%
B.A. (H)-I-2013-14	-	-	-	-	-
B.A. (H)-I-2014-15	-	-	01	-	100%
B.A. (SUB)-I-2014-15	-	-	01	-	-
B.A. (H)-I-2015-16	06	50	01	-	Result Awaited
B.A. (SUB)-I-2015-16	-	-	01	01	

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A. (Hons.)	100%		
B.A. (Pass)	100%		
Ph.D.		33%	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.

29. Student progression

Student progression	Against % enrolled
UG to PG	30% (Approx.)
PG to M.Phil.	M.Phil course is not introduced
PG to Ph.D.	30% (Approximate)
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	(School teacher Defence Service Govt. Service)-30% Approx.
Entrepreneurship/Self-employment	Records not available

30. Details of Infrastructural facilities

a) Library - **More than 25,000 books, 26 Computers with**



- internet facility**
- b) Internet facilities for Staff & Students – **Yes, Available**
 - c) Class rooms with ICT facility - **01**
 - d) Laboratories **NA**
 - e) Research Laboratories **NA**
31. Number of students receiving
financial assistance from college :- 14% (Freeship)
Universities :-
Govt.:-
Rastriya Sanskrit Sansthan:- Applying for scholarship
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts
Programme:-
Period:-
Name of external Expert:-
33. Teaching methods adopted to improve student learning
Analytical, Critical and Comparative discussions are organized.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:-
After completing graduation students enroll themselves in P.G. and then Ph.D. Afterwards when they join any service they have propagated the value of learning the most ancient language of the world i.e. Sanskrit.
As a Principal of this college we have adopted one school name – ^Mikfkd fon;ky; vulfpr tlf^r at Chandawa for the upliftment of weaker section of society.
35. SWOC analysis of the department and Future plans

STRENGTH

1. Specialized course in Sanskrit.
2. Original texts of Sanskrit are taught.
3. Facilities are available for interdisciplinary research.

WEAKNESS

1. Lack of sufficient infrastructure.
2. Shortage of Library, Staffs and Space of Library.
3. Shortage of Teachers.
4. More office staffs are required to maintain office and department.
5. Separate department is needed.



OPPORTUNITY

1. Ara an ancient town is a renowned centre of Jainism. Very rare manuscripts in Sanskrit are kept in different public libraries of the town bear great value for a Sanskrit scholar.

CHALLENGES

1. In the present time materialistic view is dominating and thus threatening the humanity. Sanskrit by its spiritual and moral values equip a person to cope with these problems and spread harmony in the society.

FUTURE PLAN

1. The department is planning for an ad-on course and UGC sponsored National seminar. It will encourage students to opt Sanskrit as a subject thought different programmes.



Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Urdu**
2. Year of Establishment **1970**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **U.G.**
4. Names of Interdisciplinary courses and the departments/units involved
5. Annual/ semester/choice based credit system (programme wise)
Annual
6. Participation of the department in the courses offered by other departments **NO**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NO**
8. Details of courses/programmes discontinued (if any) with reasons
9. Number of Teaching posts **NO**

	Sanctioned	Filled
Professor		
Associate professor		
Asst. professor	1	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

11. List of senior visiting faculty
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty
13. Student -Teacher Ratio (programme wise)



14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received
18. Research Centre /facility recognized by the University
19. Publications:
 - * a) Publication per faculty *
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. Areas of consultancy and income generated
21. Faculty as members in
 - a) National committees b) International Committees c) Editorial Boards.
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme



- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

23. Awards / Recognitions received by faculty and students 02
24. List of eminent academicians and scientists / visitors to the department
25. Seminars/ Conferences/Workshops organized & the source of funding
a) National UGC
b) International UGC
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	Pass percentage

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	



Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities
 - a) Library
 - b) Internet facilities for Staff & Students
 - c) Class rooms with ICT facility
 - d) Laboratories
31. Number of students receiving financial assistance from college, university, government or other agencies
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts
33. Teaching methods adopted to improve student learning
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
35. SWOC analysis of the department and Future plans



Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Economics**
2. Year of Establishment **1960**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
B.A.(Hons.), B.A. (Pass), Ph.D.
4. Names of Interdisciplinary courses and the departments/units involved **NO**
5. Annual/ semester/choice based credit system (programme wise)
UG-Annual Programme B.A
6. Participation of the department in the courses offered by other departments **NO**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NO**
8. Details of courses/programmes discontinued (if any) with reasons **NO**
9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	Nil	Nil
Asst. Professor		01
Sanctioned Post	03	0

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Gulab Phalahari	M.A., Ph.D.	Assistant Professor (Sr. Grade)	Monetary economics, stat, Math, Eco.	13	02-Awarded, 01 Waiting
Kamal Kishor Singh	M.A.,	Adhoc Lecturer	Math Eco.	27	



11. List of senior visiting faculty – **Dr. S.N.Sahai, University Prof. (Rtd.), V.K.S.U., Ara**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty – **10%**
13. Student -Teacher Ratio (programme wise) – **22:1 to 82:01**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Post	Sanctioned	Filled
Asst. Librarian	01	Nil
Library Assistant	01	01
Professional Asst.	Nil	01
Peon	Nil	01
Library Attendant	Nil	01

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. – **M.A., Ph.D.**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received - **NO**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received - **NO**
18. Research Centre /facility recognized by the University
 1. **State recognition – Higher education, Govt. of Bihar**
 2. **National Recognition U.G.C**
19. Publications:
 - * a) Publication per faculty *
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students:- **02**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) - **NO**
 - * Monographs - **NO**
 - * Chapter in Books - **NO**
 - * Books Edited - **NO**
 - * Books with ISBN/ISSN numbers with details of publishers - **NO**
 - * Citation Index - **NO**
 - * SNIP - **NO**



- * SJR - **NO**
- * Impact factor - **NO**
- * h-index - **NO**

- 20. Areas of consultancy and income generated - **NO**

- 21. Faculty as members in
 - a) National committees b) International Committees c) Editorial Boards.**Life member – Indian Economic Association.**

- 22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme - **NO**
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies - **NO**

- 23. Awards / Recognitions received by faculty and students **RD-Camp NSS.**

- 24. List of eminent academicians and scientists / visitors to the department - **Nil**

- 25. Seminars/ Conferences/Workshops organized & the source of funding
 - a) National **Nil**
 - b) International **Nil**

- 26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A.-I (Hons)-2011-2012			124	08	93.8
B.A.-I (Hons)-2012-2013			100	05	95.23
B.A.-I (Hons)-2013-2014			112	16	69.53
B.A.-I (Hons)-2014-2015			55	07	51.86
B.A.-I (Hons)-2015-2016			160	07	Result awaited

*M = Male *F = Female



27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A.-I (Hons.)	100%	Nil	Nil
B.A.-I (Pass)	100%	Nil	Nil
Ph.D.	50%	50%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. :- **Record not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	35% (Approx.)
PG to M.Phil.	Not Introduced
PG to Ph.D.	20% (Approx.)
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	In teaching & other job-30% approx.
Entrepreneurship/Self-employment	Date are not available

30. Details of Infrastructural facilities

- Library - **More than 25,000/- Books at collage level**
- Internet facilities for Staff & Students - **26 computer at college level**
- Class rooms with ICT facility – **Yes, Available**
- Laboratories
- Separate boys/girls common room – **Facility at collage level.**

31. Number of students receiving financial assistance from college, university, government or other agencies – **University, Govt. 14 Freeship.**32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts – **NSS programme at college sabhagar**

33. Teaching methods adopted to improve student learning

- Lecture method.**
- Question – answered method**



3. **Analytical, Critical and comparative discussion are organized.**
34. **Participation in Institutional Social Responsibility (ISR) and Extension activities – NSS from 2011, 100 volunteers each year
NSS Camp adopt school RD Camp, Blood donation & Work as a NSS programme officer at college level.**
35. SWOC analysis of the department and Future plans

STRENGTH

1. Well qualified and experienced teaching staffs. Faculty member is well versed in teaching statistics and mathematical economics at degree as well as in PG level.

WEAKNESS

1. Inadequate infrastructure such as separate library for department and there is acute shortage of permanent faculty members. The department also needs peon and separate room. There is no sufficient space for running departmental library at staff room.

OPPORTUNITY

1. Students have opportunities to find out jobs in PCS and other competitive examination such as Indian Economics services, in banking, Insurance and in Industries sector.

CHALLENGES

1. To maintain the economic balanced situation not personally but for the masses of the society.

FUTURE PLAN

1. To organize UGC sponsored National Seminar, to apply for minor researches project and to start PG course at this college.



Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Political Science**
2. Year of Establishment **1960**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
U.G.-B.A(H), B.A. (Pass)
4. Names of Interdisciplinary courses and the departments/units involved **NO**
5. Annual/ semester/choice based credit system (programme wise)
UG-Annual, (Part-wise),
6. Participation of the department in the courses offered by other departments **NO**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NO**
8. Details of courses/programmes discontinued (if any) with reasons **NO**
9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	01
Asst. professor	03	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Jainarain Singh	M.A, Ph.D	Associate Prof.	Diplomacy	38	05
Dr. Md. Shahabuddin	M.A, Ph.D	Sr. Assistant Prof.	PA	13	04

11. List of senior visiting faculty - **Nil**
12. Percentage of lectures delivered and practical classes handled



- (programme wise) by temporary faculty - **NO**
13. Student -Teacher Ratio (programme wise) – **62:02 to 269:02**
 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
 15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. - **UG 2 , Ph.D. 2**
 16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received -**NO**
 17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received - **No**
 18. Research Centre /facility recognized by the University - **Yes**
 19. Publications:
 - * a) Publication per faculty * - **NO**
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) - **NO**
 - * Monographs - **NO**
 - * Chapter in Books - **NO**
 - * Books Edited - **NO**
 - * Books with ISBN/ISSN numbers with details of publishers - **NO**
 - * Citation Index - **NO**
 - * SNIP - **NO**
 - * SJR - **NO**
 - * Impact factor - **NO**
 - * h-index - **NO**
 20. Areas of consultancy and income generated - **NO**
 21. Faculty as members in
 - a) National committees b) International Committees c) Editorial Boards. - **NO**
 22. Student projects



- a) Percentage of students who have done in-house projects including inter departmental/programme - **NO**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies - **NO**
23. Awards / Recognitions received by faculty and students - **NO**
24. List of eminent academicians and scientists / visitors to the department - **NO**
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National - **NO**
- b) International - **NO**
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A.-I (Hons)-2011-2012			177	42	80
B.A.-I (Hons)-2012-2013			128	33	93
B.A.-I (Hons)-2013-2014			178	20	61
B.A.-I (Hons)-2014-2015			231	76	53
B.A.-I (Hons)-2015-2016			27	67	Result awaited
Ph.D.					5-awarded, 2-waiting

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A.-(Hons)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. – **Records not available**



29. Student progression

Student progression	Against % enrolled
UG to PG	20% (Approx.)
PG to M.Phil.	Nil
PG to Ph.D.	2% (Approx.)
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	05%
Entrepreneurship/Self-employment	Data are not available

30. Details of Infrastructural facilities

- Library - **More than 25,000/- Books at college level**
 - Internet facilities for Staff & Students - **26 computer at college level**
 - Class rooms with ICT facility - **Yes, Available**
 - Laboratories
 - Separate boys/girls common room – **Facility at collage level.**
31. Number of students receiving financial assistance from college, university, government or other agencies – **University, Govt. 14 Freeship for girls**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts - **NO**
33. Teaching methods adopted to improve student learning - **Audio visual aids and project aid tutorial and smart classes.**
34. Participat4ion in Institutional Social Responsibility (ISR) and Extension activities – **NCC. NSS, Sports**
35. SWOC analysis of the department and Future plans

STRENGTH

1. Qualified and experienced teaching staffs are available. Faculty members are versed in teaching specially P.A. & Diplomacy at degree level.

WEAKNESS

2. Inadequate infrastructure such separate department and library. The department also laks of peon and computer operator.



OPPORTUNITY

1. Students have opportunities to find jobs in PCS and other competitive jobs.

CHALLENGES

1. Due to lack of basic infrastructure more and more students not attracted.

FUTURE PLAN

1. In future department is going to start PG at college level and organized UGC sponsored national seminar.



Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Geography**
2. Year of Establishment **1970**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **U.G.**
4. Names of Interdisciplinary courses and the departments/units involved
5. Annual/ semester/choice based credit system (programme wise)
Annual
6. Participation of the department in the courses offered by other departments **NO**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NO**
8. Details of courses/programmes discontinued (if any) with reasons
9. Number of Teaching posts **NO**

	Sanctioned	Filled
Professor		
Associate professor		
Asst. professor	03	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Paras Rai	M.A, Ph.D	Associate Prof.			

11. List of senior visiting faculty
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty
13. Student -Teacher Ratio (programme wise)



14. Number of academic support staff (technical) and administrative staff, sanctioned and filled
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received
18. Research Centre /facility recognized by the University
19. Publications:
 - * a) Publication per faculty *
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. Areas of consultancy and income generated
21. Faculty as members in
 - a) National committees b) International Committees c) Editorial Boards.
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme



- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies
23. Awards / Recognitions received by faculty and students 02
24. List of eminent academicians and scientists / visitors to the department
25. Seminars/ Conferences/Workshops organized & the source of funding
a) National UGC
b) International UGC
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	Pass percentage

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	



Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities
 - a) Library
 - b) Internet facilities for Staff & Students
 - c) Class rooms with ICT facility
 - d) Laboratories
31. Number of students receiving financial assistance from college, university, government or other agencies
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts
33. Teaching methods adopted to improve student learning
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
35. SWOC analysis of the department and Future plans



Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Philosophy**
2. Year of Establishment **1960**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **U.G., B.A.(Hons.), B.A. (Pass), Ph.D.**
4. Names of Interdisciplinary courses and the departments/units involved **-NO**
5. Annual/ semester/choice based credit system (programme wise) **UG Annual (Part-wise), Annual B.A.(H), B.A.(Pass) Subsidiary**
6. Participation of the department in the courses offered by other departments **NO**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NO**
8. Details of courses/programmes discontinued (if any) with reasons **NO**
9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	01
Asst. professor	02	Nil
Post Sanction	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Chamcham Kumari	M.A, Ph.D	Associate Prof.	Indian Philosophy	33	

11. List of senior visiting faculty - **Nil**
12. Percentage of lectures delivered and practical classes handled



(programme wise) by temporary faculty - **NO**

13. Student -Teacher Ratio (programme wise) – **13:1 B.A. Hon's Level**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Post	Sanctioned	Filled
Asst. Librarian	01	Nil
Library Assistant	01	01
Professional Asst.	Nil	01
Peon	Nil	01
Library Attendant		

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. - **01-Ph.D.**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received -**NO**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received - **NO**
18. Research Centre /facility recognized by the University
 1. **State recognition – Higher Education department, Govt. of Bihar.**
 2. **National recognition:-U.G.C.**
19. Publications:
 - * a) Publication per faculty * - **NO**
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) - **NO**
 - * Monographs - **NO**
 - * Chapter in Books - **NO**
 - * Books Edited - **NO**
 - * Books with ISBN/ISSN numbers with details of publishers - **NO**
 - * Citation Index - **NO**
 - * SNIP - **NO**



- * SJR - **NO**
- * Impact factor - **NO**
- * h-index - **NO**

20. Areas of consultancy and income generated - **NO**
21. Faculty as members in
 - a) National committees b) International Committees c) Editorial Boards. - **NO**
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme - **NO**
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies - **NO**
23. Awards / Recognitions received by faculty and students - **NO**
24. List of eminent academicians and scientists / visitors to the department - **NO**
25. Seminars/ Conferences/Workshops organized & the source of funding
 - a) National - **NO**
 - b) International - **NO**
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A.-I (Hons)-2011-2012			6	1	85.7
B.A.-I (Hons)-2012-2013			7	0	85.7
B.A.-I (Hons)-2013-2014			0	0	0
B.A.-I (Hons)-2014-2015			6	4	10
B.A.-I (Hons)-2015-2016			11	02	Result awaited

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students	% of students	% of students
--------------------	---------------	---------------	---------------



	from the same state	from other states	from abroad
B.A.-I (Hons)-2011-2012	100%	Nil	Nil
B.A.-I (Hons)-2012-2013	100%	Nil	Nil
B.A.-I (Hons)-2013-2014	100%	Nil	Nil
B.A.-I (Hons)-2014-2015	100%	Nil	Nil
B.A.-I (Hons)-2015-2016	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. - **NO**

29. Student progression

Student progression	Against % enrolled
UG to PG	40% (Approx.)
PG to M.Phil.	Not introduced
PG to Ph.D.	20% (Approx.)
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	Teacher & other Jobs-25% (approx.)
Entrepreneurship/Self-employment	Records are not available

30. Details of Infrastructural facilities

- Library - **More than 25,000/- Books at college level**
 - Internet facilities for Staff & Students – **26 computer at college level**
 - Class rooms with ICT facility – **Yes, Available**
 - Laboratories
31. Number of students receiving financial assistance from college, university, government or other agencies – **University, Govt. 14 Freeship for girls- University, Govt. 100% Freeship for Girl.**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts - **NO**
33. Teaching methods adopted to improve student learning
- Lecture Method**
 - Question – Answer Method**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities - **After completing graduation student enroll themselves in P.G. & other jobs and social works.**
35. SWOC analysis of the department and Future plans



STRENGTH

1. Specialized course in Philosophy.
2. Original texts of Philosophy are taught.

WEAKNESS

1. Lack of sufficient infrastructure.
2. Shortage of Library, Staffs and Space of Library.
3. Shortage of Teachers.
4. More office staffs are required to maintain office and department.
5. Separate department is needed.

OPPORTUNITY

1. Ara an ancient town is a renowned centre of Jainism. Jainism is a part and Partial of Philosophy.

CHALLENGES

1. In the present time materialistic view is dominating and threatening the humanity. Philosophy spreads spiritual and moral values and harmony in the society.

FUTURE PLAN

1. In future value's of education based classes will be organized and focus will be given in self employment.



Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **History**
2. Year of Establishment **1960**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **U.G., B.A. (Hons), B.A. (Pass), Ph.D.**
4. Names of Interdisciplinary courses and the departments/units involved **UG Annual**
5. Annual/ semester/choice based credit system (programme wise) **Annual Program-B.A.**
6. Participation of the department in the courses offered by other departments **NO**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NO**
8. Details of courses/programmes discontinued (if any) with reasons **NO**
9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	01
Asst. professor		
Post Sanction	01	

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. K.K. Rai	M.A.	Associate Prof.	Modern India	38	10
Dr. Vishwanath Singh	M.A., Ph.D	Ad-hoc Lecturer	Ancient India	28	No
Anil Kumar Singh	M.A.	Ad-Lecturer	Medieval India	28	No



11. List of senior visiting faculty **NO**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty **Nil**
13. Student -Teacher Ratio (programme wise) **113:3 to 342:3**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Post	Sanctioned	Filled
Asst. Librarian	01	Nil
Library Assistant	01	01
Professional Asst.	Nil	01
Peon	Nil	01
Library Attendant	Nil	01

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. **NO**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **NO**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received **NO**
18. Research Centre /facility recognized by the University
 1. State recognition-Higher Education department, Govt. of Bihar.
 2. National recognition – U.G.C.
19. Publications:
 - * a) Publication per faculty * **NO**
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students **NO**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) **NO**
 - * Monographs **NO**
 - * Chapter in Books **NO**
 - * Books Edited **NO**
 - * Books with ISBN/ISSN numbers with details of publishers **NO**



- * Citation Index **NO**
- * SNIP **NO**
- * SJR **NO**
- * Impact factor **NO**
- * h-index **NO**

- 20. Areas of consultancy and income generated **NO**

- 21. Faculty as members in
 - a) National committees b) International Committees c) Editorial Boards. **History Congress**

- 22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme **NO**
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies **NO**

- 23. Awards / Recognitions received by faculty and students **NO**

- 24. List of eminent academicians and scientists / visitors to the department **NO**

- 25. Seminars/ Conferences/Workshops organized & the source of funding
 - a) National **NO**
 - b) International **NO**

- 26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A.-I (Hons)-2011-2012			623	143	95
B.A.-I (Hons)-2012-2013			484	120	93
B.A.-I (Hons)-2013-2014			557	107	89
B.A.-I (Hons)-2014-2015			809	218	96
B.A.-I (Hons)-2015-2016			343	69	Result awaited

*M = Male *F = Female



27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A.-(Hons.)	100%	Nil	Nil
B.A.-I(Pass)	100%	Nil	Nil
Ph.D.	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. **No**

29. Student progression

Student progression	Against % enrolled
UG to PG	40% (Approx.)
PG to M.Phil.	Not introduced
PG to Ph.D.	30% (approx.)
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	School Teachers, defence services, PCS-40% Approx.
Entrepreneurship/Self-employment	Data are not available

30. Details of Infrastructural facilities

- Library : **More than 25,000/- Books at college level**
- Internet facilities for Staff & Students : **26 computer at college level**
- Class rooms with ICT facility : **Yes, Available**
- Laboratories

31. Number of students receiving financial assistance from college, university, government or other agencies : **University, Govt. 14 Freeship for girls – 147 freeship.**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts **NO**

33. Teaching methods adopted to improve student learning

- Lecturer Method.**
- Question-Answer Method.**
- Analytical and comparative discussion are organized.**



34. Participation in Institutional Social Responsibility (ISR) and Extension activities
35. SWOC analysis of the department and Future plans

STRENGTH

1. Well qualified and experience teaching staffs are available.

WEAKNESS

1. Inadequate infrastructure, less participation in extension activity due to lack of sufficient fund and nor financial assistance is available. Nevertheless the department has sufficient students. Less teaching staffs and non-teaching staffs in this department.

OPPORTUNITY

1. Student have opportunities to complete state and other competitive examination.

CHALLENGES

1. To maintain and run the department without permanent staff is a challenge before me.

FUTURE PLAN

1. After NAAC, the department will organized UGC sponsored national seminar and to introduce audio visual teaching method in the department.



Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Psychology**
2. Year of Establishment **1970**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **U.G.**
4. Names of Interdisciplinary courses and the departments/units involved
5. Annual/ semester/choice based credit system (programme wise)
Annual
6. Participation of the department in the courses offered by other departments **NO**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NO**
8. Details of courses/programmes discontinued (if any) with reasons
9. Number of Teaching posts **NO**

	Sanctioned	Filled
Professor		
Associate professor		
Asst. professor	02	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

11. List of senior visiting faculty
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty
13. Student -Teacher Ratio (programme wise)



14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received
18. Research Centre /facility recognized by the University
19. Publications:
 - * a) Publication per faculty *
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. Areas of consultancy and income generated
21. Faculty as members in
 - a) National committees b) International Committees c) Editorial Boards.
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme



- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

23. Awards / Recognitions received by faculty and students 02
24. List of eminent academicians and scientists / visitors to the department
25. Seminars/ Conferences/Workshops organized & the source of funding
 a) National UGC
 b) International UGC
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	Pass percentage

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	



Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities
 - a) Library
 - b) Internet facilities for Staff & Students
 - c) Class rooms with ICT facility
 - d) Laboratories
31. Number of students receiving financial assistance from college, university, government or other agencies
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts
33. Teaching methods adopted to improve student learning
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
35. SWOC analysis of the department and Future plans



Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Physics**
2. Year of Establishment **1967**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **U.G.**
4. Names of Interdisciplinary courses and the departments/units involved **NO**
5. Annual/ semester/choice based credit system (programme wise)
Annual
6. Participation of the department in the courses offered by other departments **YES**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NO**
8. Details of courses/programmes discontinued (if any) with reasons **NO**
9. Number of Teaching posts

	Sanctioned	Filled
Professor		
Associate professor		01
Asst. professor	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Krishna Kumar	M.Sc. (Physics), Ph.D.	Assistant Prof.	Electronics	29	
Dr. Awadhes	M.Sc. (Physics), Ph.D.	Associate Prof.	Electronics	18	

11. List of senior visiting faculty **NO**
12. Percentage of lectures delivered and practical classes handled



(programme wise) by temporary faculty **Nil**

13. Student -Teacher Ratio (programme wise) **135:1**

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled

Post	Sanctioned	Filled
Demonstrator	04	01
Store Keeper	01	01

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. - **2 Ph.D**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received - **Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received - **Nil**

18. Research Centre /facility recognized by the University - **YES**

19. Publications:

* a) Publication per faculty *

* Number of papers published in peer reviewed journals (national / international) by faculty and students -**21**

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) -**NO**

* Monographs -**NO**

* Chapter in Books -**NO**

* Books Edited -**NO**

* Books with ISBN/ISSN numbers with details of publishers -**NO**

* Citation Index -**NO**

* SNIP -**NO**

* SJR -**NO**

* Impact factor -**NO**

* h-index -**NO**

20. Areas of consultancy and income generated -**Nil**

21. Faculty as members in



- a) National committees b) International Committees c) Editorial Boards. **-Nil**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme **-Nil**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies **-Nil**
23. Awards / Recognitions received by faculty and students **-Nil**
24. List of eminent academicians and scientists / visitors to the department **-Nil**
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National **Nil**
- b) International **Nil**
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
B.Sc.-I (Hons)-2011-2012			137	02	81
B.Sc.-I (Hons)-2012-2013			119	07	64
B.Sc.-I (Hons)-2013-2014			135	01	67
B.Sc.-I (Hons)-2014-2015			164	03	88
B.Sc.-I (Hons)-2015-2016			228	06	89

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.Sc.-I(Hons.)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. :- **Information not available**



29. Student progression

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil.	Nil
PG to Ph.D.	2% (approx.)
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	05%
Entrepreneurship/Self-employment	Nil

30. Details of Infrastructural facilities

- a) Library - **More than 25,000/- Books at college level**
 - b) Internet facilities for Staff & Students- **26 computer at college level**
 - c) Class rooms with ICT facility – **Yes, Available**
 - d) Laboratories - **Available**
31. Number of students receiving financial assistance from college, university, government or other agencies – **University, Govt. 14 Freeship for girls-Department of welfare**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts **Nil**
33. Teaching methods adopted to improve student learning
1. Audio, Visual aids, tutorials, smart classes.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities - **NN, N.C.C.**
35. SWOC analysis of the department and Future plans

STRENGTH

1. Well qualified teachers are available.

WEAKNESS

1. Shortage of hands and infrastructure.

OPPORTUNITY



1. Students are benefitted for different competitive examinations.

CHALLENGES

1. To Produce students full of moral thoughts and activities.

FUTURE PLAN

1. P.G departments may be started.



Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Chemistry**
2. Year of Establishment **1967**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **U.G.– B.Sc.(H), B.Sc. (Pass), Ph.D.**
4. Names of Interdisciplinary courses and the departments/units involved **NO**
5. Annual/ semester/choice based credit system (programme wise) **Annual**
6. Participation of the department in the courses offered by other departments **YES**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NO**
8. Details of courses/programmes discontinued (if any) with reasons **NO**
9. Number of Teaching posts

	Sanctioned	Filled
Professor		
Associate professor		
Asst. professor	02	01
Adhoc Teacher		01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Krishna Kr Singh	M.Sc. (Chem., Phy.) M.Phil., Ph.D.	Assistant Prof.	Physical	More than 27 Years	--

11. List of senior visiting faculty - **Dr. Kamlesh Kumar Sinha.**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty - **Nil**



13. Student -Teacher Ratio (programme wise) – **33:01 to 46:01**
14. Number of academic support staff (technical) and administrative staff, sanctioned and filled

Post	Sanctioned	Filled
Demonstrator	01	01
Peon	01	01

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. - **Nil**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received - **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received - **Nil**
18. Research Centre /facility recognized by the University - **Yes**
19. Publications:

* a) Publication per faculty * - **A list is enclosed herewith**

* Number of papers published in peer reviewed journals (national / international) by faculty and students

Name of Journal	No. of Papers	Year of Publication
Aryabhatt Research Journal of Phy.Sc.	01	2011
Napier Indian Advanced research journal of Science	01	2011

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) -**NO**

* Monographs -**NO**

* Chapter in Books -**NO**

* Books Edited -**NO**

* Books with ISBN/ISSN numbers with details of publishers -**NO**

* Citation Index -**NO**

* SNIP -**NO**

* SJR -**NO**



- * Impact factor -**NO**
- * h-index -**NO**
- 20. Areas of consultancy and income generated -**Nil**
- 21. Faculty as members in
 - a) National committees b) International Committees c) Editorial Boards. - **Nil**
- 22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme -**Nil**
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies- **Nil**
- 23. Awards / Recognitions received by faculty and students **Nil**
- 24. List of eminent academicians and scientists / visitors to the department **Nil**
- 25. Seminars/ Conferences/Workshops organized & the source of funding
 - a) National **Nil**
 - b) International **Nil**
- 26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc.-I (Hons)-2011-2012	74	67	65	02	67
B.Sc.-I (Hons)-2012-2013	70	65	62	03	68.5
B.Sc.-I (Hons)-2013-2014	72	63	63	0	58.75
B.Sc.-I (Hons)-2014-2015	110	91	86	05	85.7
B.Sc.-I (Hons)-2015-2016	105	92	90	02	88

*M = Male *F = Female

- 27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad



B.Sc.-I(Hons.)	100%	Nil	Nil
-----------------------	-------------	------------	------------

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. – **Information not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	20% (Approx.)
PG to M.Phil.	Nil
PG to Ph.D.	2% (Approx.)
Ph.D. to Post-Doctoral	Nil
Employed	05%
• Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	Nil

30. Details of Infrastructural facilities

- Library - **More than 25,000/- Books at college level**
 - Internet facilities for Staff & Students – **26 computer at college level**
 - Class rooms with ICT facility – **Yes, Available**
 - Laboratories – **Available**
31. Number of students receiving financial assistance from college, university, government or other agencies – **University, Govt. 14 Freeship for girls-Department of welfare**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts –**Nil**
33. Teaching methods adopted to improve student learning
1. Audio, Visual aids, tutorials, smart classes.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities – **NSS, N.C.C.**
35. SWOC analysis of the department and Future plans

STRENGTH



1. Well qualified teachers are available.

WEAKNESS

1. Poor infrastructure and shortage of hands.

OPPORTUNITY

1. Students may appear in civil services exam.

CHALLENGES

1. To Produce students full of moral thoughts and activities.

FUTURE PLAN

1. P.G department may be started and national seminar on green chemistry may be organized.



Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Botany**
2. Year of Establishment **1967**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
U.G.-B.Sc.(H), B.Sc.(Pass)
4. Names of Interdisciplinary courses and the departments/units involved **NO**
5. Annual/ semester/choice based credit system (programme wise)
Annual
6. Participation of the department in the courses offered by other departments **NO**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NO**
8. Details of courses/programmes discontinued (if any) with reasons
9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	01
Asst. professor	01	01+01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. V.K. Pande	M.Sc., (Botany), Ph.D	Associate Prof.	Plant Pathology	31	04-Student registered for Ph.D. work.
A. Kumar	M.Sc., (Botany), Ph.D	Assistant Prof.		28	



11. List of senior visiting faculty -**NO**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty -**No**
13. Student -Teacher Ratio (programme wise) – **1:24**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled - **02**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. - **02**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received -**No**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received - **NO**
18. Research Centre /facility recognized by the University –**State HRD, UGC**
19. Publications:
 - * a) Publication per faculty *
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students - **04**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) -**NO**
 - * Monographs- -**NO**
 - * Chapter in Books -**NO**
 - * Books Edited -**NO**
 - * Books with ISBN/ISSN numbers with details of publishers -**NO**
 - * Citation Index -**NO**
 - * SNIP -**NO**
 - * SJR -**NO**
 - * Impact factor -**NO**
 - * h-index -**NO**
20. Areas of consultancy and income generated -**NO**
21. Faculty as members in
 - a) National committees
 - b) International Committees
 - c)



Editorial Boards. -NO

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme -Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies -Nil

23. Awards / Recognitions received by faculty and students -NO

24. List of eminent academicians and scientists / visitors to the department -NO

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National 1. i ;koj.k vkj ge-22-10-2011

b) International

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc.-I (Hons)-2011-2012	10	10	07	03	65
B.Sc.-I (Hons)-2012-2013	04	04	03	01	60
B.Sc.-I (Hons)-2013-2014	01	01	01	0	100
B.Sc.-I (Hons)-2014-2015	04	04	03	01	70
B.Sc.-I (Hons)-2015-2016	14	14	09	05	Result awaited

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.Sc.-I(Hons.)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. – **Information not available**



29. Student progression

Student progression	Against % enrolled
UG to PG	30%
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	In teaching jobs and Banking sector, self employment
Entrepreneurship/Self-employment	Nil

30. Details of Infrastructural facilities

- a) Library – **More than 25,000/- Books at college level**
- b) Internet facilities for Staff & Students - **26 computer at college level**
- c) Class rooms with ICT facility – **Yes, Available**
- d) Laboratories - **Available**
31. Number of students receiving financial assistance from college, university, government or other agencies –**University, Govt. 14 Freeship for girls-No information available**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts- **Remedical Classes**
33. Teaching methods adopted to improve student learning - **Chalk & Board**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities –**No cooperative Red Cross Rotany Club**
35. SWOC analysis of the department and Future plans
 - **Personal to start interdisciplinary course like environmental studies and water management program in-collaboration with chemistry department and agriculture farm point wise near new police line for the awareness of farmers through education programme of farmers to save water and solid from degradation and water qualities.**



Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Zoology**
2. Year of Establishment **1967**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
B.Sc.(Hons.), B.Sc.(Pass)
4. Names of Interdisciplinary courses and the departments/units involved **NO**
5. Annual/ semester/choice based credit system (programme wise)
Annual
6. Participation of the department in the courses offered by other departments **NO**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NO**
8. Details of courses/programmes discontinued (if any) with reasons **NO**
9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	01
Asst. professor	01	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

11. List of senior visiting faculty - **Dr. K.B. Verma (Rtd.)**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty - **30%**



13. Student -Teacher Ratio (programme wise) – **15:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Post	Sanctioned	Filled
Demonstrator	01	
Class-IV	01	
W	01	
W	01	
V	01	
Store Keeper	Nil	

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. **01-PG, 01-Ph.D**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **NO**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received **NO**
18. Research Centre /facility recognized by the University
1. State recognition – Higher Education department, Govt. of Bihar.
2. National recognition-U.G.C
19. Publications:
- * a) Publication per faculty * **-NO**
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) **-NO**
 - * Monographs **-NO**
 - * Chapter in Books **-NO**
 - * Books Edited **-NO**
 - * Books with ISBN/ISSN numbers with details of publishers **-NO**
 - * Citation Index **-NO**
 - * SNIP **-NO**
 - * SJR **-NO**
 - * Impact factor **-NO**



* h-index -**NO**

20. Areas of consultancy and income generated - **NO**
21. Faculty as members in
 - a) National committees b) International Committees c) Editorial Boards. -**NO**
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme -**NO**
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies -**NO**
23. Awards / Recognitions received by faculty and students **02**
24. List of eminent academicians and scientists / visitors to the department -**NO**
25. Seminars/ Conferences/Workshops organized & the source of funding
 - a) National -**NO**
 - b) International -**NO**
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc.-I (Hons)-2011-2012	14	14	12	2	
B.Sc.-I (Hons)-2012-2013	15	15	8	7	
B.Sc.-I (Hons)-2013-2014	12	12	12	0	
B.Sc.-I (Hons)-2014-2015	14	14	10	04	
B.Sc.-I (Hons)-2015-2016	13	13	7	6	

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.Sc.-I(Hons.)	90%	10%	Nil



28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. – **Information not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	20% (Approx.)
PG to M.Phil.	Not introduced
PG to Ph.D.	10% (Approx.)
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	1. Teaching & other job-20%
Entrepreneurship/Self-employment	Records are not available

30. Details of Infrastructural facilities

- Library – **More than 25,000/- Books at college level**
 - Internet facilities for Staff & Students – **26 computer at college level**
 - Class rooms with ICT facility – **Yes, Available**
 - Laboratories – **Available**
31. Number of students receiving financial assistance from college, university, government or other agencies- **University, Govt. 14 Freeship for girls**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts – **Remedical Classes**
33. Teaching methods adopted to improve student learning
1. Conventional chalk & Board
34. Participation in Institutional Social Responsibility (ISR) and Extension activities **NO**
35. SWOC analysis of the department and Future plans
Proposal to start PIECS cultural studies with collaboration of agricultural firm near new police line to upgrade production of fish and thus enhancing financial earning of the firm house.



STRENGTH

1. Specialized course in Zoology

WEAKNESS

1. Lack of sufficient infrastructure.
2. Shortage of Library, Staffs and Space of Library.
3. Shortage of Teachers.
4. More office staffs are required to maintain office and department.
5. Separate department is needed.

OPPORTUNITY

1. Shortage of teacher from only opportunity zoology.

CHALLENGES

FUTURE PLAN

1. To start the pici culture and fishery teaching if teachers are available in future.



Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Mathematics**
2. Year of Establishment **1967**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
U.G.-B.Sc.(H), B.Sc.(Pass)
4. Names of Interdisciplinary courses and the departments/units involved **NO**
5. Annual/ semester/choice based credit system (programme wise)
Annual
6. Participation of the department in the courses offered by other departments **NO**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NO**
8. Details of courses/programmes discontinued (if any) with reasons **NO**
9. Number of Teaching posts

	Sanctioned	Filled
Professor		
Associate professor		
Asst. professor	02	Nil (But one filled with Rtd. Pofessor)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

11. List of senior visiting faculty - **Dr. Janeshwar Singh (Rtd.)**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty - **20%**



13. Student -Teacher Ratio (programme wise) - **86:1 to 269:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Post	Sanctioned	Filled
Assistant	01	Nil
Peon	01	Nil
Computer Operator	Nil	Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. **- Ph.D.**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **-NO**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received **-NO**

18. Research Centre /facility recognized by the University **-NO**

19. Publications:

* a) Publication per faculty * **-NO**

* Number of papers published in peer reviewed journals (national / international) by faculty and students

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) **-NO**

* Monographs **-NO**

* Chapter in Books **-NO**

* Books Edited **-NO**

* Books with ISBN/ISSN numbers with details of publishers **-NO**

* Citation Index **-NO**

* SNIP **-NO**

* SJR **-NO**

* Impact factor **-NO**

* h-index **-NO**

20. Areas of consultancy and income generated – **Nil**

21. Faculty as members in

a) National committees b) International Committees c)



Editorial Boards. - Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme - Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies - Nil

23. Awards / Recognitions received by faculty and students - Nil

24. List of eminent academicians and scientists / visitors to the department - Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National - Nil
- b) International - Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc.-I (Hons)-2011-2012			84	02	81.39
B.Sc.-I (Hons)-2012-2013			107	01	71.29
B.Sc.-I (Hons)-2013-2014			122	05	89.76
B.Sc.-I (Hons)-2014-2015			227	03	52.60
B.Sc.-I (Hons)-2015-2016			264	05	Result awaited

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.Sc.-I (Hons.)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. – **20% approx.**



29. Student progression

Student progression	Against % enrolled
UG to PG	20% (Approx.)
PG to M.Phil.	Nil
PG to Ph.D.	10% (Approx.)
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	25% in teaching & other job.
Entrepreneurship/Self-employment	Data not available

30. Details of Infrastructural facilities

- a) Library - **More than 25,000/- Books at college level**
 - b) Internet facilities for Staff & Students - **26 computer at college level**
 - c) Class rooms with ICT facility - **Yes, Available**
 - d) Laboratories – **Available**
31. Number of students receiving financial assistance from college, university, government or other agencies - **University, Govt. 14 Freeship, for girls.**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts - **Nil**
33. Teaching methods adopted to improve student learning
1. Audio, Visual aids, tutorials, smart classes.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities – **NSS, N.C.C.**
35. SWOC analysis of the department and Future plans

STRENGTH

1. Highly qualified competent and devoted faculty.
2. Basic & applied research.
3. Diversity of research intervence.

WEAKNESS

1. Non-collaborative research.



2. Scarcity of basic infrastructure.
3. Lack of permanent teaching staffs.

OPPORTUNITY

1. Additional class rooms to accommodate more students.
2. To work on efficient jobs.
3. To develop infrastructural facility.

CHALLENGES

1. Interrogative and collaborative research.
2. Infrastructural modernization.
3. To place the department on national scenario.

FUTURE PLAN

1. The department is looking for establishing a central instrumentation facility apart from upgrading classes and also looking for more and more research on mathematics.



Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Commerce**
2. Year of Establishment **1970**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **U.G.**
4. Names of Interdisciplinary courses and the departments/units involved
5. Annual/ semester/choice based credit system (programme wise)
Annual
6. Participation of the department in the courses offered by other departments **NO**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NO**
8. Details of courses/programmes discontinued (if any) with reasons
9. Number of Teaching posts **NO**

	Sanctioned	Filled
Professor		
Associate professor		
Asst. professor	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. O.P. Agrawal	M.Com., Ph.D	Associate Prof.			
Dr. G.S. Pradhan	M.Com., Ph.D	Associate Prof.			

11. List of senior visiting faculty
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty



13. Student -Teacher Ratio (programme wise)
14. Number of academic support staff (technical) and administrative staff, sanctioned and filled
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received
18. Research Centre /facility recognized by the University
19. Publications:
 - * a) Publication per faculty *
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. Areas of consultancy and income generated
21. Faculty as members in
 - a) National committees b) International Committees c) Editorial Boards.
22. Student projects



- a) Percentage of students who have done in-house projects including inter departmental/programme
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies
23. Awards / Recognitions received by faculty and students 02
24. List of eminent academicians and scientists / visitors to the department
25. Seminars/ Conferences/Workshops organized & the source of funding
 a) National UGC
 b) International UGC
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	Pass percentage

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?
29. Student progression

Student progression	Against % enrolled
---------------------	--------------------



UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities
 - a) Library
 - b) Internet facilities for Staff & Students
 - c) Class rooms with ICT facility
 - d) Laboratories
31. Number of students receiving financial assistance from college, university, government or other agencies
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts
33. Teaching methods adopted to improve student learning
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
35. SWOC analysis of the department and Future plans



Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Vocational**
2. Year of Establishment **2009**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **U.G.**
4. Names of Interdisciplinary courses and the departments/units involved
5. Annual/ semester/choice based credit system (programme wise)
Annual
6. Participation of the department in the courses offered by other departments **NO**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NO**
8. Details of courses/programmes discontinued (if any) with reasons
9. Number of Teaching posts **NO**

	Sanctioned	Filled
Professor		
Associate professor		
Asst. professor		

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

11. List of senior visiting faculty
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty
13. Student -Teacher Ratio (programme wise)



14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received
18. Research Centre /facility recognized by the University
19. Publications:
 - * a) Publication per faculty *
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
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 - * SJR
 - * Impact factor
 - * h-index
20. Areas of consultancy and income generated
21. Faculty as members in
 - a) National committees b) International Committees c) Editorial Boards.
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme



- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

23. Awards / Recognitions received by faculty and students 02
24. List of eminent academicians and scientists / visitors to the department
25. Seminars/ Conferences/Workshops organized & the source of funding
 a) National UGC
 b) International UGC
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	Pass percentage

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	



Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities
 - a) Library
 - b) Internet facilities for Staff & Students
 - c) Class rooms with ICT facility
 - d) Laboratories
31. Number of students receiving financial assistance from college, university, government or other agencies
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts
33. Teaching methods adopted to improve student learning
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
35. SWOC analysis of the department and Future plans



F. ANNEXURES

Annexure – I	:	Certificate of Compliance
Annexure – II	:	Declaration by the Head of the Institution
Annexure – III	:	Courses taught in college by the approval of V.K.S.U, Ara
Annexure – IV	:	Copy of certificate of recognition U/S 2(f) &12B of UGC
Annexure –V	:	Copy of grant sanction letter under UGC XIIth. Plan.



Estd.: 1959

JAGJIWAN COLLEGE, ARA

(A Constituent unit of Veer Kunwar Singh University, Ara)
Bhojpur (Bihar), PIN- 802301

Phone No. : 06182 - 234234

Email ID : jagjiwancollege@gmail.com

Website: www.ljcollegeara.co.in

Office of
THE PRINCIPAL

Ref.:.....

Date:

Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that **JAGJIWAN COLLEGE, ARA(BHOJPUR)** fulfils all norms

1. Stipulated by the affiliating University and/or **CONSTITUENT UNIT OF VEER KUNWAR SINGH UNIVERSITY, ARA**
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc] and **N/A**
3. The affiliation and recognition [if applicable] is valid as on date.

Permanent Affiliation till date

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date:

Place: Ara (Bhojpur)

(Dr. (Smt.) Abha Singh)

Principal / Head of the Institution

(Name and Signature with Office seal)



Estd.: 1959

JAGJIWAN COLLEGE, ARA

(A Constituent unit of Veer Kunwar Singh University, Ara)
Bhojpur (Bihar), PIN- 802301

Phone No. : 06182 - 234234

Email ID : jagjiwancollege@gmail.com

Website: www. jjcollegeara.co.in

Office of
THE PRINCIPAL

Ref.:.....

Date:

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Place: Ara (Bhojpur)

Date:

(Dr. (Smt.) Abha Singh)
Principal



(4)

Model Format

"VEER KUNWAR SINGH UNIVERSITY, ARA"

11.12.2014
Dt: October 2014

TO WHOM IT MAY CONCERN

This is to certify that **Jagjiwan College, Ara** is a constituent unit of the **Veer Kunwar Singh University, Ara** since 1977 and recognized by the University Grants Commission (if applicable) and the following Courses/Subjects are taught in the said college as per approval example ;

Sl No	Name of the Course(s) and Duration	Affiliation		Period of Validity for the year(s)
		Permanent	Temporary	
1	Three year B.A. Hons. Courses in Hindi, English, Urdu, Sanskrit, History, Economics, Political Science, Psychology, Philosophy, Prakrit	Permanent		
2	Three year B.Sc. Hons. Courses in Physics, Chemistry, Mathematics, Zoology, Botany	Permanent		
3	Two Year B.A. General (Pass) Course	Permanent		
4	Two Year B.Sc. General (Pass) Course	Permanent		

Ashtak
Principal
Jagjiwan College, Ara

K. S. U. RA
Competent Authority
(with Name, Designation, Seal and Signature)

- > Kindly note the format is only suggestive and any other letter structure can be used to convey the information in full.
- > All Letters/Documents regarding affiliation/ recognition by statutory bodies etc., if not in the English language, then the institution is advised to provide an English translation of the same (and upload it along with the original letter/document) under the seal signature of the Head of the Institution.



University Grants Commission
Bahadur Shah Zafar Marg
New Delhi-110002.

19

No.F.8-66/B1 (CP)

June, 1983.

To.

The Co-ordinator,
College Development Council,
Magadh University,
BODH-GAYA (BIHAR).

16 JUN 1983

Sub:- UGC Preparation of list of Colleges under Section 2(f) of the UGC Act, 1956 (modified upto 17th June, 1972) - inclusion of colleges in the list.

.....

Sir,

I am directed to refer to your letter No.X.Dev.441/83 dated 19-4-83 on the above subject and to say that name of the following college has been declared fit to receive Central assistance in terms of the rules framed under Section 12(A) of the UGC Act, 1956 as the University has since taken over this college as a "Constituent College":-

Name of the College	Year of Estt.
Daudnagar College, Daudnagar (Aurangabad) Bihar. Dr.C.P.Singh.	1972

The names of the following Colleges have been transferred in the above list from the head "Non-Govt.colleges teaching upto Bachelor's Degree" to the head "Constituent Colleges" :-

S.No.	Name of the College	Year of Estt.
x 1.	Anjabit Singh College Bikramganj (Rohtas) Shri Kamalapati Singh	1958
2.	Anugrah Memorial College, Gaya. Shri Bishwanath Singh.	1964
3.	Anugrah Narain College Anisabad, Patna-2 Shri Rajendra Prasad Singh.	1961
4.	Anugrah Narain Smarak Mahavidyalaya Nabinagar (Gaya) Shri Ramdhari Singh.	1970
5.	A.N.S.College, Barh (Patna) Shri Ram Nareesh Singh (prof.-incharge)	1951



- 2 -
6. ✓ B.S. College
Dinepore (Patna)
Shri D.L. Shahu. 1955
 7. ✓ College of Commerce
Kankerbagh Road, Patna
Shri Awadesh Kumar Singh 1955
 - x 8. Dharichanna Kuri College
Dumari Dumaraon, Shahabad (Bhojpur)
Shri Badri Prasad Singh 1956
 9. ✓ Daudnagar College
Daudnagar (Aurangabad) Bihar
Dr. C.P. Singh 1972
 10. ✓ Gautam Budh Mahila College, Gaya
Smt. Savitri Mahajan.. 1953
 11. ✓ Jagat Narain Lal College
Khagaul, Patna
Shri Buresh Prasad Sinha. 1960
 - x 12. Jawaharlal Nehru College
Dohri-on-Sone (Rohtas)
Shri R.A. Sharma. 1966
 - x 13. ✓ Jagjiwan College,
Arrah
Shri Ram Chandra Pd. (Prof. in-charge) 1960
 14. ✓ Jagjiwan Mahavidyalaya, Gaya.
Shri Rupnarain Singh. 1959
 15. ✓ Kisan College
Sahasrai (Patna)
Shri Ram Baran Sinha 1958
 16. ✓ K.L.S. College
Nawadah (Gaya)
Shri Deo Raj Ram
Professor-in-charge 1957
 17. ✓ Mahanth Madhusudan College
Bikram (Patna) 1964
 - x 18. Mahanth Mahadev Mand Mahila
Mahavidyalaya, Arrah
Smt. Bhagyawati Singh 1959
 - x 19. Maharaja Bahadur Ram Ranvijay
Prasad Singh College,
Arragh (Bhojpur)
Shri Sahdeo Prasad Sinha 1955



All communications are to be addressed to the
Joint Secretary by designation and not by name



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098
Phone : (033) 2335 4767
Fax : (033) 2335 0586
E-mail : ugcero_kolkata@yahoo.in

No: F.BM5-017/12-13 (ERO)
✓ The Accounts Officer
Eastern Regional Office,
University Grants Commission,
Kolkata.

February 2014
14 MAR 2014

Sanction No.218090

Sub: Release of 15% "Adhoc On account Grant" under the scheme of Under Graduate Development Assistance during XII Plan period.

Sir/Madam,

As per the decision taken in the Commission meeting held on 19th July 2012, 25% of allocation of XI Plan College Development Assistance was released as on account grant for XII Plan period. Now the Commission has decided to release up to 40% of GDA allocated to the individual colleges during XI plan period, including 25% of grant already released earlier to the colleges during XII Plan. Accordingly, I am directed to convey the sanction of the Commission for payment of Rs.135000/- to Jagjiwan College, Ara, Ara, Bhojpur, Bihar 802312 for the XII Plan period as detailed below

XI Plan Allocation under GDA (Rs.)	25% of GDA grant already released (Rs.)		15% of GDA grant being released (Rs.)		Total grant released for XII Plan (40% of XI Plan allocation) (Rs.)	
900000/-	Books & Journals	112500/-	Books & Journals	67500/-	Books & Journals	180000/-
	Equipment	112500/-	Equipment	67500/-	Equipment	180000/-
	Total	225000/-	Total	135000/-	Total	360000/-

2. The sanctioned amount is debitable to Head of Account as detailed below. (Capital Assets 35)

Amount sanctioned (Rs.)	For General (77.5%) (Rs.)	For SC 15% (Rs.)	For ST 7.5% (Rs.)
135000/-	104625/- 1.B(i)(b)	20250/- 1.B(i)h(i)b	10125/- 1.B(i)h(ii)b

- The sanctioned grant may be treated as "Adhoc On account" grant for XII Plan. The allocation made now is Provisional Allocation and the final allocation would be made on finalization of XII Plan Guidelines. The grants sanctioned now would be adjusted against the XII Plan allocation to be made subsequently on the basis of assessment.
- Further it may be noted that the college has to necessarily submit their XII Plan proposals claiming not less than the sanctioned amount for Books & Journals & Equipment as detailed above in their 12th plan proposals.
- The amount of the grant shall be drawn by the Accounts Officer, UGC, ERO, Kolkata (Drawing and Disbursing Officer), University Grants Commission, on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following detail
(a) Details (Name & Address) of Account Holder:
Principal, Jagjiwan College, Ara, Ara, Bhojpur, Bihar 802312.
(b) Account No.:3133779356
(c) Name & Address of Branch: Central Bank of India, H.D.Jain College, Ara
(d) MICR Code of Branch: 000016000
(e) IFSC Code:CBIN0283260
(f) Type of Account: SB/Current/Cash Credit.
- The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure and ensure proper labeling of the items purchased.
- The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend Their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals of financial procedures may adopt the provisions of GFRs, 2005 and instructions/Guidelines there under from time to time.